

Groveland Municipal Light Department
Minutes of Meeting: March 12, 2019

TOWN OF GROVELAND

2019 APR -4 AM 9:46

TOWN CLERK
RECEIVED/POSTED

Present: K. Cross, S. LaBelle, S. Daniels, K. Snow and M. Croteau

Time Started: 4:01 p.m.

The Pledge of Allegiance was performed by all present.

Citizen query opened at 4:04 p.m. and closed at 4:14 p.m.

Approval of the Agenda:

- Motion to approve by S. Daniels.
- 2nd by S. LaBelle.
- All in Favor.

Approval of Warrants: (19-23, 19-25, 19-27, 19-29, 19-31, 19-33, 19-35)

- Motion to approve by S. LaBelle.
- 2nd by S. Daniels.
- All in Favor.

Approval of Minutes of from December 11, 2018.

- Motion to approve by S. LaBelle.
- 2nd by S. Daniels.
- All in Favor.

PILOT (In Lieu of Taxes):

- K. Snow mentioned that he recommends the amount the same \$35,000.00 because the Light Department has given the town back thing in other ways this year.
- Discussion ensued and K. Cross would like K. Snow to give him the amount in dollars that the town received from us this year.
- K. Cross made a motion to give the town \$35,000.00 in lieu of taxes.
- 2nd by Steven Daniels.
- All in favor.

Green House Gas Legislation: H-2863:

- K. Snow informs the commission that he meet with Lenny Mirra and other local General Managers to discuss the proposed legislation. Any PPA that falls within the guidelines as NCE before the date of adoption is eligible, and that project would not need to have purchase the Rec's for the protection in order to qualify. PPA's signed after the adoption would need to purchase the Rec's from the project in order to have qualify.
- K. Snow mention this will happen only if this legislation passes. K. Snow just wanted the commissioners to be informed and updated.

GELD Cybersecurity Policy:

- K. Snow mentions that this lays the ground work to protect and secure our network. The main thing is that it gives a chain of command and will be adopted to protect our system.
- Discussion ensued by the commissioners.
- S. LaBelle made a motion to adopt the Cybersecurity Policy as it is written.
- 2nd by K. Cross.
- All in favor.

Petty Cash:

- It has come to the attention of K. Snow that during an emergency that GELD doesn't have enough cash ready and available to purchase product to keep the operation running.

So he would like to propose an increase in petty cash in the amount of \$400.00 to be place in a separate emergency fund inside the safe.

- A motion was made by S. LaBelle to increase the petty cash amount to \$400.00 for emergency purposes:
- 2nd by K. Cross.
- All in favor

Inspector General's Report (Rate Payer Cost Burden "The expense of Municipal Light Plants Sick Time – Leave and Payout):

- K. Snow informed that the report stirred up a lot of controversy and GELD was not singled out in it at all.
- K. Snow reviewed GELD sick time policy with the Commissioners.
- K. Cross mentioned that this was agreed years ago and the department will keep it while this commission is here. All Commissioners agreed with K. Cross.

Website and Energy Rebates:

- K. Snow showed the Commissioners the new web site GELD has now implemented.
- K. Snow mentioned that there has been good feedback. The site also has the connection for the rebate program which is up and running. Everything is on the site for rebates and explains what is needed in order to receive them.

OTHER: Generator:

- Discussion on the quotes that have come in and that the department is waiting for one more quote before making the decision in purchasing one. This will be discussed at next month meeting and a decision will be made then.

INFARED:

- K. Snow informed the commission that Infra-v x red came in and only found three areas that needed to be fixed and are now fixed.
- Commissioners thought that was impressive number and was glad to see that all was fixed.

Chesterton:

- Solar at the facility was discussed and the Commissioner's suggest that K. Snow reach out to other municipals to see what they provide.

Yearly Review of Manager:

- S. Labelle asked and told K. Snow if he was interested or thought that he needed any training to go ahead and apply to seek the necessary means of getting it.
- K. Snow mentioned that he may be taking a class at N.E.P.P.A. and that he has already taken an account class dealing with F.E.R.C.
- S. LaBelle asked if K. Snow has any plans or agenda's to discuss.
- K. Snow say he knows that he can discuss anything with the Commissioners and is comfortable doing so.
- Per K. Snow he isn't seeking a raise at the moment.
- The Commissioner's respected his wish.

Motion was made by K.Cross to adjourn the meeting at 5:40 p.m.

- 2nd by S. LaBelle.
- All in favor.

Next meeting will be April 2th, at 4:00 p.m.

Approved by:

K. K. Cross

Date:

4-2-2019