

Minutes of the COA Sub Committee for the building of a Senior Center  
Opening meeting 4.30 p.m.11/2/2017

Present J.Osborne (Chair) Anita Wright COA representative,  
Kevin Cunniff, Kermit Cross and Kim Jackson

Also present J.MacMillan architect for Caolo & Bienick Assoc. Inc. of  
Chicopee MA 01020

The first meeting was taken up introducing the architect to  
approximately 20 residents and the sub committee outlining the  
process.

This involves the following:

1. Initial assessment of needs with sub committee and the Director of the COA.
2. The architect supplies his assessment in writing to both parties.
3. As a result of feedback, the architect supplies a tentative plan with preliminary costs.
4. Upon this review a more detailed plan with diagrams of the proposed architectural plan and costs will then be readied by the sub committee for the COA approval and then submitted to the various other committees of town government for their review.
5. If such approval is obtained, a warrant article will be added to the town warrant where the town meeting will approve or disapprove of the article.
6. At the annual town election of officers an override article will also be placed on the ballot for approval or disapproval of funding for the proposed Senior Center.

The meeting adjourned.

J.Osborne