



TOWN OF GROVELAND  
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**TOWN OF GROVELAND  
MASSACHUSETTS 01834**

<b>BOARD:</b>	Zoning Board of Appeals
<b>TOPIC:</b>	Monthly Meeting
<b>MEETING DATE:</b>	October 4, 2017
<b>MEETING PLACE:</b>	Town Hall Meeting Room
<b>TIME:</b>	7:30 P.M.
<b>MEMBERS PRESENT:</b>	K. Bailey, K. Franson, J. Normand, D. MacDonald
<b>MEMBERS ABSENT:</b>	none
<b>GUESTS:</b>	none
<b>RECORDER:</b>	J. Hauss

Bailey opened the meeting at 7:35 p.m.

Continued Discussion of Adopting New Rules and Regulations

MacDonald said we should ask the Building Inspector how many permits have been issued since the new bylaws took effect.

Bailey spoke about the modifications to the drafted Adm. Rules and Regulations made based on the Board's comments at the last meeting.

MacDonald suggested additional changes regarding setting application fees and how those funds are deposited. The Board members agreed to those changes.

Bailey also discussed working on the revised ZBA Application form and asked for input from the Board for information to request from applicants. The Board discussed requiring site plans from applicants but not requiring that those plans be professionally prepared.

MacDonald motioned to accept modifications to Administrative Rules and Regulations. He noted that the Board can change these rules at any time. Franson second the motion.  
(Voted: 4-0).

Invoices for payment

MacDonald motioned to pay Julie Hauss for Adm. Services dated Oct. 4, 2017 for \$230.05. Normand seconds the motion. (Voted: 4-0).

Franson motioned to approve minutes from July 19 with changes discussed. MacDonald seconds the motion. (Voted: 4-0).

Franson motioned to adjourn the meeting at 8:33 p.m.  
MacDonald seconds to adjourn meeting. (Voted: 4-0).

Approved:  Date: 11/1/17