



# Town of Groveland Board of Selectmen

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## Complete Streets Policy

Effective Date: May 2, 2017  
Expiration Date: None  
Date Last Revised: April 4, 2016  
Selectmen vote to adopt revised policy: May 2, 2017

Whereas, the Town of Groveland has a Master Plan that established a Transportation objective to provide a system of roads, sidewalks, and bridges that are safe and structurally sound; and

Whereas, the Town's zoning bylaws and subdivision regulations include a Land Use goal to revitalize and beautify Groveland that provides an objective to support efforts to move Groveland toward being more pedestrian friendly; and

Whereas, the Town has approved a Rail Trails Project with Mass DOT that is nearing the 25% design phase.

Whereas, the Town is implementing plans to complete a major roadway reconstruction revitalization project on Rt. 97 School and Salem Streets that will include complete street elements, such as bicycle accommodations, pedestrian sidewalk reconstruction inclusive of all necessary handicap accessibility upgrades, ramps and crosswalks and streetscape enhancements;

Now, Therefore, be it resolved by the Board of Selectmen of the Town of Groveland that the attached Complete Street Policy is hereby adopted.

### Vision and Purpose

Complete Streets are designed and operated to provide safety and accessibility for all the users of our roadways, trails and transit systems, including pedestrians, bicyclists, transit riders, motorists, commercial vehicles, and emergency vehicles and for people of all ages and of all abilities. Furthermore, Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by providing accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout communities. The purpose of Groveland's Complete Streets policy, therefore, is to accommodate all road users by creating a road network that meets the needs of individuals utilizing a variety of transportation modes. It is the intent of the Town of Groveland to formalize the plan, design, operation and maintenance of streets so that they are safe for all users of all ages and abilities as a matter of routine. This

policy directs decision –makers to consistently plan, design, and constructs streets to accommodate all anticipated users including, but not limited to pedestrians, bicyclists, motorists, emergency vehicles, and freight and commercial vehicles.

### Core Commitment

The Town of Groveland recognizes that users of various modes of transportation, including, but not limited to, pedestrians, cyclists, transit and school bus riders, motorists, delivery and service personnel, freight haulers, and emergency responders, are legitimate users of streets and deserve safe facilities. “All Users” includes users of all ages and abilities.

The Town of Groveland recognizes that all projects, new, maintenance, or reconstruction, are potential opportunities to apply Complete Streets design principles. The Town will, to the maximum extent practical, design, construct, maintain, and operate all streets to provide for a comprehensive and integrated street network of facilities for people of all ages and abilities.

Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects, as appropriate. All transportation infrastructure and street design projects requiring funding or approval by the Town of Groveland, as well as projects funded by the state and federal government, such as the Chapter 90 funds, Town improvement grants, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding and other state and federal funds for street and infrastructure design shall adhere to (comply with) the Town of Groveland’s Complete Streets Policy. Private developments and related street design components or corresponding street-related components shall adhere to (comply with) the Complete Streets principles. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets resolution, including the design, construction, and maintenance of such roadways within Town boundaries.

### Best Practices:

**Context Sensitivity:** the implementation of the Policy should reflect and adapt to the context and character of the surrounding built and natural environments and enhance the appearance of such. This Policy recognizes that transportation needs vary and must be balanced in a flexible, safe, and cost effective manner.

**Design Standards:** The Town of Groveland’s Complete Streets policy will focus on developing a connected integrated network that serves all road users. Complete Streets will be integrated into policies, planning and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects.

Implementation of the Town of Groveland Complete Streets Policy will be carried out cooperatively within all departments with multi-jurisdictional cooperation, to the greatest extent possible, among private developers, and state, regional and federal agencies.

The Town of Groveland recognizes that “Complete Streets” may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

The latest design guidance, standards, and recommendations available will be used in the implementation of Complete Streets including:

- The Massachusetts Department of Transportation Project and Design Handbook

- The latest edition of American Association of State Highway Transportation Officials (AASHTO) A Policy on Geometric Design of Highway and Streets
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls (2009)
- The Architectural Access Board (AAB) 521 CMR Rules and Regulations
- Documents and plans created for Groveland, such as bicycle and pedestrian network plans

Complete Streets implementation and effectiveness should be constantly evaluated for success and opportunities for improvement. The town will develop performance measures to gauge implementation and effectiveness of the policies.

Performance Measures: This policy encourages the evaluation and regular reporting of progress on the implementation and maintenance of Complete Streets. The Town will consider providing an annual report to the Planning Board and Board of Selectmen on transportation projects undertaken within the prior year and planned within the coming year and the extent to which these projects meet the objectives of this policy. The preparation of this annual report will allow the Town of Groveland to meet the annual progress report requirements to the Commonwealth of Massachusetts under the Complete Streets Certification Program.

#### Implementation:

The Town shall make Complete Streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies, and jurisdictions to achieve Complete Streets.

The Town shall review and either revise or develop proposed revisions to all appropriate planning documents (master plans, open space and recreation plan, etc.), zoning and subdivision codes, laws, procedures, rules, regulations, guidelines, programs, and templates to integrate Complete Streets principles in all Street Projects on streets. A committee of relevant stakeholders designated by the Board of Selectmen will be created to implement this initiative.

The Town shall maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure that will prioritize projects to eliminate gaps in the sidewalk and bikeway network.

The Town will reevaluate Capital Improvement Projects prioritization to encourage implementation of Complete Streets implementation.

The Town will train pertinent town staff and decision-makers on the content of Complete Streets principles and best practices for implementing policy through workshops and other appropriate means.

The Town will utilize inter-department coordination to promote the most responsible and efficient use of resources for activities within the public way.


The Town will seek out appropriate sources of funding and grants for Complete Streets policies, including by participating in the new Commonwealth of Massachusetts Complete Streets certification program.


Complete Streets Policy - Approved on May 2, 2016


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