



TOWN OF GROVELAND

2016 ANNUAL TOWN MEETING WARRANT AND 2016 ANNUAL TOWN ELECTION WARRANT

COMMONWEALTH OF MASSACHUSETTS

Town Meeting: Monday, April 25, 2016

Town Election: Monday, May 2, 2016

Essex,ss:

To Robert J. Kirmelewicz, Chief of Police of the Town of Groveland, in the County of Essex,

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the **Annual Town Meeting to meet at the Dr. Elmer S. Bagnall School, 253 School Street, Groveland, MA on Monday, April 25, 2016 @ 7:30 P.M.** to act upon or take any other action relative thereto on the following Articles.

Also for those qualified to vote in the **Annual Town Election** to meet in their voting precinct **Town Hall, 183 Main Street Groveland, MA on Monday, May 2, 2016 between the hours of 7:00 A.M. and 8:00 P.M.** which calls for the election of Town Officials.

ARTICLE 1: To see if the Town will vote to authorize the Selectmen to petition the State for any sum available under provisions of Chapter 90, said funds to be apportioned and expended by and under the direction of the State Department of Public Works (Massachusetts Highway Department) in accordance with said statutes; or take any other action relative thereto.

Article submitted by the Board of Selectmen.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 2: To see if the Town will vote to transfer from available funds the amount of TWO HUNDRED THIRTEEN THOUSAND EIGHT HUNDRED NINETY-FOUR DOLLARS (\$213,894) and appropriate said sum for Chapter 90 approved road work, said amount to be used pending reimbursement by the State, with such work to be done under the supervision of the Road Commissioner; or take any other action relative thereto.

Article submitted by Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of NINE HUNDRED DOLLARS (\$900) for the purpose of providing this amount to the William R. Dewhirst, Jr. Post 7366, Veterans of Foreign Wars of the United States, Groveland, MA to pay for heat, electricity, and maintaining its meeting place and any expenses to support this request in Fiscal 2016; or take any other action relative thereto.

Article submitted by Board of Selectmen

NOTE: Authorization for this appropriation is provided in MGL, C. 40, §9.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 4: To see if the Town will vote to accept the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000) from the Groveland Municipal Electric Department Operation Account to Town Estimated Receipts to reduce the Tax Rate for the twelve months ending June 30, 2016; or take any other action relative thereto.

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 5: To see if the Town will vote to raise the following sums to defray Town charges for the ensuing year ending June 30, 2017 and make appropriations therefor, or take any other action relative thereto:

Appropriated FY2015	Spent FY2015	Appropriated FY'16	Line Item	Department Requested FY'17	Board of Selectmen Recommends	Finance Board Recommends
GENERAL GOVERNMENT						
MODERATOR						
100	100	100	Stipend	100	100	100
\$ 100	\$ 100	\$ 100	1 Total Moderator Budget	\$ 100	\$ 100	\$ 100
SELECTMEN						
4,500	4,500	7,500	Selectmen's Stipend	7,500	7,500	7,500
66,030	45,137	20,000	Admin. Asst. Salary	18,300	9,196	9,196
\$ 70,530	\$ 49,637	\$ 27,500	2 Total Salaries	\$ 25,800	\$ 16,696	\$ 16,696
25,000	25,000	25,000	Town Audit	25,000	25,000	25,000
20,000		20,000	Reserve Fund	20,000	20,000	20,000
		1,406	Association Fees	1,500	1,500	1,500
			Minutes Clerk	3,500	3,500	3,500
4,712	4,447	750	Expenses	500	500	500
\$ 49,712	\$ 29,447	\$ 47,156	3 Total Expenses	\$ 50,500	\$ 50,500	\$ 50,500
\$ 120,242	\$ 79,083	\$ 74,656	Total Selectmen Budget	\$ 76,300	\$ 67,196	\$ 67,196
FINANCE DEPARTMENT						
90,000	97,500	105,000	Finance Director's Salary (inc. T/C)	107,100	107,100	107,100
49,068	49,068	50,049	Asst. Treasurer/Collector's Salary	51,051	51,051	51,051
30,799	29,394	29,325	Treasury/Collection Clerk	29,183	21,457	21,457
\$ 169,867	\$ 175,962	\$ 184,374	4 Total Salaries	\$ 187,334	\$ 179,608	\$ 179,608
2,500	-	1,250	Tax Title Treasury/Collection	750	750	750
		4,000	Education and Association Fees	3,500	3,000	3,000
		12,000	Postage	11,500	11,500	11,500
			Payroll Fees	5,000	5,000	5,000
19,000	21,924	4,500	Office Expense	2,000	1,500	1,500
\$ 21,500	\$ 21,924	\$ 21,750	5 Total Expenses	\$ 22,750	\$ 21,750	\$ 21,750
\$ 191,367	\$ 197,887	\$ 206,124	Total Finance Department Budget	\$ 210,084	\$ 201,358	\$ 201,358
TOWN ACCOUNTANT						
66,783	66,783	68,119	6 Accountant's Salary	69,481	69,481	69,481
400	313	350	7 Office Expenses	350	350	350
\$ 67,183	\$ 67,096	\$ 68,469	Total Town Accountant Budget	\$ 69,831	\$ 69,831	\$ 69,831
BOARD OF ASSESSORS						
900	900	900	Assessor's Stipends	900	900	900
48,460	48,460	49,429	Assessors' Manager's Salary	50,418	50,418	50,418
\$ 49,360	\$ 49,360	\$ 50,329	8 Total Salaries	\$ 51,318	\$ 51,318	\$ 51,318
9,500	8,105	3,500	Expenses	3,000	3,000	3,000
35,575	33,843	35,575	Revaluation Maintenance	35,575	35,575	35,575
		6,000	Software & Licenses	6,100	6,100	6,100
3,500	4,750	3,750	Maps - Updating & MIMAP	4,250	4,250	4,250
\$ 48,575	\$ 46,698	\$ 48,825	9 Total Expenses	\$ 48,925	\$ 48,925	\$ 48,925
\$ 97,935	\$ 96,058	\$ 99,154	Total Board of Assessors Budget	\$ 100,243	\$ 100,243	\$ 100,243
TOWN COUNSEL						
50,000	17,029	40,000	Legal Expense	40,000	40,000	40,000
\$ 50,000	\$ 17,029	\$ 40,000	10 Total Town Counsel Budget	\$ 40,000	\$ 40,000	\$ 40,000
TECHNOLOGY						
13,096	13,095	14,500	Computer Hardware Maint & Lic Fees	15,000	15,000	15,000
7,000	6,930	1,500	Computer Consultant	1,000	1,000	1,000
-	-	5,000	Hardware & Software Expense	5,400	5,400	5,400
\$ 20,096	\$ 20,025	\$ 21,000	11 Total Technology Department	\$ 21,400	\$ 21,400	\$ 21,400
TOWN CLERK						
55,486	55,486	56,596	Town Clerk's Salary	57,728	57,728	57,728
		950	Poll Workers	3,400	3,400	3,400
\$ 55,486	\$ 55,486	\$ 57,546	12 Total Salaries	\$ 61,128	\$ 61,128	\$ 61,128
2,000		2,000	Town Reports	2,000	2,000	2,000
7,000	7,329	3,300	Election Expenses	3,375	3,375	3,375
3,000	3,905	3,210	Office Expenses & Supplies	-	3,000	3,000
12,000	11,234	8,510	13 Total Expenses	\$ 5,375	\$ 8,375	\$ 8,375
\$ 67,486	\$ 66,720	\$ 66,056	Total Town Clerk Budget	\$ 66,503	\$ 69,503	\$ 69,503
CONSERVATION COMMISSION						
1,400		1,400	Conservation Agent	7,560	-	-
	1,345		Stipends	-	-	-
\$ 1,400	\$ 1,345	\$ 1,400	14 Total Conservation Commission Budget	\$ 7,560	\$ -	\$ -

Appropriated FY2015	Spent FY2015	Appropriated FY'16	Line Item	Department Requested FY'17	Board of Selectmen Recommends	Finance Board Recommends
PLANNING						
1,500	1,200	1,500	Planning Members' Stipends	1,500	1,500	1,500
			Town Planner	37,500	-	-
\$ 1,500	\$ 1,200	\$ 1,500	15 Total Salaries	\$ 39,000	\$ 1,500	\$ 1,500
3,000	2,498	1,000	Expenses	1,000	1,000	1,000
		4,000	Contracted Services	4,000	4,000	4,000
2,189	2,189	2,244	Merrimack Valley Planning Assessment	2,244	2,300	2,300
5,189	4,687	7,244	16 Total Expenses	\$ 7,244	\$ 7,300	\$ 7,300
\$ 6,689	\$ 5,887	\$ 8,744	Total Planning and Engineering Budget	\$ 46,244	\$ 8,800	\$ 8,800
ZONING BOARD OF APPEALS						
			Zoning Members' Stipends			
4,060	4,060	4,060	Contracted Services & Expenses	4,060	4,060	4,060
\$ 4,060	\$ 4,060	\$ 4,060	17 Total ZBA Budget	\$ 4,060	\$ 4,060	\$ 4,060
MUNICIPAL BUILDINGS						
-	-	17,000	Custodian/Facilities Part-time Employee	35,461	18,200	18,200
		17,000	18 Total Salaries	35,461	18,200	18,200
16,000	15,025	17,000	Lawn & Grounds	17,000	17,000	17,000
164,425	136,873	104,000	Utilities	104,000	104,000	104,000
		7,500	Copier Lease & Supplies	7,500	7,500	7,500
		4,000	Town Decor (Winter & Spring)	6,000	6,000	6,000
		29,000	Repairs & Maintenance	29,000	28,000	28,000
		5,000	Supplies	10,000	7,500	7,500
180,425	151,898	166,500	19 Total Expenses	173,500	170,000	170,000
\$ 180,425	\$ 151,898	\$ 183,500	Total Municipal Buildings Budget	\$ 208,961	\$ 188,200	\$ 188,200
INSURANCE						
98,000	105,787	125,000	Property & Casualty Insurance	125,000	125,000	125,000
3,000	1,998	2,500	Employee Group Life Insurance	2,500	2,500	2,500
340,000	327,381	365,000	Employee Group Health Insurance	383,250	383,250	383,250
\$ 441,000	\$ 435,166	\$ 492,500	20 Total Insurance Budget	\$ 510,750	\$ 510,750	\$ 510,750
\$ 1,247,983	\$ 1,142,354	\$ 1,265,763	TOTAL GENERAL GOVERNMENT	\$ 1,362,035	\$ 1,281,441	\$ 1,281,441
PUBLIC SAFETY						
POLICE DEPARTMENT						
92,766	92,766	94,622	Chief's Salary	96,514	96,514	96,514
86,970	86,970	88,709	Deputy Chief's Salary	90,483	90,483	90,483
151,473	149,198	151,904	Sargeant's Salary	157,697	157,697	157,697
329,402	308,350	383,728	Patrolmen's Salary	391,602	391,602	391,602
			Secretary's Salary			
236,328	236,328	246,022	Communication Salary	251,576	251,576	251,576
		5,000	Training	12,000	12,000	12,000
		93,990	Reserves	95,870	95,870	95,870
		29,679	Overtime	30,273	30,273	30,273
136,640	178,062		Other Wages	-	-	-
114,986	114,986	118,935	Education Incentives	123,905	123,905	123,905
\$ 1,148,565	\$ 1,166,660	\$ 1,212,589	21 Total Salaries	\$ 1,249,920	\$ 1,249,920	\$ 1,249,920
1,000	35	1,000	Harbormaster Expenses	1,000	1,000	1,000
78,100	80,002	4,600	Expenses	4,600	4,600	4,600
		6,600	Supplies	6,600	6,600	6,600
		9,000	Vehicle Maintenance	9,000	9,000	9,000
		15,000	Equipment Maintenance	15,000	15,000	15,000
		2,500	Firearms	3,000	3,000	3,000
		11,750	Clothing Allowance	11,750	11,750	11,750
		2,270	Association Fees	2,450	2,450	2,450
		3,200	Communication Expenses	3,200	3,200	3,200
6,400	5,683		Communication Dispatch Expense			
		6,970	Training	9,970	9,970	9,970
		35,150	Fuel	25,150	25,150	25,150
\$ 85,500	\$ 85,720	\$ 98,040	22 Total Expenses	\$ 91,720	\$ 91,720	\$ 91,720
\$ 1,234,065	\$ 1,252,380	\$ 1,310,629	Total Police Budget	\$ 1,341,640	\$ 1,341,640	\$ 1,341,640
PARKING CLERK						
250	13	100	Expense	100	100	100
\$ 250	\$ 13	\$ 100	23 Total Parking Clerk Budget	\$ 100	\$ 100	\$ 100
FIRE DEPARTMENT						
			Fire Engineers' Stipends			
22,707	22,707	27,641	Chief's Salary	50,315	28,194	28,194
3,400	632		Clerk's Salary			
95,507	98,586	96,939	Firefighter Salary	98,878	98,878	98,878
3,076	1,903	3,122	Inspector's Salary	3,650	3,650	3,650
5,250	7,800	5,000	Mass. Fire Academy Training	7,500	7,500	7,500
37,598	32,152	38,000	Drill Wages	41,000	41,000	41,000
\$ 167,538	\$ 163,780	\$ 170,702	24 Total Salaries	\$ 201,343	\$ 179,222	\$ 179,222
		14,006	Communications	9,580	9,580	9,580
		8,100	EMS Training	3,500	3,500	3,500

Appropriated FY2015	Spent FY2015	Appropriated FY'16	Line Item	Department Requested FY'17	Board of Selectmen Recommend	Finance Board Recommend
		12,400	Fire Equipment & Supplies	29,500	29,500	29,500
		8,600	Fuel	6,500	6,500	6,500
		1,700	Association Dues	2,500	2,500	2,500
		6,250	Equipment Testing	3,000	3,000	3,000
75,031	78,928	6,300	Medical Supplies	3,500	3,500	3,500
-	-	18,000	Maintenance	13,475	13,475	13,475
\$ 75,031	\$ 78,928	\$ 75,356	25 Total Expenses	\$ 71,555	\$ 71,555	\$ 71,555
\$ 242,569	\$ 242,708	\$ 246,058	Total Fire Budget	\$ 272,898	\$ 250,777	\$ 250,777
INSPECTIONAL SERVICES						
10,000	7,958	9,000	Wiring Inspector	9,000	9,000	9,000
10,000	10,462	10,000	Plumbing & Gas Inspector	10,000	10,000	10,000
49,102	49,102	50,084	Building Inspector	47,037	47,037	47,037
\$ 69,102	\$ 67,522	\$ 69,084	26 Total Salaries	\$ 66,037	\$ 66,037	\$ 66,037
450		450	Wiring Inspector Expenses	-		
-	-	-	Continuing Education	1,800	1,800	1,800
450	430	450	Materials	1,400	1,400	1,400
-	-	-	Reimbursements (Mileage & Cell Phone)	1,800	1,800	1,800
750	750	750	Sealer of Weights & Measures	750	750	750
2,800	2,469	2,800	Building Inspector Expenses	1,500	1,500	1,500
\$ 4,450	\$ 3,649	\$ 4,450	27 Total Expenses	\$ 7,250	\$ 7,250	\$ 7,250
\$ 73,552	\$ 71,171	\$ 73,534	Total Inspectors Budget	\$ 73,287	\$ 73,287	\$ 73,287
EMERGENCY MANAGEMENT						
3,000	3,000	3,000	Director's Stipend	3,000	3,000	3,000
1,000	986	1,000	Expenses	1,000	1,000	1,000
\$ 4,000	\$ 3,986	\$ 4,000	28 Total Emergency Management Budget	\$ 4,000	\$ 4,000	\$ 4,000
\$ 1,554,436	\$ 1,570,258	\$ 1,634,321	TOTAL PUBLIC SAFETY	\$ 1,691,925	\$ 1,669,804	\$ 1,669,804
EDUCATION						
7,194,742	7,189,372	7,999,158	Pentucket Base Assessment	8,450,942	8,357,742	8,357,742
244,754	204,358		Pentucket Supplemental Assessment			
545,461	545,461	500,921	Pentucket Capital Assessment	559,388	559,388	559,388
-			Pentucket Capital Assessment Supplemental			
120,364	119,685	120,624	Northeast Vocational/Technical Assessment	200,000	200,000	200,000
907,772	907,771	933,176	Whittier Vocational/Technical Assessment	980,000	990,981	990,981
\$ 9,013,093	\$ 8,966,647	\$ 9,553,879	29 Total Education Budget	\$ 10,190,330	\$ 10,108,111	\$ 10,108,111
\$ 9,013,093	\$ 8,966,647	\$ 9,553,879	TOTAL EDUCATION	\$ 10,190,330	\$ 10,108,111	\$ 10,108,111
PUBLIC WORKS						
TREE WARDEN						
	-	-	Tree Warden Stipend	-	-	-
10,300	3,730	6,500	Expenses	1,500	1,500	1,500
\$ 10,300	\$ 3,730	\$ 6,500	30 Total Tree Warden Budget	\$ 1,500	\$ 1,500	\$ 1,500
HIGHWAY						
77,829	77,829	79,386	Road Commissioner's Salary	80,974	80,974	80,974
159,080	157,481	211,601	Highway Salaries	225,275	225,275	225,275
		2,200	Sick day buy back (Contractual)	2,200	2,200	2,200
22,000	13,048	15,000	Highway Salary - Part Time	8,000	13,000	13,000
7,000	6,209	8,000	Overtime	9,000	9,000	9,000
\$ 265,909	\$ 254,567	\$ 316,187	31 Total Salaries	\$ 325,449	\$ 330,449	\$ 330,449
7,000	6,884	7,000	Highway Expense	7,000	7,000	7,000
32,200	32,200	32,200	Front End Loader (Lease)	37,000	37,000	37,000
165,000	387,838	165,000	Snow & Ice Removal	165,000	165,000	165,000
37,000	36,994	45,000	Road Machinery Expense	45,000	45,000	45,000
115,000	116,095	116,500	Road Maintenance Expense	118,000	118,000	118,000
\$ 356,200	\$ 580,011	\$ 365,700	32 Total Expense	\$ 372,000	\$ 372,000	\$ 372,000
\$ 622,109	\$ 834,578	\$ 681,887	Total Highway Budget	\$ 697,449	\$ 702,449	\$ 702,449
RUBBISH COLLECTION						
10,374	10,374	10,581	Contract Administrator	10,792	10,792	10,792
455,000	435,365	460,000	Contract Expense	482,345	482,345	482,345
\$ 465,374	\$ 445,739	\$ 470,581	33 Total Rubbish Collection Budget	\$ 493,137	\$ 493,137	\$ 493,137
CEMETERY						
300			Commissioner's Stipend	450	450	450
36,312	36,312	37,038	Full Time Wages	37,779	37,779	37,779
-	9,872	6,000	Part Time Wages	8,500	8,500	8,500
\$ 36,612	\$ 46,184	\$ 43,038	34 Total Salaries	\$ 46,729	\$ 46,729	\$ 46,729
		4,000	Supplies	4,000	4,000	4,000
		2,800	Vehicle Fuel	2,800	2,800	2,800
		500	Landscaping	500	500	500
		2,400	Utilities	2,400	2,400	2,400
		3,000	Parts	3,000	3,000	3,000
4,000	4,225	1,500	Expenses	1,500	1,500	1,500

Appropriated FY2015	Spent FY2015	Appropriated FY'16	Line Item	Department Requested FY'17	Board of Selectmen Recommend	Finance Board Recommend
\$ 4,000	\$ 4,225	\$ 14,200	35 Total Expenses	\$ 14,200	\$ 14,200	\$ 14,200
\$ 40,612	\$ 50,409	\$ 57,238	Total Cemetery Budget	\$ 60,929	\$ 60,929	\$ 60,929
\$ 1,138,395	\$ 1,334,456	\$ 1,216,206	TOTAL PUBLIC WORKS	\$ 1,253,015	\$ 1,258,015	\$ 1,258,015
HUMAN SERVICES						
BOARD OF HEALTH						
900	600	900	Health Members' Stipends	900	900	900
11,096	11,097	11,318	Health Nurse Wages	11,544	11,544	11,544
20,774	20,774	21,189	Health/Sanitation Agent Wages	21,613	21,613	21,613
15,209	15,209	15,513	Part-time Clerk Wages	15,823	15,823	15,823
\$ 47,979	\$ 47,680	\$ 48,920	36 Total Salaries	\$ 49,880	\$ 49,880	\$ 49,880
5,000	3,385	3,000	37 Expenses	5,000	2,500	2,500
\$ 52,979	\$ 51,065	\$ 51,920	Total Board of Health Budget	\$ 54,880	\$ 52,380	\$ 52,380
COUNCIL ON AGING						
50,510	50,510	51,520	Director's Salary	52,550	52,550	52,550
32,104	32,103	32,746	Program Coordinator	33,400	33,400	33,400
7,949	7,412	8,108	Outreach Worker	8,270	8,270	8,270
18,187	18,003	18,551	Part Time Van Driver	18,922	18,922	18,922
\$ 108,750	\$ 108,028	\$ 110,925	38 Total Salaries	\$ 113,142	\$ 113,142	\$ 113,142
392	-	-	Elder Services of Merrimack Valley Assessment	-	-	-
6,600	5,366	6,600	Expenses	6,600	6,600	6,600
\$ 6,992	\$ 5,366	\$ 6,600	39 Total Expenses	\$ 6,600	\$ 6,600	\$ 6,600
\$ 115,742	\$ 113,394	\$ 117,525	Total Council on Aging Budget	\$ 119,742	\$ 119,742	\$ 119,742
VETERANS						
9,500	7,784	9,500	Veterans' Agent Salary	8,500	8,500	8,500
50,000	60,602	85,000	Veterans' Benefits	75,000	75,000	75,000
\$ 59,500	\$ 68,386	\$ 94,500	40 Total Veterans Budget	\$ 83,500	\$ 83,500	\$ 83,500
\$ 228,221	\$ 232,845	\$ 263,945	TOTAL HUMAN SERVICES	\$ 258,122	\$ 255,622	\$ 255,622
LIBRARY						
60,265	18,185	61,000	Library Director's Salary	62,220	61,000	61,000
99,874	72,451	101,405	Library Staff Wages	107,324	103,433	103,433
7,951	8,373	6,708	Part Time Wages	7,278	6,842	6,842
\$ 168,090	\$ 99,009	\$ 169,113	41 Total Salaries	\$ 176,822	\$ 171,275	\$ 171,275
		39,061	Library Materials	42,461	42,461	42,461
		1,000	Technology	1,000	1,000	1,000
		1,000	Programs	1,000	1,000	1,000
		17,587	Dues	17,587	17,587	17,587
		-	Utilities	-	-	-
		1,434	Training	1,434	1,434	1,434
		4,000	Supplies	4,000	4,000	4,000
63,923	93,101	-	Expenses	-	-	-
\$ 63,923	\$ 93,101	\$ 64,082	42 Total Expenses	\$ 67,482	\$ 67,482	\$ 67,482
\$ 232,013	\$ 192,110	\$ 233,195	Total Library Budget	\$ 244,304	\$ 238,757	\$ 238,757
\$ 232,013	\$ 192,110	\$ 233,195	TOTAL LIBRARY	\$ 244,304	\$ 238,757	\$ 238,757
DEBT SERVICE						
-	52,696	185,000	Principal	185,000	185,000	185,000
-	19,863	165,375	Interest	126,013	126,013	126,013
\$ -	\$ 72,559	\$ 350,375	43 Total Debt Budget	\$ 311,013	\$ 311,013	\$ 311,013
-	72,559	350,375	TOTAL DEBT SERVICE	\$ 311,013	\$ 311,013	\$ 311,013
UNCLASSIFIED						
410,661	410,660	420,578	Essex County Retirement Contribution	426,907	426,907	426,907
3,000	1,020	3,000	Unemployment Compensation	3,000	3,000	3,000
46,615	47,731	48,000	Medicare Tax	50,000	50,000	50,000
-	-	-	OPEB Trust Fund (Other Post Employment Benefits)	-	85,000	-
600	537	500	Memorial Day Services	500	500	500
34,000	33,712	37,000	Street Lighting	40,000	38,500	38,500
\$ 494,876	\$ 493,660	\$ 509,078	44 Total Unclassified Budget	\$ 520,407	\$ 603,907	\$ 518,907
494,876	493,660	509,078	TOTAL UNCLASSIFIED	\$ 520,407	\$ 603,907	\$ 518,907
13,909,017	14,004,889	15,026,762	GRAND TOTAL	\$ 15,831,150	\$ 15,726,670	\$ 15,641,670

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of EIGHT HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED THIRTY-THREE DOLLARS (\$886,533) for the use of the Water Department, said sum to be offset by FY 2017 Water Department Revenue; or take any other action relative thereto:

	<u>FY '16</u>	<u>FY '17 REQUESTED</u>	<u>FINANCE BOARD RECOMMENDS</u>
Commissioners	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
Superintendent	\$ 63,066.00	\$ 65,589.00	\$ 64,327.00
Office Manager	\$ 41,198.00	\$ 42,022.00	\$ 42,022.00
Laborers' Wages (3)	\$121,351.00	\$123,778.00	\$ 123,778.00
Part-Time Help	\$ 5,780.00	\$ 5,780.00	\$ 5,780.00
Overtime	\$ 28,356.00	\$ 28,923.00	\$ 28,923.00
Expenses	\$292,041.00	\$292,041.00	\$ 292,041.00
Health	\$ 53,777.00	\$ 56,466.00	\$ 56,466.00
Retirement	\$ 50,219.00	\$ 50,974.00	\$ 50,974.00
Emergency Funds	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Bond Debt & Interest	<u>\$176,750.00</u>	<u>\$169,700.00</u>	<u>\$ 169,700.00</u>
TOTAL	\$883,798.00	\$886,533.00	\$ 885,271.00
Article submitted by Water & Sewer Commissioners			

WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of FIVE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED ELEVEN DOLLARS (\$531,111) for the use of the Sewer Department, said sum to be offset by FY 2017 Sewer Department Revenue; or take any other action relative thereto:

	<u>FY '16</u>	<u>FY'17 REQUESTED</u>	<u>FINANCE BOARD RECOMMENDS</u>
Commissioners	\$ 540.00	\$ 540.00	\$ 540.00
Superintendent	\$ 26,967.00	\$ 28,046.00	\$ 27,506.00
Office Manager	\$ 17,656.00	\$ 18,009.00	\$ 18,009.00
Laborers' Wages (3)	\$ 52,008.00	\$ 53,048.00	\$ 53,048.00
Overtime	\$ 7,670.00	\$ 7,824.00	\$ 7,824.00
Expenses	\$ 79,950.00	\$ 79,950.00	\$ 79,950.00
Health	\$ 23,576.00	\$ 24,755.00	\$ 24,755.00
Retirement	\$ 21,244.00	\$ 25,487.00	\$ 25,487.00
Bond Debt & Interest	\$102,258.00	\$102,469.00	\$ 102,469.00
Emergency Funds	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Haverhill Wastewater	\$138,983.00	\$138,983.00	\$ 138,983.00
Haverhill Capital Bond	<u>\$ 26,791.00</u>	<u>\$ 27,000.00</u>	<u>\$ 27,000.00</u>
TOTAL	\$522,643.00	\$531,111.00	\$ 530,571.00
Article submitted by Water & Sewer Commissioners			

WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 8: To see if the Town will vote to fix the salary and compensation of all elective and appointive officers of the Town for the twelve months ending June 30, 2017. Fixing of salaries according to Articles #5 - #7 above; or take any other action relative thereto.

Article submitted by Finance Board

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 9: To see if the Town will vote to transfer the sum of ONE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$195,000) from the Overlay Surplus Account for the purpose of funding the Town's operating budget for FY17; or take any other action relative thereto.

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 10: To see if the Town will vote to transfer the sum of ONE HUNDRED TWENTY THOUSAND SIX HUNDRED AND FORTY-EIGHT DOLLARS (\$120,648) from Fiscal Year 2015 Town Free Cash for the purpose of funding the Town's operating budget for FY17; or take any other action relative thereto.

Article submitted by Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 11:To see if the Town will vote to transfer THREE HUNDRED THOUSAND DOLLARS (\$300,000) from Fiscal Year 2015 Town Free Cash to the Stabilization Fund Account #8500-040-35992-000; or take any other action relative thereto.

Article submitted by Finance Director. Requires 2/3 affirmative vote.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN

ARTICLE 12: To see if the Town will vote to establish a special purpose stabilization fund to be known as the Capital Stabilization Fund, which fund shall be used for the purpose of funding any capital-related project or the purchase or acquisition of capital equipment, or payment of debt service related thereto, as authorized by MGL Chapter 40, Section 5B as amended, and for that purpose, to transfer SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) from Fiscal Year 2015 Town Free Cash into said account, or take any other action relative thereto.

Article submitted by Finance Director. Requires 2/3's affirmative vote

BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 13: To see if the Town will vote to appropriate ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) for the purpose of financing new water mains located on Main Street from Washington Street to Gardner Street. Then Gardner Street to School St and related improvements, including without limitation all costs thereof; that to meet this appropriation the Finance Director with approval of the Board of Selectmen is authorized to borrow \$1,500,000 and issue bonds or notes therefore under G.L. c44 Sec.8; that such bonds or notes shall be general obligations of the Town unless the Finance Director with the approval of the Board of Selectmen determines that they should be issued as limited obligations and may be secured by local systems revenues; and to take any other action necessary to carry out the project.

Article submitted by Water & Sewer Commissioners. Requires 2/3's affirmative vote

WATER & SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 14: To see if the Town will vote to transfer FIFTY-THOUSAND DOLLARS (\$50,000) from Fiscal Year 2015 Water Enterprise Retained Earnings for the purpose of funding to replace water mains and related infrastructure on Governor's Road; or take any other action relative thereto.

Article submitted by Water & Sewer Commissioners

WATER & SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 15: To see if the Town will vote to transfer the necessary funds for the following projects from Fiscal Year 2015 Town Free Cash; or take any action relative thereto:

<u>Purpose</u>	<u>Capital Improvement</u>	<u>Board of Selectmen Recommend</u>	<u>Funding Source</u>
Fire Department			
Portable Radios	82,000	40,000	Free Cash
Highway Department			
1-Ton Truck	80,000	80,000	Free Cash
Cemetery Department			
Utility Vehicle	20,000	20,000	Free Cash
Police Department			
Replacement of Line Cruiser	27,973	27,973	Free Cash
Total	\$ 209,973	\$ 167,973	

Each item above will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose. Article Submitted by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2017 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete 5 Year CIC report.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 16: To see if the Town will vote to authorize the Whittier Regional Vocational Technical District Committee's vote on February 10, 2016 to establish a Stabilization Fund, pursuant to Section 16G ½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law and further set up an operational line item to be created to transfer available monies into said Stabilization Fund; or take any other action relative thereto.

Article submitted by the Whittier Regional Vocational Technical High School Committee.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 17: To see if the Town will vote to transfer the sum of FIFTEEN THOUSAND DOLLARS (\$15,000.00) from the Conservation Commission Fees Account (2601-990-45305-000) to the Conservation Commission Expense Account for Fiscal Year 2017 (1001-171-52000-052) for the purposes of costs related to Commission operating costs; or to take any other action relative thereto.

Article submitted by the Conservation Commission

This article transfers funds from fees collected by the Commission to the Commission Services Account.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 18: To see if the Town will vote to reauthorize the Veasey Memorial Park Revolving Fund as established at the Special Town Meeting held December 2, 1996 and authorized by Chapter 44, Section 53E-½ of Massachusetts General Laws. The purpose of this fund is for the Conservation Commission to pay operating costs of Veasey Memorial Park. The Conservation Commission may expend from this account an amount not to exceed NINETY THOUSAND DOLLARS (\$90,000.00) for Fiscal year 2017; or take any other action relative thereto.

The Conservation Commission shall give a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year. (Please see appendix B for the report)

Article submitted by Conservation Commission

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 19: To see if the Town will vote to reauthorize the Pines Recreation Boat Ramp Revolving Fund as established at Special Town Meeting held October 13, 1992 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to allow receipts received from the sale of Pines Boat Ramp and Mooring Permits to be expended without further appropriation for the purchase of floats, safety equipment, walk ramp, necessary hardware for installation, and maintenance and repair of Pines Boat Ramp. The Pines Recreation Development Committee may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000) during Fiscal year 2017; or take any other action relative thereto.

There shall be a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year. (Please see appendix B for the report)

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 20: To see if the Town will vote to reauthorize the Zoning Board of Appeals Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended without further appropriation for the payments of advertising and associated clerical work relative to the applicant's application. The Zoning Board of Appeals may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000) during Fiscal year 2017; or take any other action relative thereto.

The Zoning Board of Appeals shall give a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year. (Please see appendix B for the report).

Article submitted by the Zoning Board of Appeals

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 21: To see if the Town will vote to reauthorize the Bagnall School Summer Program Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended for salaries/wages and expenses of the Bagnall School Summer Program. The Bagnall School Summer Program may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed ONE HUNDRED THIRTY THOUSAND DOLLARS (\$130,000) during Fiscal year 2017; or take any other action relative thereto.

The Director of the Program shall give a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year. (Please see appendix B for the report)

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 22: To see if the Town will vote to authorize the Council on Aging Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. Said account to be under the direction of the Council on Aging Director and used for the deposit of receipts collected through fees and public donations; and further to allow the Council on Aging to expend funds not to exceed TEN THOUSAND DOLLARS (\$10,000) during Fiscal year 2017 from said account for ongoing supplies and equipment; or take any other action relative thereto.

The Director of the Council on Aging shall give a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year.

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 23: To see if the Town will vote to authorize the Fire Department CPR Class Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. Said account to be under the direction of the Fire Chief and used for the deposit of receipts collected through class fees and public donations; and further to allow the Fire Chief to expend funds not to exceed SIX THOUSAND DOLLARS (\$6,000) during Fiscal year 2017 from said account for salaries and expenses related to CPR Classes; or take any other action relative thereto.

The Fire Chief shall give a report to the Annual Town Meeting detailing the total receipts and expenditures of this fund for the fiscal year.

Article submitted by the Fire Department

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 24: To see if the Town will vote to appropriate a sum of up to FIFTY- FIVE THOUSAND THREE HUNDRED DOLLARS (\$55,300) from the Community Preservation Fund General Reserve to be made available for the purpose of the development of Phase 3 of a plan for the Groveland Community Trail project, said project to be managed by the town Finance Director and the Groveland Open Space and Trails Committee under the CPA categories of Open Space and Recreation and be completed no later than June 30, 2019; or take any action relative thereto.

Article submitted by the Community Preservation Committee

This project is for the third phase of planning and is being conducted to put a required plan in place to receive a MassDOT Transportation Improvement Plan grant for \$4-5 million to construct the Groveland Community Trail.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 25: To see if the Town will vote to appropriate a sum of up to FORTY-TWO THOUSAND TWO HUNDRED FIFTY ONE DOLLARS (\$42,251) from the Community Preservation Fund's Historic Reserve to be made available for the purpose of preserving and managing the historical documents maintained by the Town Clerk, said project to be managed by the town Finance Director and the Town Clerk under the CPA category of Historic Preservation and be completed no later than June 30, 2019 or take any action relative thereto.

Article submitted by the Community Preservation Committee

This proposal details a plan to scan our historic documents and only store originals of our most historic and legal items. The project would clear town hall of all the paper while making historic documents easier to find and more accessible to the public.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 26: To see if the Town will vote to appropriate a sum of up to TWELVE THOUSAND DOLLARS (\$12,000.) from the Community Preservation Fund's Historic Reserve FY-2017 to be made available for the purpose of conducting a Historic Properties Survey by the town Historic Commission, said project to be managed by the town Finance Director and the Historic Commission under the CPA category of Historic Preservation and be completed no later than June 30, 2019 or take any action relative thereto.

Article submitted by the Community Preservation Committee

Identify and document buildings and structures that are architecturally and historically significant to the history and development of Groveland.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 27: To see if the Town will vote to appropriate or reserve from Community Preservation Fund Fiscal Year 2017 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects, and other expenses, with each item to be considered a separate appropriation:

PURPOSE	RECOMMENDED AMOUNT
Appropriations:	
Committee Administrative Expenses	\$ 20,000
Reserves:	
Open Space	\$ 50,000
Historic Resources	\$ 50,000
Community Housing	\$ 50,000

or take any other action relative thereto.

Article submitted by the Community Preservation Committee

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 28: To see if the Town will vote to rescind the \$750,000 borrowing authorization, for the purchase of an aerial/ladder truck for the use of the Fire Department, which appropriation was approved by the Town under Article 11 of the warrant at the 2015 Annual Town Meeting; or take any other action relative thereto.

Article submitted by the Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 29: To see if the Town will vote to raise and appropriate the sum of \$750,000, more or less, for the purpose of purchasing and equipping an aerial/ladder truck for the use of the Fire Department, including the payment of all costs incidental and related thereto; provided, however, that the appropriation authorized hereunder shall be contingent upon approval by the voters of a ballot question to exclude the amount raised and appropriated for said purchase from the limitation on total property taxes set forth in Chapter 59, Section 21C of the General Laws (Proposition 2½, so called); or take any other action relative thereto.

Article submitted by the Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 30: To see if the Town will vote to raise and appropriate, or borrow the sum of \$750,000, more or less, for the purpose of purchasing and equipping an aerial/ladder truck for the use of the Fire Department, including the payment of all costs incidental and related thereto; that to meet said appropriation, authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum under G.L. Chapter 44, Section 7 or any other enabling authority and to issue bond or notes of the Town therefor; provided, however, that the appropriation authorized hereunder shall be contingent upon approval by the voters of a ballot question to exclude the amount required to pay for the bond or notes issued for said project from the limitation on total property taxes set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2), so called; or take any other action relative thereto.

Article submitted by the Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 31: To see if the Town will vote to rescind its acceptance of the provisions of Massachusetts General Laws, Chapter 48, Sections 42, 43, and 44, the so-called “strong fire chief” statute; and further to accept the provisions of Massachusetts General Laws, Chapter 48, Section 42A, the so-called “weak fire chief” statute; or take any other action relative thereto.

Article submitted by the Board of Selectmen

Accepting this statute would give the Selectmen appointing authority over all positions within the fire department, and further gives them authority to set wages and establish regulations within the fire department. A copy of Chapter 48, Section 42A is inserted in the warrant for informational purposes only. (Appendix C)

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 32: To see if the Town will vote to recodify and renumber the Town of Groveland Zoning By-laws in their entirety, including all internal citations thereto, in the manner set forth in the Town of Groveland Zoning By-laws “Submitted for revision on April 25, 2016” (the “Revised Zoning Bylaws”), and addendums thereto, a copy of which has been placed on file with the Town Clerk, and further to amend said existing Zoning By-laws to delete certain existing terms and add new terms, all as set forth below:

1. Delete the existing table of contents and add a new Table of Contents as set forth in the Revised Zoning By-laws;
2. Recodify Section 104.1 of the existing Zoning By-laws as Section 1.7 of the Revised Zoning By-laws; Recodify Sections 105.1 and 105.2 as Section 14.8 of the Revised Zoning By-laws, and amend the terms of Section 105.1.1 as shown; Recodify Sections 107.1 and 107.2.2 as Section 4.3 of the Revised Zoning By-laws, and amend the terms of Section 107.1.1 as shown; Recodify Section 107.3 as Section 7.2 of the Revised Zoning By-laws; Recodify Sections 107.4, 107.5 and 107.6 as Sections 8.3, 8.4 and 8.5 of the Revised Zoning By-laws; Recodify Section 107.8 as Section 8.6 of the Revised Zoning By-laws; Delete the remainder of Section 100 in its entirety, and add a new Section 1 as set forth in the Revised Zoning By-laws;
3. Recodify Sections 201 and 202 of the existing Zoning By-laws as Sections 3.1 and 3.2 of the Revised Zoning By-laws and amend the terms of those sections as shown; Recodify Appendix C as Section 3.3 of the Revised Zoning By-laws; and delete Section 203 of the existing Zoning By-laws;
4. Recodify Section 301.8 of the existing Zoning By-laws as Section 7.1 of the Revised Zoning By-laws; Amend Section 301.8.3 as set forth in Section 7.1.3 of the Revised Zoning By-laws; Delete Section 301.8.6 and add Section 7.1.5.1 in its place; Recodify Section 302.1 as Section 7.3 of the Revised Zoning By-laws; Recodify Section 302.3 as Section 6.2.7.3(a) of the Revised Zoning By-laws; Recodify Sections 303.4, 303.5, 303.6(2), 304.1 and 306 as Section 8.2 of the Revised Zoning By-laws, and amend the terms of Sections 303.5 and 303.6(2) as shown; Delete the remainder of Section 300 and add a new Section 4, including a new Table of Uses in Section 4.4, and a new Section 8, as set forth in the Revised Zoning By-laws;
5. Delete Section 400 of the existing Zoning By-laws in its entirety;
6. Recodify Section 500 of the existing Zoning By-laws as Section 10.2 of the Revised Zoning By-laws and amend Section 500 in the manner set forth in the Revised Zoning By-laws, including the addition of new Sections 10.2.8.5 and 10.2.9.1(e), and revisions to Section 500.X.1(c) as set forth in Section 10.2.9.3(a)(3) of the Revised Zoning By-laws;
7. Delete Section 600 of the existing Zoning By-laws in its entirety;
8. Recodify Section 700 of the existing Zoning By-laws as Section 10.3 of the Revised Zoning By-laws, and amend Section 700 in the manner set forth in the Revised Zoning By-laws, including revisions to Section 703.1.4 in the manner set forth in Section 10.3.3.1(d) of the Revised Zoning By-laws;
9. Delete Sections 800, 850 and 900 of the existing Zoning By-laws in their entirety;

10. Recodify Section 950 of the existing Zoning By-laws as Section 10.1 of the Revised Zoning By-laws, rename the Section "Inclusion of Affordable Housing," and amend Section 950 in the manner set forth in the Revised Zoning By-laws, including revisions to Sections 951, 956.2, and 956.4;
11. Delete Section 1000 of the existing Zoning By-laws in its entirety;
12. Recodify Section 1100 of the existing Zoning By-laws as Section 6.1 of the Revised Zoning By-laws, and amend Section 1100 in the manner set forth in the Revised Zoning By-laws;
13. Recodify Section 1200 of the existing Zoning By-laws as Section 12 of the Revised Zoning By-laws, and amend Section 1200 in the manner set forth in the Revised Zoning By-laws;
14. Delete Section 1300 of the existing Zoning By-laws in its entirety and add a new Section 11 as set forth in the Revised Zoning By-laws;
15. Delete Section 1400 of the existing Zoning By-laws in its entirety and add a new Section 9 as set forth in the Revised Zoning By-laws;
16. Recodify Section 1505 of the existing Zoning By-laws as Section 14.5 of the Revised Zoning By-laws; Recodify Sections 105.1 and 105.2 as Section 14.8 of the Revised Zoning By-laws; Delete the remainder of Section 1500 of the existing Zoning By-laws and add a new Section 14 as set forth in the Revised Zoning By-laws;
17. Recodify Section 1600 of the existing Zoning By-laws as Section 7.4 of the Revised Zoning By-laws;
18. Recodify Section 1700 of the existing Zoning By-laws as Section 6.2 of the Revised Zoning By-laws; and amend Section 1700 in the manner set forth in the Revised Zoning By-laws, including revisions to Sections 1700.2 and 1700.6(C), 1700.6.C.vii, and the addition of Section 6.2.7.3;
19. Delete Appendix A of the existing Zoning By-laws in its entirety;
20. Recodify Appendix B of the existing Zoning By-laws as Section 2 of the Revised Zoning By-laws; Amend the introductory paragraph of Section 2 in the manner set forth in the Revised Zoning By-laws; Add new definitions to Section 2 and amend existing definitions in the manner depicted in red and blue in the Revised Zoning By-laws;
20. Add new Sections 5 and 13 as set forth in the Revised Zoning By-laws;
21. Recodify Appendix E as Appendix A of the Revised Zoning By-laws.

or take any other action relative thereto.

PLANNING BOARD RECOMMENDS FAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 33: To adjourn Town Meeting, and direct those qualified to vote in Annual Town Election to meet in their respective voting precinct **Town Hall, 183 Main Street Groveland, MA** on **Monday, May 2, 2016 between the hours of 7:00 A.M. and 8:00 P.M.** to elect the following Town Officers and vote on the following Ballot Questions:

To Elect:

- One (1) Selectman for three years
- One (1) Town Clerk for three years
- One (1) Assessor for three years
- One (1) Road Commissioner for three years
- One (1) member of the Board of Health for three years
- One (1) member of the School Committee for three years
- Three (3) Trustees of the Langley-Adams Library for three years
- Two (2) Trustees of the Langley-Adams Library for two years
- One (1) Trustee of the Langley-Adams Library for one year
- One (1) member of the Planning Board for five years
- One (1) member of the Planning Board for one year
- One (1) member of the Water/Sewer Commission for three years
- One (1) member of the Cemetery Commission for three years
- One (1) member of the Municipal Light Commission for three years
- One (1) Tree Warden for one year
- One (1) Moderator for one year

To vote upon the following Questions fill in the Oval to the right of the “YES” or “NO”.

QUESTION 1: Shall the Town of Groveland be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of purchasing and equipping an aerial/ladder truck for the use of the Fire Department, including the payment of all costs incidental and related thereto?

YES () NO ()

QUESTION 2: Shall the Town of Groveland be allowed to assess an additional \$750,000 in real estate and personal property taxes for the purpose of purchasing and equipping an aerial/ladder truck for the use of the Fire Department, including the payment of all costs incidental and related thereto, for the fiscal year beginning July first, two thousand and sixteen?

YES () NO ()

APPENDIX A

CAPITAL IMPROVEMENT PLAN

FY2017 Capital Budget and 5YR Capital Plan -Adopted by vote of the Capital Improvement Committee on 12/29/15								
Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	6 Yr Totals
Council on Aging	Handicap Access Van			58,000				58,000
	Subtotal - Council on Aging			58,000				\$ 58,000
Fire Department	Air Packs				140,000			\$ 140,000
	Pumper Engine					538,000		\$ 538,000
	Jaws of Life						100,000	\$ 100,000
	Squad 1 to replace F450		95,000					\$ 95,000
	Replace Radio System			130,000				\$ 130,000
	Portable Radios	82,000						\$ 100,000
	Subtotal - Fire Department	82,000	95,000	130,000	140,000	538,000	100,000	\$ 1,103,000
Highway Department	1-Ton Truck (Replacing 2005 Ford)	80,000						\$ 80,000
	5-Ton Truck (Replacing 2006 Peterbilt)		170,000					\$ 170,000
	6-Ton Truck (Replacing 2007 Peterbilt)				203,000			\$ 203,000
	Vacuum Truck					263,000		\$ 263,000
	Subtotal - Highway Department	80,000	170,000		203,000	263,000		\$ 716,000
Cemetery Department	Utility Vehicle	20,000						\$ 20,000
	Walker Mower			15,500				\$ 15,500
	1/2 -Ton 4x4 Pickup Truck					30,000		\$ 30,000
	Subtotal- Cemetery Department	20,000		15,500		30,000		\$ 65,500
Police Department	Replacement of Network Server			20,000				\$ 20,000
	Replacement of Line Cruiser	27,973	28,813	29,677	30,568	31,485	32,430	\$ 180,946
	Subtotal - Police Department	27,973	28,813	49,677	30,568	31,485	32,430	\$ 200,946
	Totals	209,973	293,813	253,177	373,568	862,485	132,430	\$ 2,143,446

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APPENDIX B

REVOLVING FUND REPORTS TO TOWN MEETING

Veasey Memorial Park Revolving Fund

As of March 25, 2016

<u>Expenditures</u>	<u>Budget</u> <u>FY 16</u>	<u>Actual</u> <u>Spent</u>	<u>Percent of</u> <u>Budget</u>
Utilities			
Main Building			
Heat (oil and gas)	\$7,000	\$1,932.00	27.60%
Electricity	\$4,500	\$3,208.92	71.31%
Internet /Phone			
/TV	\$1,700	\$1,552.68	91.33%
Water	\$1,200	\$2,613.04	217.75%
Alarm Telephone	\$420	\$420.00	100.00%
Outbuildings and grounds			
Electricity	\$150	\$359.71	239.81%
Water	\$400	\$302.53	75.63%
Maintenance			
Heating Systems			
Main Building	\$200		0.00%
199 Washington	\$150		0.00%
Good Shepherds			
Cottage	\$150		0.00%
Other Systems	\$600	\$599.62	99.94%
Septic Systems			
Main Building	\$150		0.00%
199 Washington	\$150		0.00%
Good Shepherds			
Cottage	\$150		0.00%
Professional Services			
Events Coordinator	\$14,000	\$6,328.20	45.20%
Facilities and Grounds Manager	\$20,800	\$14,640.00	70.38%
Housekeeping	\$5,000	\$1,728.00	34.56%
Carpet Cleaning	\$1,000	\$560.00	56.00%
Special Cleaning Projects	\$200	\$0.00	0.00%
Supplies			
Administrative	\$600	\$451.24	75.21%
Housekeeping	\$600	\$324.89	54.15%
Hospitality	\$600	\$69.65	11.61%
Facilities	\$2,600	\$2,543.23	97.82%
Wine and Art	\$2,500	\$2,518.00	100.72%
Miscellaneous			
misc (apt repair & prep)	\$600	\$0.00	0.00%

Capital Projects

New Heating System Great Hall	\$18,000	\$17,900.00
Window replacement	\$1,500	2038.51
Roof Repair	\$1,000	\$0.00
Green Room Floor	\$4,000	\$0.00

Total	\$89,920	\$60,090	66.83%
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	<i>Goal</i>	<i>Actual</i>
<u>Revenue</u>	<u>FY 16</u>	<u>Rec'd</u>
Tenants		
199 Washington St	\$ 20,100	\$13,400.00
Good Sheppherd Cott	\$ 13,800	\$11,027.00
Main Bldg Apartment	\$ 14,460	\$9,640.00
Lucile's Cott (OTAT)	\$ 5,400	\$3,600.00
West Wing	\$ 3,600	\$2,400.00
Storage Rm (MVPO)	\$ 1,200	\$600.00
Commercial Kitchen	\$ 690	

\$59,250

Long Term Partners

Girl Scouts	\$ 50	\$100.00
Chesterton	\$ 1,200	\$400.00
VFW/Legion	\$ 700	\$700.00
Visions	\$ 720	\$720.00

\$2,670

Single Use /Events	\$ 20,000	\$16,195.12
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\$20,000

Fundraising

Cultural Council	\$ 500	
Wine and Art	\$ 6,000	\$7,450.00
Friends of Veasey	\$ 1,000	
Donations	\$ 500	\$250.00

\$8,000

Total Income	\$89,920	\$66,482	73.93%
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Cash Position

On-hand at beginning of FY Year 16	\$1,022.52
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Revenue Year to Date FY 2016	\$66,482.12
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Expenditures Year to Date FY 2016	\$60,090.91
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On hand March 25, 2016 FY 2016	\$7,413.73
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Submitted by Mike Dempsey, Conservation Commission

Pines Recreation Boat Ramp Revolving Fund

FY15 Beginning Balance: \$ 29,035.10

FY15 Revenue: \$ 3,250.00

FY15 Expenses: \$ 27.72

FY15 Ending Balance: \$ 32,257.38

FY16 Beginning Balance: \$ 32,257.38

FY16 Revenue (through March 31, 2016): \$ 2,109.00

FY16 Expenses (through March 31, 2016): \$ 15,476.03

Current Balance: \$ 18,890.35

Submitted by: Denise M. Dembkoski, Finance Director

Zoning Board of Appeals Revolving Fund

Total Amount for 2015-16 Revolving Acct.

Beginning Balance	\$2,164.69
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Warrants Payable (16-09)	
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Expenses (Tom Wakefield)	(\$77.56)
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Warrants Payable (16-29)	
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Inv#2015-12-J. Hauss	(\$204.55)
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Total in Revolving Acct as of March 31 st :	\$1,882.58
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Submitted by: Julie Hauss, Zoning Board Secretary

Bagnall Summer Recreation Program Revolving Account

FY16 Starting Balance	\$263,554.55
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Transfer Out	-\$98,000.00	STM Transfer
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Payroll	-\$102,763.33
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Expenses	-\$81,464.07
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Revenue So Far	<u>\$50,037.36</u>	Revenue from 2016 (FY17) Program so far
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Ending Balance	\$31,364.51
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Submitted by: Matthew Castonguay, Director, Summer Recreation Program

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APPENDIX C

Massachusetts General Laws, Chapter 48, Section 42A

“In towns which accept this section or have accepted corresponding provisions of earlier laws there shall be a fire department established under the direction of the selectmen, who shall appoint a chief of the fire department and such other officers and firemen as they deem necessary, and fix their compensation in an amount not in the aggregate exceeding the annual appropriation therefor. The selectmen may make suitable regulations governing the fire department and the officers and firemen thereof, and in towns which are not subject to chapter thirty-one may remove the chief and other officers and firemen at pleasure. The chief of the fire department shall be in immediate control of all town property used by the department, and of the officers and firemen, who shall obey his orders.”

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APPENDIX D

DEFINITION OF FINANCIAL TERMS COMMONLY USED AT TOWN MEETINGS

Appropriation – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

Bond – A written promise to pay a specified sum of money by a fixed date, and carrying with it interest payments at a fixed rate, paid periodically. A **Note** is similar, but issued for a shorter period.

Debt and Interest – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

Fiscal Year – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

Free Cash (Available Funds) – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

Overlay – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

Overlay Reserve – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

Reserve Fund – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

Stabilization Fund – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

Surplus Revenue – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

Transfer – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

Unexpended Balance – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.

APPENDIX E

TABLE OF MOTIONS

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Table of Basic Points of Motion

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
PRIVILEGED MOTIONS							
1	Dissolve or adjourn sine die	Yes	No	No	Majority	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Majority	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Majority	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
SUBSIDIARY MOTIONS							
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer	Yes	Yes	Yes	Majority	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Majority	Yes	No
INCIDENTAL MOTIONS							
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Majority	Yes	No
*	Division of a question	Yes	Yes	Yes	Majority	No	No
*	Separate consideration	Yes	Yes	Yes	Majority	No	No
*	Fix the method of voting	Yes	Yes	Yes	Majority	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Majority	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
MAIN MOTIONS							
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Majority	No	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article	Yes	Yes	Yes	Majority	Yes	No

* Same rank as motion out of which they arise.

** Same rank and debatable to same extent as motion being reconsidered.

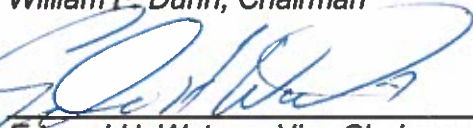
*** Unanimous if rule protects minorities; out of order if rule protects absentees.

And you are directed to serve this Warrant by posting attested copies thereof in said Town, one copy in each of the three parts of Town known as Savaryville, the Village, and South Groveland, fourteen (14) days at least before the time of holding said meeting.

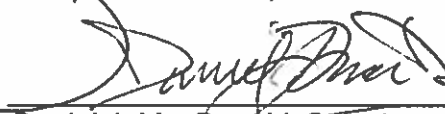
Hereof fail not and make due return of this Warrant, with your doings thereon to the Precinct Clerk, at the time and place of said meeting.

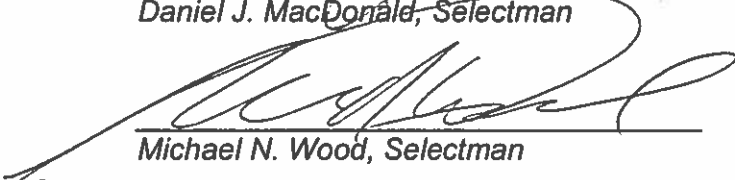
Given under our hands this 4th day of April in the year of our Lord two thousand sixteen.


William F. Dunn, Chairman


Edward H. Watson, Vice Chairman


Joseph R. D'Amore, Selectman


Daniel J. MacDonald, Selectman


Michael N. Wood, Selectman

A true copy, attest:


Anne Brodie, Town Clerk


Robert J. Kirmelewicz, Police Chief

OFFICER'S RETURN

I have notified and warned the inhabitants of the Town of Groveland who are qualified to vote in Town Affairs by posting true and attested copies of this Warrant at the Town Hall, Savaryville and South Groveland, said copies not having been posted less than **fourteen days** before the time of said meeting.


Anne Brodie, Town Clerk


Robert J. Kirmelewicz, Police Chief

**TOWN OF GROVELAND
MASSACHUSETTS
2015-2016**

BOARD OF SELECTMEN

William F. Dunn, Chairman
Edward H. Watson, Vice Chair
Joseph R. D'Amore
Daniel J. MacDonald
Michael N. Wood

FINANCE DIRECTOR

Denise M. Dembkoski

FINANCE COMMITTEE

TERM EXPIRES

William Cook, Chairman	2016
Leigh Ann Berry	2017
Kathleen King DeLisle	2017
William O'Neil	2018
Andrew Wildes	2018
Vacancy	2018
Vacancy	2016
Vacancy	2016
Vacancy	2017