



**Groveland Personnel Advisory Board
Meeting Minutes—June 18th, 2018**

TOWN OF GROVELAND

2018 JUN 28 AM 10:42

IN ATTENDANCE: Mike Bacher, Lynne Stanton, Stan Tusinski, Liz Zimmerman (excused)

ALSO ATTENDING:

WH CLERK
RECEIVED/POSTED

CALL TO ORDER: Meeting called to order at 7:10pm

MINUTES: Minutes from Jun 4th, were reviewed and accepted.

OLD BUSINESS:

Group discussed assignments, updates and progress.

GENERAL DISCUSSION:

Group reviewed submitted changes.

Vacation time was integrated into the existing policy to review the flow. Missing buyback, grandfather clause and change the accrual rate.

Liz submitted her changes, look good, few updates:

Town Administrator needs to be updated to align with TOG titles.

Another update is needed, Liz emailed directly with information.

NEXT STEPS:

Group will update and circulate electronically.

Next meeting scheduled for June 25th, with the intention of final review and submittal to Finance director for review.

~~Goal is to have first draft for submittal to Finance Director for June 4th.~~

MEETING ADJOURNED: 08:27pm on a motion by Lynn Stanton

Seconded by Mike Bacher and unanimously approved.

NEXT MEETING: June 25th, 2018 at 7:00pm, Back Meeting Room, Town Hall

RESPECTFULLY SUBMITTED BY: Stan Tusinski, PAB Secretary