



TOWN OF GROVELAND

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Town of

Groveland

Groveland, Massachusetts
Town Hall
183 Main Street
Groveland, MA 01834

Town Government Study Committee

Meeting Minutes
August 25, 2020

Present: J Osborne, M Dempsey, J D'Amore, J Christopher, B Gorski, A Cox

1. Open meeting at 5:40 pm
2. Motion by Christopher to appoint D'Amore as chair and Dempsey as secretary, second by Osborne. Unanimous.
3. We reviewed the charge from D Dembkoski dated August 6, 2020.
4. Discussed options for how implementing a town administrator or manager could be done.
 - a. A charter commission could be too cumbersome
 - b. Topsfield used a bylaw approach which is simpler through MGL Ch 41 Sec 23A
 - c. Administrator vs Manager – receives direction from the Selectmen vs runs the town under a bylaw not the Selectmen
 - d. Discussed other changes that might be necessary to departments, we may need to expand our vision and charge
 - e. Most members feel that an administrator might offer more flexibility for the town
 - f. We should get the document the Selectmen worked on in their meetings over the past months for the job description of a town manager
 - g. Christopher will pull together information on managers and administrators from other towns, next time we will discuss the differences again
 - h. We might issue a memo to the Selectmen telling them the difference and our preference, with information received from Christopher D'Amore will write draft
5. Discussed leadership
 - a. Leadership is needed in our town; in the past it has been lacking. Setting out a direction and future plans are needed
 - b. We need a master plan
 - c. Regular meetings of town departments and leaders need to take place
 - d. An administrator or manager could provide this leadership
6. Next meeting
 - a. Next meeting will be held Tues, September 15, 2020 at 5:30 pm at the town hall
7. Motion by Osborne to adjourn at 6:57 pm, second by Christopher. Unanimous.

Submitted by M Dempsey

Approved on

Sept 15, 2020

J D'Amore