



TOWN OF GROVELAND

2015 ANNUAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS

Town Meeting: Monday, April 27, 2015

Town Election: Monday, May 4, 2015

Essex,ss:

To Robert J. Kirmelewicz, Chief of Police of the Town of Groveland, in the County of Essex,

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the **Annual Town Meeting to meet at the Dr. Elmer S. Bagnall School, 253 School Street, Groveland, MA on Monday, April 27, 2015 @ 7:30 P.M.** to vote on the following Articles:

ARTICLE 1: To see if the Town will vote to authorize the Selectmen to petition the State for any sum available under provisions of Chapter 90, said funds to be apportioned and expended by and under the direction of the State Department of Public Works (Massachusetts Highway Department) in accordance with said statutes; or take any other action relative thereto.
Article submitted by the Board of Selectmen.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 2: To see if the Town will vote to transfer from available funds the amount of THREE HUNDRED TWENTY THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS (\$320,364) and appropriate said sum for Chapter 90 approved road work, said amount to be used pending reimbursement by the State, with such work to be done under the supervision of the Road Commissioner; or take any other action relative thereto.

Article submitted by Board of Selectmen

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of NINE HUNDRED DOLLARS (\$900.00) for the purpose of providing this amount to the William R. Dewhirst, Jr. Post 7366, Veterans of Foreign Wars of the United States, Groveland, MA to pay for heat, electricity, and maintaining its meeting place and any expenses to support this request in Fiscal 2016; or take any other action relative thereto.

Article submitted by Board of Selectmen

NOTE: Authorization for this appropriation is provided in MGL, C. 40, §9.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 4: To see if the Town will vote to accept the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) from the Groveland Municipal Electric Department Operation Account to Town Estimated Receipts to reduce the Tax Rate for the twelve months ending June 30, 2016; or take any other action relative thereto.

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 5: To see if the Town will vote to raise the following sums to defray Town charges for the ensuing year ending June 30, 2016 and make appropriations therefor, or take any other action relative thereto:

Appropriated FY2014	Spent FY2014	Appropriated FY'15	Line Item	Department Requested FY'16	Finance Board Recommends
GENERAL GOVERNMENT					
MODERATOR					
100	100	100	Stipend	100	100
\$ 100	\$ 100	\$ 100	1 Total Moderator Budget	\$ 100	\$ 100
SELECTMEN					
4,500	4,500	4,500	Selectmen's Stipend	7,500	7,500
64,735	64,735	66,030	Admin. Asst. Salary	-	20,000
\$ 69,235	\$ 69,235	\$ 70,530	2 Total Salaries	\$ 7,500	\$ 27,500
25,000	25,000	25,000	Town Audit	25,000	25,000
24,500	6,200	20,000	Reserve Fund	20,000	20,000
			Association Fees	1,406	1,406
			Expenses	500	750
\$ 4,885	\$ 4,721	\$ 4,712	3 Total Expenses	\$ 46,906	\$ 47,156
\$ 123,620	\$ 105,156	\$ 120,242	Total Selectmen Budget	\$ 54,406	\$ 74,656
FINANCE DEPARTMENT					
100,280	88,581	90,000	Finance Director's Salary (inc. T/C)	90,000	105,000
48,105	48,105	49,068	Asst. Treasurer/Collector's Salary	50,049	50,049
30,195	30,195	30,799	Treasury/Collection Clerk	29,325	29,325
\$ 178,580	\$ 166,881	\$ 169,867	4 Total Salaries	\$ 169,374	\$ 184,374
2,500	287	2,500	Tax Title Treasury/Collection	1,500	1,250
			Education and Association Fees	4,500	4,000
			Postage	12,000	12,000
			Office Expense	5,000	4,500
\$ 18,000	\$ 18,375	\$ 19,000	5 Total Expenses	\$ 23,000	\$ 21,750
\$ 199,080	\$ 185,543	\$ 191,367	Total Finance Department Budget	\$ 192,374	\$ 206,124
TOWN ACCOUNTANT					
65,473	65,473	66,783	6 Accountant's Salary	68,119	68,119
500	314	400	7 Office Expenses	350	350
\$ 65,973	\$ 65,787	\$ 67,183	Total Town Accountant Budget	\$ 68,469	\$ 68,469
BOARD OF ASSESSORS					
900	900	900	Assessor's Stipends	900	900
47,509	47,509	48,460	Assessors' Manager's Salary	50,000	49,429
\$ 48,409	\$ 48,409	\$ 49,360	8 Total Salaries	\$ 50,900	\$ 50,329
9,500	8,683	9,500	Expenses	9,500	3,500
42,300	40,750	35,575	Revaluation Maintenance	35,575	35,575
			Software & Licenses	-	6,000
			Maps - Updating	3,750	3,750
\$ 3,500	\$ 3,500	\$ 3,500	9 Total Expenses	\$ 48,825	\$ 48,825
\$ 103,709	\$ 101,342	\$ 97,935	Total Board of Assessors Budget	\$ 99,725	\$ 99,154
TOWN COUNSEL					
75,000	17,378	50,000	Legal Expense	40,000	40,000
\$ 75,000	\$ 17,378	\$ 50,000	10 Total Town Counsel Budget	\$ 40,000	\$ 40,000
TECHNOLOGY					
13,096	13,095	13,096	Computer Hardware Maint & Lic Fees	14,500	14,500
7,000	13,337	7,000	Computer Consultant	1,500	1,500
-	-	-	Hardware & Software Expense	7,000	5,000
\$ 20,096	\$ 26,432	\$ 20,096	11 Total Technology Department	\$ 23,000	\$ 21,000
TOWN CLERK					
54,398	54,398	55,486	Town Clerk's Salary	56,596	56,596
			Poll Workers	950	950
\$ 54,398	\$ 54,398	\$ 55,486	12 Total Salaries	\$ 57,546	\$ 57,546
2,000	1,152	2,000	Town Reports	2,000	2,000
7,000	8,138	7,000	Election Expenses	3,300	3,300
3,000	1,804	3,000	Office Expenses & Supplies	3,210	3,210
\$ 12,000	\$ 11,093	\$ 12,000	13 Total Expenses	\$ 8,510	\$ 8,510
\$ 66,398	\$ 65,491	\$ 67,486	Total Town Clerk Budget	\$ 66,056	\$ 66,056
CONSERVATION COMMISSION					
1,400	200	1,400	Stipends	1,400	1,400
			Expenses		
\$ 1,400	\$ 200	\$ 1,400	14 Total Conservation Commission Budget	\$ 1,400	\$ 1,400

Appropriated FY2014	Spent FY2014	Appropriated FY'15	Line Item	Department Requested FY'16	Finance Board Recommends
PLANNING AND ENGINEERING					
1,500	1,200	1,500	Planning Members' Stipends	1,500	1,500
3,000	1,284	3,000	Expenses	1,000	1,000
			Contracted Services	5,000	4,000
2,136	2,136	2,189	Merrimack Valley Planning Assessment	2,244	2,244
\$ 6,636	\$ 4,620	\$ 6,689	15 Total Planning and Engineering Budget	\$ 9,744	\$ 8,744
ZONING BOARD OF APPEALS					
			Zoning Members' Stipends		
4,060	4,060	4,060	Contracted Services & Expenses	4,060	4,060
\$ 4,060	\$ 4,060	\$ 4,060	16 Total ZBA Budget	\$ 4,060	\$ 4,060
MUNICIPAL BUILDINGS					
-	-	-	Custodian/Facilities Part-time Employee	20,000	17,000
			17 Total Salaries	20,000	17,000
16,000	14,469	16,000	Lawn & Grounds	18,000	17,000
164,425	128,197	134,425	Utilities	107,500	104,000
			Copier Lease & Supplies	7,500	7,500
			Town Decor (Winter & Spring)	4,500	4,000
		30,000	Repairs & Maintenance	30,000	29,000
-	-	-	Supplies	5,000	5,000
180,425	142,666	180,425	18 Total Expenses	172,500	166,500
\$ 180,425	\$ 142,666	\$ 180,425	Total Municipal Buildings Budget	\$ 192,500	\$ 183,500
INSURANCE					
93,000	92,952	98,000	Property & Casualty Insurance	128,000	125,000
3,000	2,049	3,000	Employee Group Life Insurance	2,500	2,500
340,000	284,890	340,000	Employee Group Health Insurance	345,000	365,000
\$ 436,000	\$ 379,891	\$ 441,000	19 Total Insurance Budget	\$ 475,500	\$ 492,500
\$ 1,282,497	\$ 1,098,666	\$ 1,247,983	TOTAL GENERAL GOVERNMENT	\$ 1,227,333	\$ 1,244,763
PUBLIC SAFETY					
POLICE DEPARTMENT					
90,947	90,947	92,766	Chief's Salary	94,622	94,622
85,264	85,264	86,970	Deputy Chief's Salary	88,709	88,709
73,765	74,324	151,473	Sergeant's Salary	151,904	151,904
385,876	389,991	329,402	Patrolmen's Salary	383,728	383,728
26,470		-	Secretary's Salary		
224,968	236,372	236,328	Communication Salary	246,022	246,022
			Training	5,000	5,000
			Reserves	130,883	93,990
			Overtime	29,679	29,679
124,157	141,886	136,640	Other Wages	-	-
111,560	112,957	114,986	Education Incentives	118,935	118,935
\$ 1,123,007	\$ 1,131,742	\$ 1,148,565	20 Total Salaries	\$ 1,249,482	\$ 1,212,589
1,000	691	1,000	Harbormaster Expenses	1,000	1,000
71,700	79,671	78,100	Expenses	4,990	4,600
			Supplies	6,695	6,600
			Vehicle Maintenance	9,280	9,000
			Equipment Maintenance	15,100	15,000
			Firearms	2,500	2,500
			Clothing Allowance	11,750	11,750
			Association Fees	2,270	2,270
			Communication Expenses	3,200	3,200
6,000	5,321	6,400	Communication Dispatch Expense	-	-
-	-	-	Training	6,970	6,970
-	-	-	Fuel	35,150	35,150
\$ 78,700	\$ 85,683	\$ 85,500	21 Total Expenses	\$ 97,905	\$ 97,040
\$ 1,201,707	\$ 1,217,425	\$ 1,234,065	Total Police Budget	\$ 1,347,387	\$ 1,309,629
PARKING CLERK					
250	20	250	Expense	100	100
\$ 250	\$ 20	\$ 250	22 Total Parking Clerk Budget	\$ 100	\$ 100
FIRE DEPARTMENT					
500	-	-	Fire Engineers' Stipends	-	-
18,928	18,928	22,707	Chief's Salary	49,329	27,641
9,050	9,050	3,400	Clerk's Salary	-	-
93,634	91,155	95,507	Firefighter Salary	96,939	96,939
3,015	1,769	3,076	Inspector's Salary	3,122	3,122
5,250		5,250	Mass. Fire Academy Training	5,328	5,000
36,860	35,344	37,598	Drill Wages	38,161	38,000
\$ 167,237	\$ 156,247	\$ 167,538	23 Total Salaries	\$ 192,879	\$ 170,702
			Communications	14,006	14,006
			EMS Training	8,100	8,100
			Protective Clothing	12,400	12,400

Appropriated FY2014	Spent FY2014	Appropriated FY'15	Line Item	Department Requested FY'16	Finance Board Recommends
			Fuel	8,600	8,600
			Association Dues	1,700	1,700
			Equipment Testing	6,550	6,250
72,600	74,166	75,031	Supplies & Expenses	6,300	6,300
-	-	-	Maintenance	18,500	18,000
\$ 72,600	\$ 74,166	\$ 75,031	24 Total Expenses	\$ 76,156	\$ 75,356
\$ 239,837	\$ 230,412	\$ 242,569	Total Fire Budget	\$ 269,035	\$ 246,058
INSPECTORS					
10,000	7,063	10,000	Wiring Inspector	10,000	9,000
10,000	8,960	10,000	Plumbing & Gas Inspector	10,500	10,000
48,139	48,139	49,102	Building Inspector	55,000	50,084
\$ 68,139	\$ 64,161	\$ 69,102	25 Total Salaries	\$ 75,500	\$ 69,084
450	340	450	Wiring Inspector Expenses	450	450
450	170	450	Plumbing & Gas Inspector Expenses	450	450
750	750	750	Sealer of Weights & Measures	750	750
2,800	2,326	2,800	Building Inspector Expenses	3,000	2,800
\$ 4,450	\$ 3,586	\$ 4,450	26 Total Expenses	\$ 4,650	\$ 4,450
\$ 72,589	\$ 67,747	\$ 73,552	Total Inspectors Budget	\$ 80,150	\$ 73,534
CIVIL DEFENSE					
3,000	3,000	3,000	Director's Stipend	3,000	3,000
1,000	669	1,000	Expenses	1,000	1,000
\$ 4,000	\$ 3,669	\$ 4,000	27 Total Civil Defense Budget	\$ 4,000	\$ 4,000
ANIMAL CONTROL OFFICER					
18,046	15,245	18,407	Wages	-	-
3,437	3,437	3,437	Expenses	-	-
\$ 21,483	\$ 18,682	\$ 21,844	28 Total Animal Control Budget	\$ -	\$ -
\$ 1,539,866	\$ 1,537,954	\$ 1,576,280	TOTAL PUBLIC SAFETY	\$ 1,700,672	\$ 1,633,321
EDUCATION					
7,010,889	7,010,889	7,194,742	Pentucket Base Assessment	7,999,158	7,999,158
216,129	198,118	244,754	Pentucket Supplemental Assessment	-	-
495,274	481,009	545,461	Pentucket Capital Assessment	500,921	500,921
-	-	-	Pentucket Capital Assessment Supplemental	-	-
-	-	120,364	Northeast Vocational/Technical Assessment	120,364	120,624
860,808	860,808	907,772	Whittier Vocational/Technical Assessment	933,176	933,176
\$ 8,583,100	\$ 8,550,824	\$ 9,013,093	29 Total Education Budget	\$ 9,553,619	\$ 9,553,879
\$ 8,583,100	\$ 8,550,824	\$ 9,013,093	TOTAL EDUCATION	\$ 9,553,619	\$ 9,553,879
PUBLIC WORKS					
TREE WARDEN					
300	-	-	Tree Warden Stipend	-	-
7,000	6,890	10,300	Expenses	10,300	6,500
\$ 7,300	\$ 6,890	\$ 10,300	30 Total Tree Warden Budget	\$ 10,300	\$ 6,500
HIGHWAYS					
76,303	76,303	77,829	Road Commissioner's Salary	79,386	79,386
189,796	189,796	159,080	Highway Salaries	251,273	211,601
			Sick day buy back (Contractual)	2,200	2,200
22,000	21,161	22,000	Highway Salary - Part Time	22,000	15,000
6,000	5,989	7,000	Overtime	9,000	8,000
\$ 294,099	\$ 293,249	\$ 265,909	31 Total Salaries	\$ 363,859	\$ 316,187
7,000	8,254	7,000	Highway Expense	7,500	7,000
32,200	32,200	32,200	Front End Loader (Lease)	32,200	32,200
165,000	274,908	165,000	Snow & Ice Removal	165,000	165,000
35,000	35,000	37,000	Road Machinery Expense	40,000	45,000
110,000	109,982	115,000	Road Maintenance Expense	116,500	116,500
\$ 349,200	\$ 460,344	\$ 356,200	32 Total Expense	\$ 361,200	\$ 365,700
\$ 643,299	\$ 753,593	\$ 622,109	Total Highway Budget	\$ 725,059	\$ 681,887
RUBBISH COLLECTION					
10,170	10,170	10,374	Contract Administrator	10,581	10,581
455,000	426,759	455,000	Contract Expense	460,000	460,000
\$ 465,170	\$ 436,929	\$ 465,374	33 Total Rubbish Collection Budget	\$ 470,581	\$ 470,581
CEMETERY					
300	300	300	Commissioner's Stipend	-	-
-	-	36,312	Full Time Wages	36,857	37,038
-	-	-	Part Time Wages	8,640	6,000
\$ 300	\$ 300	\$ 36,612	34 Total Salaries	\$ 45,497	\$ 43,038
			Supplies	\$ 4,500	\$ 4,000
			Vehicle Fuel	\$ 2,800	\$ 2,800

Appropriated FY2014	Spent FY2014	Appropriated FY'15	Line Item	Department Requested FY'16	Finance Board Recommends
			Landscaping	\$ 500	\$ 500
			Utilities	\$ 2,400	\$ 2,400
			Parts	\$ 3,400	\$ 3,000
4,000	4,000	4,000	Expenses	\$ 1,800	1,500
\$ 4,000	\$ 4,000	\$ 4,000	35 Total Expenses	\$ 15,400	\$ 14,200
\$ 4,300	\$ 4,300	\$ 40,612	Total Cemetery Budget	\$ 60,897	\$ 57,238
\$ 1,120,069	\$ 1,201,712	\$ 1,138,395	TOTAL PUBLIC WORKS	\$ 1,266,837	\$ 1,216,206
HUMAN SERVICES					
BOARD OF HEALTH					
900	300	900	Health Members' Stipends	900	900
10,878	10,878	11,096	Health Nurse Wages	11,096	11,318
20,366	20,366	20,774	Health/Sanitation Agent Wages	20,774	21,189
14,910	14,910	15,209	Part-time Clerk Wages	15,209	15,513
\$ 47,054	\$ 46,454	\$ 47,979	36 Total Salaries	\$ 47,979	\$ 48,920
5,000	3,705	5,000	37 Expenses	5,000	3,000
\$ 52,054	\$ 50,159	\$ 52,979	Total Board of Health Budget	\$ 52,979	\$ 51,920
COUNCIL ON AGING					
49,520	49,520	50,510	Director's Salary	51,520	51,520
31,474	31,451	32,104	Program Coordinator	32,746	32,746
7,793	7,676	7,949	Outreach Worker	8,108	8,108
17,830	17,581	18,187	Part Time Van Driver	18,551	18,551
\$ 106,617	\$ 106,228	\$ 108,750	38 Total Salaries	\$ 110,925	\$ 110,925
392	-	392	Fuel		
6,600	6,640	6,600	Elder Services of Merrimack Valley Assessment	400	-
\$ 6,992	\$ 6,640	\$ 6,992	39 Total Expenses	\$ 7,000	\$ 6,600
\$ 113,609	\$ 112,868	\$ 115,742	Total Council on Aging Budget	\$ 117,925	\$ 117,525
VETERANS					
9,500	7,784	9,500	Veterans' Agent Salary	9,500	9,500
40,000	42,769	50,000	Veterans' Benefits	90,000	85,000
\$ 49,500	\$ 50,553	\$ 59,500	40 Total Veterans Budget	\$ 99,500	\$ 94,500
\$ 215,163	\$ 213,580	\$ 228,221	TOTAL HUMAN SERVICES	\$ 270,404	\$ 263,945
LIBRARY					
59,083	49,055	60,265	Library Director's Salary	61,000	61,000
97,915	94,510	99,874	Library Staff Wages	101,405	101,405
7,795	8,739	7,951	Part Time Wages	6,708	6,708
\$ 164,793	\$ 152,304	\$ 168,090	41 Total Salaries	\$ 169,113	\$ 169,113
			Library Materials	39,061	39,061
			Technology	1,000	1,000
			Programs	1,000	1,000
			Dues	17,587	17,587
			Utilities	800	-
			Training	1,434	1,434
			Supplies	4,000	4,000
62,062	62,062	63,923	Expenses	-	-
\$ 62,062	\$ 62,062	\$ 63,923	42 Total Expenses	\$ 64,882	\$ 64,082
\$ 226,855	\$ 214,366	\$ 232,013	Total Library Budget	\$ 233,995	\$ 233,195
\$ 226,855	\$ 214,366	\$ 232,013	TOTAL LIBRARY	\$ 233,995	\$ 233,195
DEBT SERVICE					
-	-	-	Principal	185,000	185,000
-	-	-	Interest	165,375	165,375
\$ -	\$ -	\$ -	43 Total Debt Budget	\$ 350,375	\$ 350,375
\$ -	\$ -	\$ -	TOTAL DEBT SERVICE	\$ 350,375	\$ 350,375
UNCLASSIFIED					
354,231	354,231	410,661	Essex Country Retirement Contribution	420,578	420,578
3,000	-	3,000	Unemployment Compensation	3,000	3,000
45,700	46,876	46,615	Medicare Tax	48,000	48,000
600	518	600	Memorial Day Services	600	500
41,500	37,403	34,000	Street Lighting	37,500	37,000
\$ 445,031	\$ 439,028	\$ 494,876	44 Total Unclassified Budget	\$ 509,678	\$ 509,078
445,031	439,028	494,876	TOTAL UNCLASSIFIED	\$ 509,678	\$ 509,078
13,412,581	13,256,131	13,930,861	GRAND TOTAL	\$ 15,112,913	\$ 15,004,762

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of EIGHT HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED NINETY-EIGHT DOLLARS (\$883,798) for the use of the Water Department, said sum to be offset by FY 2016 Water Department Revenue; or take any other action relative thereto:

	<u>FY '15</u>	<u>FY '16</u>	<u>FINANCE BOARD RECOMMENDS</u>
Commissioners	\$ 1,260.00	\$ 1,260.00	\$
Superintendent	\$ 59,456.00	\$ 63,066.00	\$
Office Manager	\$ 40,390.00	\$ 41,198.00	\$
Laborers' Wages (3)	\$118,972.00	\$121,351.00	\$
Part-Time Help	\$ 8,160.00	\$ 5,780.00	\$
Overtime	\$ 20,034.00	\$ 28,356.00	\$
Expenses	\$278,741.00	\$292,041.00	\$
Health	\$ 49,337.00	\$ 53,777.00	\$
Retirement	\$ 48,596.00	\$ 50,219.00	\$
Emergency Funds	\$ 50,000.00	\$ 50,000.00	\$
Bond Debt & Interest	<u>\$176,750.00</u>	<u>\$176,750.00</u>	\$
TOTAL	\$851,696.00	\$883,798.00	

Article submitted by Water & Sewer Commissioners

WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE/UNFAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of FIVE HUNDRED TWENTY-TWO THOUSAND SIX HUNDRED FORTY-THREE DOLLARS (\$522,643) for the use of the Sewer Department, said sum to be offset by FY 2016 Sewer Department Revenue; or take any other action relative thereto:

	<u>FY '15</u>	<u>FY '16</u>	<u>FINANCE BOARD RECOMMENDS</u>
Commissioners	\$ 540.00	\$ 540.00	\$
Superintendent	\$ 25,441.00	\$ 26,967.00	\$
Office Manager	\$ 17,310.00	\$ 17,656.00	\$
Laborers' Wages (3)	\$ 50,988.00	\$ 52,008.00	\$
Overtime	\$ 7,519.00	\$ 7,670.00	\$
Expenses	\$ 66,600.00	\$ 79,950.00	\$
Health	\$ 21,630.00	\$ 23,576.00	\$
Retirement	\$ 20,827.00	\$ 21,244.00	\$
Bond Debt & Interest	\$115,610.00	\$102,258.00	\$
Emergency Funds	\$ 25,000.00	\$ 25,000.00	\$
Haverhill Wastewater	\$140,000.00	\$138,983.00	\$
Haverhill Capital Bond	\$ 35,133.00	\$ 26,791.00	\$
TOTAL	\$526,598.00	\$522,643.00	

Article submitted by Water & Sewer Commissioners

WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE/UNFAVORABLE ACTION

BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 8 : To see if the Town will vote to fix the salary and compensation of all elective and appointive officers of the Town for the twelve months ending June 30, 2016. Fixing of salaries according to Articles #5 - #7 above; or take any other action relative thereto.

Article submitted by Finance Board

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 9: To see if the Town will vote to transfer FIFTY-THOUSAND DOLLARS from Fiscal Year 2014 Water Enterprise Retained Earnings for the purpose of funding to replace water mains and related infrastructure on Governor's Road; or take any other action relative thereto.

Article Submitted by the Water and Sewer Commissioners

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 10: To see if the Town will vote to appropriate the necessary funds for the following projects; to determine whether such appropriation should be raised by taxation, borrowing or otherwise, or any combination thereof; or take any action relative thereto:

<u>Purpose</u>	<u>Capital Improvement</u>	<u>Funding Source</u>
Finance Department		
Town Hall Technology Upgrade	25,000	Taxation
Cemetery Department		
Lawn Mower	19,500	Taxation
Police Department		
Replacement of Line Cruiser	27,159	Taxation
Fire Department		
Central Station Doors	25,000	Taxation
Total	\$96,659	

Each item above will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Article Submitted by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2016 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete 5 Year CIC report.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 10 MOTION: That the Town appropriates Ninety-Six Thousand Six Hundred Fifty-Nine Dollars (\$96,659) for the purpose of financing these projects, including the payment of all costs incidental and related thereto; that to meet this appropriation Ninety-Six Thousand Six Hundred Fifty-Nine Dollars (\$96,659) shall be raised through taxation; and that the Board of Selectmen and any other appropriate Town officials are authorized to take any other actions necessary or convenient to carry out these projects:

ARTICLE 11: To see if the Town will vote to appropriate the necessary funds for the following projects; to determine whether such appropriation should be raised by taxation, borrowing or otherwise, or any combination thereof; or take any action relative thereto:

<u>Purpose</u>	<u>Capital Improvement</u>	<u>Funding Source</u>
Police Department		
Replacement of Communications Console	160,000	Borrowing
Fire Department		
Ariel/Ladder Truck	750,000	Borrowing
Total	\$910,000	

Each item above will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Article Submitted by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2016 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete 5 Year CIC report.

Article 11 requires 2/3's affirmative vote if borrowing.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 11 MOTION: That the Town appropriates Nine Hundred Ten Thousand Dollars (\$910,000.00) for the purpose of financing the above projects, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Finance Director, with approval of the Board of Selectmen, is authorized to borrow Nine Hundred Ten Thousand Dollars (\$910,000.00) and issue bonds or notes of the Town therefore under and pursuant to G.L. c 44, Sec. 8, or any other enabling authority; and that the Board of Selectmen and any other appropriate Town officials are authorized to take any other actions necessary or convenient to carry out these projects:

ARTICLE 12: To see if the Town will vote to accept the provisions of G.L. c.32B, §20, which would authorize the Town to establish an Other Post-Employment Benefits Liability Trust Fund; or take any other action in relation thereto.

Article Submitted by the Finance Director

Comment: The Town currently has a \$3.4Million unfunded liability with regards to OPEB. This article will allow the Town to establish an Other Post-Employment Benefits Liability Trust with plans to fund it in future years.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 13: To see if the Town will vote to reauthorize the Veasey Memorial Park Revolving Fund as established at the Special Town Meeting held December 2, 1996 and authorized by Chapter 44, Section 53E-½ of Massachusetts General Laws. The purpose of this fund is for the Conservation Commission to pay operating costs of Veasey Memorial Park. The Conservation Commission may expend from this account an amount not to exceed NINETY THOUSAND DOLLARS (\$90,000.00) for Fiscal 2016; or take any other action relative thereto.

The Conservation Commission shall give a report to the FY 2017 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2016.

Article submitted by Conservation Commission

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 14: To see if the Town will vote to reauthorize the Pines Recreation Boat Ramp Revolving Fund as established at Special Town Meeting held October 13, 1992 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to allow receipts received from the sale of Pines Boat Ramp and Mooring Permits to be expended without further appropriation for the purchase of floats, safety equipment, walk ramp, necessary hardware for installation, and maintenance and repair of Pines Boat Ramp. The Pines Recreation Development Committee may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000.00) during Fiscal 2016; or take any other action relative thereto.

A representative of the Pines Recreation Development Committee shall give a report to the FY 2017 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2016. Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 15: To see if the Town will vote to reauthorize the Zoning Board of Appeals Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended without further appropriation for the payments of advertising and associated clerical work relative to the applicant's application. The Zoning Board of Appeals may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000.00) during Fiscal 2016; or take any other action relative thereto.

The Zoning Board of Appeals shall give a report to the FY 2017 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2016.

Article submitted by the Zoning Board of Appeals

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 16: To see if the Town will vote to reauthorize the Bagnall School Summer Program Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended for salaries/wages and expenses of the Bagnall School Summer Program. The Bagnall School Summer Program may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000.00) during Fiscal 2016; or take any other action relative thereto.

The Director of the Bagnall School Summer Program shall give a report to the FY 2017 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2016; or take any other action relative thereto.

Article submitted by Finance Director

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 17: To see if the Town will vote to appropriate a sum of up to ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$150,000.) from the Community Preservation Fund General Reserve FY-2016 to be made available for the purpose of the development of Phase 2 of a plan for the **Groveland Community Trail** to be managed by the town Finance Director and the Groveland Open Space and Trails Committee under the CPA categories of Open Space and Recreation and be completed no later than June 30, 2018, or take any action relative thereto.

This project is for the second phase of planning and is being conducted to put a required plan in place to receive a MassDOT Transportation Improvement Plan grant for \$4-5 million to construct the Groveland Community Trail.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 18: To see if the Town will vote to appropriate a sum of up to SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.) from the Community Preservation Fund's General Reserve FY-2016 to be made available for the purpose of **restoration and preservation of the historic entrance to the town's Riverview Cemetery.** The project is to be managed by the town Finance Director and the Cemetery Commission under the CPA category of Historic Preservation and be completed no later than June 30, 2018 or take any action relative thereto.

This will provide funds for the second phase of a project started and funded in 2013 that developed a plan to preserve historic resources at the town's Riverview Cemetery. This project will restore the entrance to the Town's Riverview Cemetery. The primary features of the entrance include the Griffith Memorial Arch and stone wall built in 1910 and a receiving tomb built in 1873. Since their construction, these cemetery entrance features have received sporadic maintenance and are now in need of a full restoration to return them to their as-built condition. Completion of this project will increase civic pride and honor the memories of the men and women that lived in Groveland.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 19: To see if the Town will vote to appropriate a sum of up to SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS (\$17,500.) from the Community Preservation Fund's Historic Preservation set aside FY-2016 to be made available for the purpose of **restoration and preservation of the historic main building at Veasey Memorial Park** including new energy-efficient windows and entrance door in the Great Hall and fireplace work in the Veasey Suite. The project is to be managed by the town Finance Director and the Conservation Commission under the CPA category of Historic Preservation and be completed no later than June 30, 2018 or take any action relative thereto.

This will provide funds for the protection and the increase in energy efficiency in the main historic building at Veasey Memorial Park. The restoration will include replacement of the windows in the Great Hall, replacement of the entrance door in the Great Hall and fireplace work in the Veasey Suite to increase safety all while preserving the historic nature of the building. The Friends of Veasey Park are also donating an additional two-thousand dollars towards the total cost of the project.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 20: To see if the Town will vote to appropriate a sum of up to FIFTY- ONE THOUSAND DOLLARS (\$51,000.) from the Community Preservation Fund's General Reserve FY-2016 to be made available for the purpose of **preservation of historical documents and objects donated to the Langley Adams Library** to be held in perpetuity for enjoyment, knowledge and research. The project is to be managed by the town Finance Director and the Langley Adams Library under the CPA category of Historic Preservation and be completed no later than June 30, 2018 or take any action relative thereto.

This project will provide funds for the protection and preservation of historic resources at the town library including bound volumes, paper records, archival material, historic maps, photographs, artwork, microfilm, film and video tape. All people interested in the history and background of the Town will benefit from this project making the materials more accessible for research and learning. The library has already received an LSTA Grant from the State for \$4200 that will be used to guide this project. Additional grants will be available once this project is approved.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 21: To see if the Town will vote to appropriate a sum of up to TWENTY-ONE THOUSAND DOLLARS (\$21,000.) from the Community Preservation Fund General Reserve FY-2016 to be made available for the purpose of acquiring, creating and preserving open space **for the improvement of Groveland Square**, and the planning associated therewith, contingent upon the Board of Selectmen entering into a binding purchase and sale agreement for the purchase of a certain parcel known as Assessor's Map 10, Lot 001. Planning would include an appraisal, a full wetland study and updated plans for use of the parcel. The project is to be managed by the town Finance Director and the Conservation Commission under the CPA category of Open Space and be completed no later than June 30, 2018 or take any action relative thereto.

This project will provide funds for the planning for improvement of Groveland Square and would only be used if a purchase and sale can be negotiated for the property. Once a purchase and sales document is in place planning for redevelopment of the parcel would begin and enable the town to decide on purchasing the parcel and how it would be used to improve access to the river, parking and open space in the Square.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 22: To see if the Town will vote to appropriate a sum of up to TWO HUNDRED AND TWENTY THOUSAND DOLLARS (\$220,000.) from the Community Preservation Fund General Reserve FY-2016 to be made available for the purpose of the **revitalization of the recreational resources at Washington Park** including improving the existing field conditions and infrastructure as well as an overhaul of the playground. The project is to be managed by the town Finance Director and the Groveland Baseball League under the CPA category of Recreation and be completed no later than June 30, 2018 or take any action relative thereto.

The project will fund a much needed revitalization of the recreation resources at Washington Park including rebuilding the playground and improving the baseball fields. The playground does not meet current safety or handicap accessibility standards. The fields require updating to meet new league requirements and will include lighting, fencing, parking and warning tracks. All Groveland residents will benefit by this improved recreational resource. The Groveland Baseball League has arranged in-kind donations valued at \$32,000 toward the total project.

Article submitted by the Community Preservation Committee and by Citizen's Petition

BOARD OF SELECTMEN RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 23: To see if the Town will vote to appropriate or reserve from Community Preservation Fund Fiscal Year 2016 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects, and other expenses, with each item to be considered a separate appropriation:

PURPOSE	RECOMMENDED AMOUNT
Appropriations:	
Committee Administrative Expenses	\$ 20,000
Reserves:	
Open Space	\$ 50,000
Historic Resources	\$ 50,000
Community Housing	\$ 50,000

or take any other action relative thereto.

Article submitted by the Community Preservation Committee

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 24: To see if the Town will vote to transfer the sum of EIGHT THOUSAND DOLLARS (\$8,000.00) from the Conservation Commission Fees Account (26-330-500) to the Conservation Commission Purchase of Services Account for Fiscal Year 2016 (01-5-171-200) for the purposes of costs related to Commission operating costs; or to take any other action relative thereto. Article submitted by the Conservation Commission

This article transfers funds from fees collected by the Commission to the Commission Services Account.

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 25: To see if the Town will vote to amend Section 8-19: Wetlands of the General Bylaws by making the following changes:

1. Add recognition of the Rivers Protection Act buffer zones

Section II.1 current language:

"II.1 Areas Subject to Protection under the Bylaw.

The following resource areas are subject to protection under the Bylaw:

- a. Fresh Water Wetlands,
- b. Marshes,
- c. Wet Meadows,
- d. Bogs,
- e. Swamps,
- f. Lakes,
- g. Rivers,
- h. Ponds,
- i. Streams,
- j. Land within **100 feet** of the above resource areas,
- k. Land under water in the above areas,
- l. Land subject to flooding or inundation by groundwater or surface water, and
- m. Land within **100 feet** of said land subject to flooding or inundation,
- n. Land within **200 feet** of the mean high water mark along the Merrimack River.

To replace Section II.1 with the following:

“II.1 Areas Subject to Protection under the Bylaw.

The following resource areas are subject to protection under the Bylaw:

- a. Fresh Water Wetlands,
- b. Marshes,
- c. Wet Meadows,
- d. Bogs,
- e. Swamps,
- f. Lakes,
- g. Rivers,
- h. Ponds,
- i. Streams,
- j. Land within **100 feet** of the above resource areas,
- k. Land under water in the above areas,
- l. Land subject to flooding or inundation by groundwater or surface water, and
- m. Land within **100 feet** of said land subject to flooding or inundation,
- n. Land within **200 feet** of the mean high water mark of any river or perennial stream, brook, or creek.”

2. An increase in Peer Review fees to update to current costs

Paragraph 10 in Section IV Current Language:

“The Maximum consultant fee charged to reimburse the Commission for reasonable costs and expenses shall be according to the following schedule:

<u>PROJECT COST</u>		<u>MAXIMUM FEE</u>
UP TO	\$ 250,000	NO FEE
\$ 250,001	\$ 500,000	\$2,500
\$ 500,001	\$ 1,000,000	\$5,000
\$1,000,001	\$ 1,500,000	\$7,500
\$1,500,001	\$ 2,000,000	\$10,000

Each additional \$500,000 project cost increment (over \$2,000,000) shall be charged at an additional \$2,500 maximum fee per increment.”

To replace paragraph 10 in Section IV with the following:

“ The maximum consultant fee charged to reimburse the Commission for reasonable costs and expenses shall be according to the following schedule:

PROJECT COST:		MAXIMUM FEE
UP TO:	\$250,000	\$7,500.00
\$250,001	\$500,000	\$10,000.00
\$500,001	\$1,000,000	\$12,500.00
\$1,000.001	\$1,500,000	\$15,000.00
\$1,500.001	\$2,000,000	\$17,500.00

Each additional \$500,000 project cost increment (over \$2,000,000) shall be charged at an additional \$2,500 maximum fee per increment. All unused fees shall be returned to the applicant in a timely fashion.”

3. An additional reference to the 200-foot buffer for rivers and streams

Paragraph 3 in Section VII Current Language:

“Land within 100 feet of specific resource areas or within 200 feet of rivers or perennial streams, brooks, and creeks are presumed important to the protection of these resources because activities undertaken in close proximity to wetlands and other resources have a high likelihood of adverse impact upon the wetland or other resource, either immediately, as a consequence of construction, or over time, as a consequence of daily operation or existence of the activities. These adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater, degraded, poor water quality, and loss of wildlife habitat. The Commission therefore may require that the applicant maintain a strip of continuous, undisturbed vegetative cover within the 100-foot or 200-foot area, unless the applicant convinces the Commission that the area or part of it may be disturbed without harm to the values protected by the Bylaw.”

Replace paragraph 3 in Section VII with the following:

“Land within 100 feet of specific resource areas or within 200 feet of rivers, perennial streams, brooks, and creeks are presumed important to the protection of these resources because activities undertaken in close proximity to wetlands and other resources have a high likelihood of adverse impact upon the wetland or other resource, either immediately, as a consequence of construction, or over time, as a consequence of daily operation or existence of the activities. These adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater, degraded, poor water quality, and loss of wildlife habitat. The Commission therefore may require that the applicant maintain a strip of continuous, undisturbed vegetative cover within the 100-foot or 200-foot area, unless the applicant convinces the Commission that the area or part of it may be disturbed without harm to the values protected by the Bylaw.”

4. Add additional references to the 200-foot buffer

Section IX.3 Current Language:

IX.3 Dimensional Regulations

- a. Underground Storage Tanks for Chemical and Petroleum Products, regardless of size, shall not be located within 100 feet of any resource area described in Section II.
- b. No Paddock shall be installed within 100 feet of any resource area described in Section II (except for 100 feet Buffer Areas).
- c. Commercial, Institutional, Industrial Structures and associated parking facilities shall not be installed within 100 feet of any resource area described in Section II (Except for 100 feet Buffer Areas).

- d. Any other structure requiring a building permit including, but not limited to, Dwellings, Garages, Decks, Storage Sheds, Swimming Pools, Etc. shall not be installed within 75 feet of any resource area described in Section II (Except for 100 feet Buffer Areas).
- e. Driveways and utility service connections or mains shall not be installed within 25 feet of any resource area described in Section II (Except for the 100 feet Buffer Areas).
- f. Manure shall not be stockpiled or stored within 100 feet of any Resource Area described in Section II (Except for the 100 feet Buffer Areas).

Replace Section IX.3 with the following paragraph:

“IX.3 Dimensional Regulations

- a. Underground Storage Tanks for Chemical and Petroleum Products, regardless of size, shall not be located within 100 feet of any resource area described in Section II.
- b. No Paddock shall be installed within 100 feet of any resource area described in Section II (except for 100 feet or 200 feet Buffer Areas).
- c. Commercial, Institutional, Industrial Structures and associated parking facilities shall not be installed within 100 feet of any resource area described in Section II (Except for 100 feet or 200 feet Buffer Areas).
- d. Any other structure requiring a building permit including, but not limited to, Dwellings, Garages, Decks, Storage Sheds, Swimming Pools, Etc. shall not be installed within 75 feet of any resource area described in Section II (Except for 100 feet or 200 feet Buffer Areas).
- e. Driveways and utility service connections or mains shall not be installed within 25 feet of any resource area described in Section II (Except for the 100 feet or 200 feet Buffer Areas).
- f. Manure shall not be stockpiled or stored within 100 feet of any Resource Area described in Section II (Except for the 100 feet or 200 feet Buffer Areas).”

5. Add regulation related to waivers from the Seasonal Restriction period

Section IX.4 Current Language:

“IX.4 Seasonal Restrictions

- a. Work within a resource area shall be performed during “low flow” months of the year whenever practical. Springtime is not the proper time of year for working within a wet area. The Commission shall impose construction date limitations on an as needed basis determined by each individual project.
- b. All stabilization work must commence by October 15 and be in place and fully functional prior to November 1. This shall include any and all required planting (or temporary protection methods), slope protection, and pavement as required by the Commission in its decision. No work within any resource area described in Section II shall be permitted after November 1 or before April 15 of the following year.”

Insert the following new paragraph c in Section IX.4 after paragraph b:

- “c. The Conservation Commission discourages any work during the seasonal restriction. However, the Commission may, at its discretion, grant a waiver from the seasonal restriction. Waiver requests must be submitted in writing detailing the reason for the request and any advantage to the environment if the waiver were granted. Any waivers granted will be subject to a fee for each work day and an additional daily fee for each day the project is open regardless of whether work is done. Fees cover inspections, close monitoring and any reasonable costs to the Commission.”

6. Add requirement for electronic document submission of plans

Section XV.3 Current Language:

XV.3 Copies.

All Notices of Intent and Request for Determination applications shall contain two (2) sets of the complete filing.

Replace Section XV.3 with the following paragraphs:

“XV.3 Copies

“All DEP filings including Notices of Intent, Abbreviated Notice of Resource Area Delineation and Request for Determination applications shall contain two (2) paper sets of the complete filing.

In addition to paper copies, all filings including Groveland Bylaw Permits shall be submitted to the Commission at the time of filing as electronic PDF-formatted documents or other format as designated by the Commission. Electronic submission shall include all plans, maps, forms and documents related to the filing. Any updated plans provided during the hearing or “as-built’s” shall meet this same requirement”

7. Clarify non-criminal enforcement by Commissioners

Section XVIII paragraph 3 Current Language:

“The Commission shall have authority to enforce this Bylaw, its regulations, and permits issued hereunder by violation notices, administrative orders and civil and criminal court actions, and by non-criminal disposition pursuant to G.L. c. 40, § 21D. Any person who violates provisions of this Bylaw, may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.”

Replace Section XVIII paragraph 3 with the following paragraph:

“The Commission shall have authority to enforce this Bylaw, its regulations, and permits issued hereunder by violation notices, administrative orders and civil and criminal court actions, and by non-criminal disposition pursuant to G.L. c. 40, § 21D and Section 1-1(b) of the General

Bylaws. Any person who violates provisions of this Bylaw, may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both. For the purposes of non-criminal disposition, all Commissioners and any appointed Agents shall be enforcing persons.”

Or take any other action relative thereto.

Seven changes are proposed for the Town of Groveland Wetland Protection Bylaw that include: recognition of the Rivers Protection Act buffer zones, an increase in Peer Review fees, clarification on Seasonal Restrictions, a requirement for electronic document submission and clarification of non-criminal enforcement. Two advertised public hearings were held on January 8, 2014 and March 11, 2015 by the Commission to discuss these changes and collect public input.

Article submitted by the Conservation Commission

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 26: To see if the Town will vote to amend the Zoning By-Laws by adding a new Section 1505, containing subsections 1505.1 and 1505.2, as follows:

1505 Planning Board

1505.1. Associate Member. The Planning Board and the Board of Selectmen may jointly appoint an Associate member to the Planning Board as provided in Chapter 40A, Section 9 of Massachusetts General Laws. The term of each such appointment shall be for no more than one (1) year, and shall terminate on the June 30th immediately following such appointment. The Chairman of the Planning Board may designate the Associate member to sit on the board for purposes of acting on a special permit application, in the case of the absence, inability to act or conflict of interest on the part of any member of the Planning Board, or in the event of a vacancy on the board.

1505.2. Removal. The Board of Selectmen and the Planning Board may together remove a duly-appointed alternate member for cause unless such removal is otherwise prohibited or restricted by law.

Article submitted by the Planning Board

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

PLANNING BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 27: To see if the Town of Groveland will amend its Zoning By-law by adding new section 1600 Special Requirements for Registered Marijuana Dispensaries for the purpose of allowing and regulating the locations in the Town of Groveland, as follows:

1600 Special Requirements for Registered Marijuana Dispensaries

1600.1 Purposes

1600.1.1 To provide for the establishment of Registered Marijuana Dispensaries in appropriate places and under strict conditions.

1600.1.2 To minimize the adverse impacts of Registered Marijuana Dispensaries on adjacent properties, residential neighborhoods, schools and other places where children congregate, local historic districts and other land uses potentially incompatible with said Registered Marijuana Dispensaries.

1600.1.3 To regulate the siting, design, placement, security, safety, monitoring, modification and removal of Registered Marijuana Dispensaries.

1600.2 Applicability

1600.2.1 The commercial cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical use is prohibited unless permitted as a Registered Marijuana Dispensary under this section 1600.

1600.2.2 No Registered Marijuana Dispensary shall be established except in compliance with the provisions of this Section 1600.

1600.2.3 Nothing in this By-law shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs,

1600.2.4 If any provision of this Section or the application of any such provision to any person or circumstance shall be held invalid, the remainder of this Section, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this Section are severable.

1600.3 Definitions: where not expressly defined in the Zoning Bylaws, terms used this Section shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.

- a. Registered Marijuana Dispensary ("RMD"): also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products ("MIPs"), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials

to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Registered Marijuana Dispensary –

1600.4 Eligible Locations for Registered Marijuana Dispensaries

1600.4.1 Registered Marijuana Dispensaries may be allowed by Special Permit from the Groveland Zoning Board of Appeals in the Business District and the Industrial District provided the facility meets the requirements of this Section 1600.

1600.5 General Requirements and Conditions for all Registered Marijuana Dispensaries

1600.5.1 All Registered Marijuana Dispensaries shall be contained within a building and outside cultivation area that are properly secured.

1600.5.2 A Registered Marijuana Dispensary shall not be located in buildings that contain any medical doctor offices or the offices of any professional practitioner authorized to prescribe the use of medical marijuana.

1600.5.3 The hours of operation of Registered Marijuana Dispensaries may be regulated by the Special Permit Granting Authority, provided that the RMD may only be open to the public between 7AM to 9PM.

1600.5.4 No burning of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary that would create noxious odors.

1600.5.5 No Registered Marijuana Dispensary shall be located inside a building containing residential units, or inside a movable or mobile structure.

1600.5.6 No Registered Marijuana Dispensary shall be located on a lot within 300 feet of a residential zoning district boundary line, a house of worship, a school, playground or a day care facility. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses to the nearest point of the property line of the proposed RMD.

1600.5.7 Signage for the Registered Marijuana Dispensary shall include the following language: "Registration card issued by the Massachusetts Department of Public Health required". The required text shall be a minimum of two inches in height.

1600.5.8 Registered Marijuana Dispensaries shall provide the Groveland Police Department, Zoning Enforcement Officer, and Special Permit Granting Authority with the names, phone numbers, and e-mail addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment.

1600.6 Special Permit Requirements

1600.6.1 A Registered Marijuana Dispensary shall only be allowed by special permit from the Groveland Zoning Board of Appeals in accordance with MGL c, 40A, S9 subject to all applicable laws, regulations, requirements, conditions and limitations.

1600.6.2 A special permit for a Registered Marijuana Dispensary shall indicate which of the following uses will be conducted on the proposed site..

- a) Cultivation of Marijuana for Medical Use (horticulture);
- b) Processing and packaging of Marijuana for Medical Use, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments and other products;
- c) Retail sale or distribution of Marijuana for Medical Use to Qualifying Patients;

1600.6.3 In addition to the application requirements set forth in Section 1600.5 and 1600.6 of this By-law, a special permit application for a Registered Marijuana Dispensary shall include the following:

- a) Copies of all required State RMD permits/licenses issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the operation of a Registered Marijuana Dispensary;
- b) The name and address of each owner of the RMD;
- c) Evidence of the Applicant's right to use the facility for a Registered Marijuana Dispensary, such as a lease or a deed;
- d) If the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of the individuals.
- e) A certified list of all parties in interest entitled to notice of the hearing for the special; permit application, taken from the most recent tax list of the town and certified by the Town Assessor.
- f) Proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft.

1600.6.4 Mandatory Findings. The Special Permit Granting Authority shall not issue a special permit for a Registered Marijuana Dispensary unless it finds that:

- a) The facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in G.L. c.40A, §11;
- b) The facility demonstrates that it will meet all permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations;
- c) The applicant has satisfied all of the conditions and requirements of Sections

1600.5 and 1600.6 herein.

1600.6.5 Annual Reporting. Each Registered Marijuana Dispensary permitted under this By-law shall as a condition of its special permit file an annual report with the Special Permit Granting Authority and the Town Clerk no later than January 31st of each year, providing a copy of all current applicable state licenses for the Facility and/or its owners and demonstrating continued compliance with the conditions of the Special Permit. Upon request of the Special Permit Granting Authority, a duly-authorized representative

of the Registered Marijuana Dispensary shall appear before the Special Permit Granting Authority to testify as to the contents of such report.

In addition, the permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Zoning Enforcement Officer and the SPGA within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations. The permit holder shall further file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Zoning Enforcement Officer and SPGA within 48 hours of receipt by the RMD.

1600.6.6 A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership or lease of the premises as a Registered Marijuana Dispensary. The special permit shall be particular to the applicant and may be transferred to another entity for the same location only with permission from the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 1600.

1600.7 Abandonment or Discontinuance of Use

1600.7.1 A Special Permit for an RMD shall lapse if not exercised within one year of issuance.

1600.7.2 A Registered Marijuana Dispensary shall be required to remove all material, plants, equipment and other paraphernalia:

- a) Prior to surrendering its state issued licenses or permits; or
- b) Within six months of ceasing operations; whichever comes first.

Article submitted by the Planning Board

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

PLANNING BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 28: To see if the Town will vote to amend Chapter 12 – Vehicles and Traffic - Article I. In General – Section of the Groveland General By-Laws by **adding the following new sections:**

Sec. 12 - 12. RIGHT LANE MUST TURN RIGHT
Elm Park wb at Main Street

Sec. 12 - 13. ONE WAY
Main Street sb at Groveland Street/Elm Park

Sec. 12 – 14. YIELD TO PEDESTRIAN IN CROSSWALK
Elm Street wb at Station 6+50

or take any other action relative thereto.

Article submitted by the Finance Director

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 29: To see if the Town will vote to amend Chapter 12 – Vehicles and Traffic - Article II. Stopping, Standing and Parking – of the Groveland General By-Laws by **adding the following new section:**

Sec. 12 - 44. STOP SIGNS

To be installed in accordance with applicable permits filed or to be filed by the Town and approved by the Department.

All Stopped at Main Street:
Elm Park

To renumber the original section 12 – 44 to 12 – 45

Then to amend Section 12 – 45 under Prohibited on Certain Streets by **adding the following new section.**

5. Elm Park, both sides, from Main Street to Limit of Work

or take any other action relative thereto.

Article submitted by the Finance Director

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

DATE AND ACTION TAKEN:

ARTICLE 30: To see if the Town will vote to amend its General By-Laws by including a new Chapter 15 - Board of Library Trustees – By Law.

15.1 Name and Authorization

This organization shall be named: **The Board of Trustees of the Langley Adams Library** (Board). The Board exists by virtue of the provisions of Chapter 78, Section 10 through 13, and 21 of the **General Laws of Massachusetts (M.G.L.)**, and exercises the powers and authority and assumes the responsibilities delegated to it under said statute.

15.2 Purpose and Objective

The purpose of the Board of Trustees is to govern the Library with the object of ensuring that every individual of the community has access to Library resources in accordance with the American Library Association's Library Bill of Rights. The Board supports strong, effective Library services and focuses on overall funding, planning and goals.

The Library primary purpose is to serve the town of Groveland, Massachusetts. The Library shall be an active participant in both the Massachusetts Board of Library Commissioners and the Massachusetts Library System and will participate with inter-library lending networks in the state and nationally.

15.3 Trustees

The Board is comprised of volunteers elected by the residents of the town of Groveland who would like to further the cause of the Library and help it enrich the lives of all those who utilize its services. Each Trustee will strive to aid the Library in achieving the goals of the Board and Library.

Members

The Board is made up of nine elected members. Three trustees are elected each year at the Annual Town Elections, as provided for in M.G.L., c.78, s.10. Trustees serve without compensation for a term of three years.

Any member of the Board may resign by providing written notice to the Town Clerk, as provided for in M.G.L., Chapter 41, and Section 109. Upon receipt of the notice, the Town Clerk will notify the Board members.

A vacancy on the Board shall be filled by a joint majority vote of the Board and the Board of Selectmen in accordance with M.G.L., Chapter 41, and Section 11. Each member of each board has one vote.

Any member who misses four consecutive meetings will receive a letter from the Chair reminding the member that regular attendance is a responsibility of all Trustees and that those unable to attend regularly should consider resigning from the Board. Copies of these letters shall be included in the minutes of the Board. In the event of illness or other extenuating circumstances, exceptions to this provision may be made by a formal vote of the Board.

Officers

The Officers of the Board shall be as follows:

- Chairperson

- Vice-Chairperson
- Secretary
- Treasurer

The Officers shall be elected by the Board at the June meeting of the Board or the earliest meeting after the Annual Town Elections. The Officers shall not preside for more than two successive terms with a term being designated as one fiscal year.

Duties of Officers

Each officer shall be responsible to perform the duties and responsibilities assigned to the position during the duration of their term. Each position will have the following duties:

- Chairperson
 - preside at all meetings of the Board
 - prepare and distribute the agenda for all of the Board meetings
 - call special meetings of the Board
 - post all meetings as required by law
 - appoint committees of one or more members each for such specific business as the Board requires
- Vice-Chairperson
 - perform the duties of the Chairperson at their request or in their absence
 - other duties to be determined in support of the Chairperson
- Secretary
 - post all minutes as required by law
 - record and distribute minutes of all meetings of the Board
 - prepare correspondence as directed by the Board
- Treasurer
 - keep informed of financial status, funding sources and needs of the Library
 - record all funds from fundraising activities and provide funds to town treasurer to be deposited in designated accounts
 - ensure all expenditures have proper signatures

Responsibilities of the Board of Trustees

The Board shall have those responsibilities as provided by M.G.L., Chapter 78 Section 11, the Bylaws of the Town of Groveland and these Bylaws.

The Board shall have the care, custody and control of the Library holdings, including conducting annual reviews of the Director. The Board shall also be responsible for conducting a search and recommending for appointment a new Director, if necessary.

The Board will ensure that all monies raised and/or appropriated by the Town for the support and maintenance of the Library shall be expended in accordance to M.G.L., Chapter 78, Section 11. In addition all money or property received by bequest or gift for the Library shall be administered by the Board in accordance with the provisions of such gift or bequest.

The Board will also be responsible for approving the Library's annual budget and will provide a report to the Town annually in accordance with M.G.L., Chapter 78, Section 12.

All decisions of the Board are to be made by the Board as a collective body and no individual member may make decisions or, with the exception of the Chairperson, act or speak for the Board unless specifically authorized to do so by a majority vote of the Board.

15.4 Meetings

The Board shall hold monthly meetings at a location, date and time agreed to by the Board. All meetings shall be open to the public under the provisions of Massachusetts Open Meeting Law. Meetings of the Board or committees may be held by electronic means (videoconferencing, teleconferencing, etc.), provided that all members participating can hear and speak to each other simultaneously and a mechanism is in place to allow the public to participate. When required the Board will meet in Executive Session in accordance with Open Meeting Law procedures.

Meeting notices shall be filed with the Town Clerk at least 48 hours prior to the meeting date and time.

A copy of all minutes shall be made available to the Town Clerk's Office. The Town Clerk's Office will make all minutes available to the public in accordance with its rules and procedures.

A majority of the Board members shall constitute a quorum.

The MBLC rules govern the Board in all cases to which they are applicable and consistent with these Bylaws. When MBLC rules are in question, the Board will follow those contained in the current edition of Robert's Rules of Order.

15.5 Library Director and Staff

The Board shall appoint a Director who shall be the executive officer of the policies of the Board and shall have charge of the administration of the Library under the direction and review of the Board.

The Library Director shall select and recommend appointment of employees to the Board of Selectmen, and shall be responsible for the proper direction and supervision of staff; for the care and maintenance of Library property; for the selection of books and other Library materials and maintenance of the Library's materials collection for the effectiveness of Library services to the public; and for the Library's financial operation within the limitations of the approved budget. The Library Director shall attend all Board meetings and shall advise the Board in Library matters, including making policy and budget recommendations.

15.6 Inconsistent Provision and Severability

To the extent that any provision of these Bylaws is inconsistent with any provision of the Massachusetts General Laws or the Town Bylaws or Charter, the Massachusetts General Laws or the Town Bylaws or Charter, as the case may be, shall govern. In the event any article, section, subsection or provision of any article of these Bylaws shall be held unconstitutional or invalid, such invalidity shall not affect the validity or constitutionality of any other article or any other section, subsection or provision.

Article submitted by the Board of Library Trustees

BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION

BOARD OF LIBRARY TRUSTEES RECOMMENDS FAVORABLE/UNFAVORABLE ACTION

DATE AND ACTION TAKEN:

Appendix A

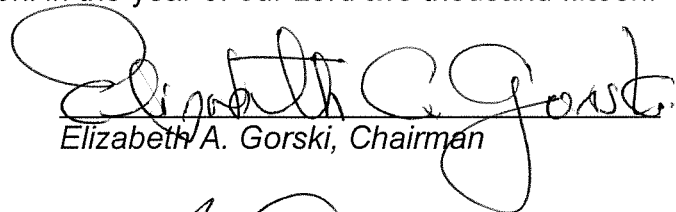
FY2016 Capital Budget and 5YR Capital Plan - Adopted by vote of the Capital Improvement Committee on 03/24/15

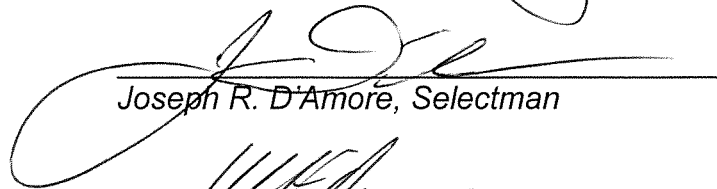
<u>Department</u>	<u>Project</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>6 Yr Totals</u>
Council on Aging	Handicap Access Van		58,000	-	-	-		58,000
	Subtotal - Council on Aging	-	58,000	-	-			\$ 58,000
Fire	New Ariel	750,000						\$ 750,000
Fire	Turnout Gear		-	-	-			\$ -
Fire	Air Packs	-	130,000		-			\$ 130,000
Fire	Pumper Engine		425,000	-	-			\$ 425,000
Fire	Jaws of Life					45,000		\$ 45,000
Fire	Squad 1 to replace F450			85,000	-	-		\$ 85,000
Fire	SCBA Compressor	-	-	-	50,000			\$ 50,000
Fire	Central Station doors (5)	25,000	-	-	-	-	-	\$ 25,000
	Subtotal - Fire Department	775,000	555,000	85,000	50,000	-	45,000	\$ 1,510,000
Highway Department	1-Ton Truck (Replacing 2005 Ford)		58,000	-	-			\$ 58,000
	5-Ton Truck (Replacing 2006 Peterbilt)	-	-	175,000	-			\$ 175,000
	6-Ton Truck (Replacing 2007 Peterbilt)	-	-	-	-	195,000		\$ 195,000
	Sweeper Truck	-	-	-	15,000			\$ 15,000
	Vacuum Truck	-	-	-	-	-	250,000	\$ 250,000
	Subtotal - Highway Department	-	58,000	175,000	15,000	195,000	250,000	\$ 693,000
Cemetery Department	Lawn Mower	19,500						\$ 19,500
Finance	Town Hall Technology Upgrade	25,000						\$ 25,000
Police Department	Replacement of communications console	160,000						
	Replacement of Line Cruiser	27,159	27,973	28,813	29,677	30,568	31,485	\$ 175,675
	Subtotal - Police Department	187,159	27,973	28,813	29,677	30,568	31,485	\$ 335,675
Totals		1,006,659	698,973	288,813	94,677	225,568	326,485	\$ 2,641,175

And you are directed to serve this Warrant by posting attested copies thereof in said Town, one copy in each of the three parts of Town known as Savaryville, the Village, and South Groveland, fourteen (14) days at least before the time of holding said meeting.

Hereof fail not and make due return of this Warrant, with your doings thereon to the Precinct Clerk, at the time and place of said meeting.

Given under our hands this 7th day of April in the year of our Lord two thousand fifteen.

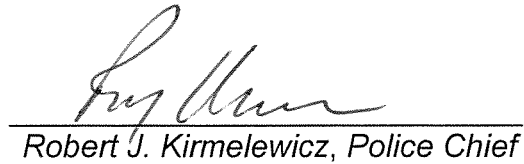

Elizabeth A. Gorski, Chairman


Joseph R. D'Amore, Selectman


William F. Dunn, Selectman

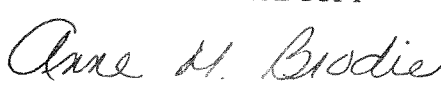
A true copy, attest:

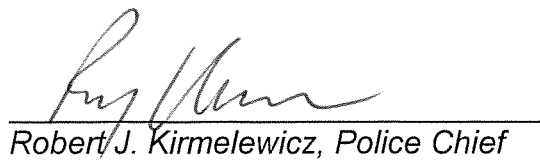

Anne Brodie, Town Clerk


Robert J. Kirmelewicz, Police Chief

OFFICER'S RETURN

I have notified and warned the inhabitants of the Town of Groveland who are qualified to vote in Town Affairs by posting true and attested copies of this Warrant at the Town Hall, Savaryville and South Groveland, said copies not having been posted less than **fourteen days** before the time of said meeting.

ATTEST: A TRUE COPY

Anne Brodie, Town Clerk
TOWN OF GROVELAND


Robert J. Kirmelewicz, Police Chief