

• COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES
February 21, 2018

IN ATTENDANCE: COA Director Lynne Stanton, Kathryn Alesse, Dot DiChiara, Laurel Puchalski, Frank Sadowski, Anita Wright

CALL TO ORDER Meeting called to order at 9:30 a.m.

MINUTES:

of 1/18/18 were unanimously accepted on a motion made by D. DiChiara, seconded by A. Wright.

TREASURER'S REPORT given by D. DiChiara unanimously approved on a motion made by L. Puchalski., seconded by F. Sadowski.

DIRECTOR'S REPORT

- New Ring & Ride and Medi Ride pamphlets from MVRTA were distributed.
- Director Stanton is now a member of the Personnel Board serving as the representative for town employees.
- MVRTA van title will be turned over to the town. COA will be responsible for all repairs from now on.
- There has been an increase in participation in the ride program from Nichols Village residents after the program was presented.

SENIOR CENTER INITIATIVE COMMITTEE REPORT given by A. Wright

- Committee has met several times to review, revise and resubmit the plans to the architects in an effort to bring the costs down.
- A draft of the final estimate will hopefully be ready by 3/19 to present to BOS and FinCom, to then be placed on the warrant for Town Meeting by 4/a12.

OTHER no other business was discussed.

MEETING ADJOURNED at 10:55 a.m. on a motion by A. Wright, seconded by D. DiChiara, and unanimously approved.

NEXT MEETING: March 21, 2018 at 9:30 a.m., Public Safety Building Conference Room

RESPECTFULLY SUBMITTED BY Laurel Puchalski

RECEIVED/POSTED
TOWN CLERK

2018 MAR 22 PM 1:49

TOWN OF GROVELAND

Council on Aging Treasurer's Monthly Summary for FY2018
February 2018

ITEM	BUDGET	2017						2018						Year to Date Balances	% Left
		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE		
PAYROLL															
Director	\$53,601.00	\$2,880.64	\$4,115.20	\$4,115.20	\$4,115.20	\$6,172.80	\$4,115.20	\$4,115.20	\$4,115.20					\$19,856.36	37.0%
Office Staff	\$34,068.00	\$1,895.73	\$2,614.80	\$2,614.80	\$2,614.80	\$3,922.20	\$2,614.80	\$2,614.80	\$2,614.80					\$12,561.27	36.9%
Outreach	\$8,435.00	\$485.70	\$647.60	\$647.60	\$599.03	\$971.40	\$534.27	\$437.13	\$647.60					\$3,464.67	41.1%
Van Drivers	\$19,300.00	\$1,018.88	\$1,018.88	\$1,303.88	\$1,482.00	\$2,180.26	\$1,389.38	\$1,482.00	\$1,204.13					\$8,220.59	42.6%
Payroll Subtotal	\$115,404.00	\$6,280.95	\$8,396.48	\$8,681.48	\$8,811.03	\$13,246.66	\$8,653.65	\$8,649.13	\$8,581.73	\$0.00	\$0.00	\$0.00	\$0.00	\$44,102.89	38.2%
EXPENSES															
Bills Payable	\$7,600.00	\$1,169.51	\$1,038.36	\$107.88	\$554.23	\$945.93	\$520.97	\$534.45	\$324.47					\$2,404.20	31.6%
Budget Month	\$123,004.00	\$7,450.46	\$9,434.84	\$8,789.36	\$9,365.26	\$14,192.59	\$9,174.62	\$9,183.58	\$8,906.20	\$0.00	\$0.00	\$0.00	\$0.00	\$46,507.09	37.8%
FORMULA GRANT	\$13,095.00														
Mail Deposit		\$2,748.13												\$2,748.13	Formula Grant Balance = \$13,095.00
Postage Cost		\$390.56	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40		\$392.20					\$2,728.61	
Mail Balance		\$2,357.57	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40	\$0.00	\$392.20	\$0.00	\$0.00	\$0.00	\$0.00	\$19.52	
Mail Withdrawal														\$0.00	
Printing		\$321.00		\$403.00	\$321.00	\$461.00	\$371.54							\$1,877.54	\$5,704.82
Outreach		\$299.52	\$453.32	\$339.99	\$453.32	\$777.12	\$453.32	\$388.56	\$437.13					\$3,602.28	\$7,390.18
Other Expenses		\$225.00												\$225.00	
Grant Month	\$0.00	\$845.52	\$453.32	\$742.99	\$774.32	\$1,238.12	\$824.86	\$388.56	\$437.13	\$0.00	\$0.00	\$0.00	\$0.00	\$5,704.82	56.4%
REVOLVING ACCOUNT															
Beginning Balance	\$13,478.84	\$13,478.84	\$13,323.30	\$12,838.25	\$13,422.27	\$13,069.24	\$13,811.63	\$13,914.25	\$13,871.41					\$13,478.84	Year to Date Balances
Taken In		\$487.75	\$267.39	\$863.00	\$227.00	\$1,213.65	\$517.35	\$232.50	\$352.50					\$4,161.14	
Expended		\$643.29	\$752.44	\$278.98	\$580.03	\$471.26	\$414.73	\$275.34	\$273.59					\$3,689.66	
Balance	\$13,478.84	\$13,323.30	\$12,838.25	\$13,422.27	\$13,069.24	\$13,811.63	\$13,914.25	\$13,871.41	\$13,950.32	\$0.00	\$0.00	\$0.00	\$0.00	\$13,950.32	