

Groveland Municipal Light Department  
Minutes of Meeting  
January 18, 2017

TOWN OF GROVELAND

2018 APR 12 AM 9:54

TOWN CLERK  
RECEIVED/POSTED

Present: K. Cross, S LaBelle, S. Daniels, M. Cloutier, K. Snow and M. Croteau

Time Started: 4:01 p.m.

The Pledge of Allegiance was performed by all present.

Approval of the Agenda:

- Motion to approve by K. Cross.
- 2<sup>nd</sup> by S. LaBelle
- All in Favor.

Approval of Warrants (17/23 and 17/25):

- K. Cross asked to see the invoice for Briscoe because he wanted to understand why it was so much. He concluded that it was appropriate for the amount because of the work performed.
- Motion to approve by K. Cross.
- 2<sup>nd</sup> by S. LaBelle
- All in Favor.

Approval of Minutes of December 14, 2016

- Motion to approve by K. Cross.
- 2<sup>nd</sup> by S. Daniels.
- All in Favor.

944 Salem Street:

- M. Cloutier informs the commissioners that the Light Department will not be moving at the end of January. Due to several items that needed resolution on the obstruction easement due to NFPA 25 Standard. The Light Department cannot get an occupancy granted.
- Per M. Cloutier Geinap is working with a fire inspection engineer about the flushing of the sprinkler system.
- K. Cross mentioned that the meeting with the selectmen is Monday night at 7:00 p.m. and they will be looking to see when the Light Department will be moving in.
- K. Snow will not be able to give them a date.
- M. Cloutier mentioned that one of the reason is the Light Department isn't getting timely information because GCT's supervisor and workers aren't at 944 Salem Street anymore.
- M. Cloutier mentioned that GELD received a demand notice from Brothers Electric for payment. This has been turned over to Geinap.
- S. Labelle asked if names on things need to be change from M. Cloutier to K. Snow.
- M. Cloutier will mention it to Geinap for the tracers.

Manager's Report:

- M. Cloutier asked the chairman to sign a letter for Kevin Snow to be appointed so that his salary can start on January 20, 2017.
- M. Cloutier asked the commissioners to sign his sick day buy back paperwork.
- M. Cloutier passed the last payroll to the commissioners for them to sign.

- M. Cloutier hands the commissioners the summary for the month and informs them that as of this year we are at a loss of \$30,000.00. If they look at the variances on the next page they can see last year it was \$17,000.00 which is only a difference of \$13,000.00. This is very similar to last year.
- M. Cloutier gives the commissioners the year to date comparison done by our accountant.
- M. Cloutier mentions that a bulk of money wasn't spent on buying power. The power was bought to the year 2020.
- M. Cloutier will work on the budget with K. Snow.
- S. Labelle asked K. Snow if he has been looking into hiring a replacement for his job.
- K. Snow mentions that he isn't interested in talking about right now. He has more important thing to look at and besides the Light Department doesn't have anything real big pending.
- K. Cross asked when the negotiations for the employee are.
- M. Cloutier answered this coming year.
- S. LaBelle asked if it was his year and when can I pull the paperwork.
- M. Cloutier replied yes it is his year and he can pull the paperwork now.
- K. Cross would like to make a specific date for the monthly commissioners meeting. He was wondering if anyone had any idea of a good day each month.
- The commissioners decided that next month's meeting would be February 8<sup>th</sup>, 2017 at 4:00 p.m.
- The commissioner's at this time would like to thank Michael Cloutier for his years of excellent service to Groveland Light Department.
- Motion to adjourn the meeting by S. LaBelle at 5:19 p.m.
- 2<sup>nd</sup> by S. Daniels.
- All in favor.

Approval of minutes:

K. H. Cross

Date:

Feb 8, 2017