

Minutes of the COA Sub Committee for the building of a Senior Center  
Opening meeting 4.30 p.m.11/16/2017

Present J.Osborne (Chair) Anita Wright COA representative,  
Kevin Cunniff, Kermit Cross and Kim Jackson

Also present J.MacMillan architect for Caolo & Bienick Assoc. Inc. of  
Chicopee MA 01020

The committee determined with architect's support that the  
Westminster Plan should be revised as follows:

1. The original plan of 8900sf was too expensive and a revised Westminster plan of approx. 7500sf would be considered.
2. A kitchen that is capable of servicing 50 residents, gift shop, arts /crafts and game rooms.
3. A mechanical and electrical room on the ground floor.
4. Skylights in the large central room and a curved driveway in the front to accommodate a portico in the future.
5. A second plan with the potential to be enlarged to accommodate future expansion.