

# RIVERVIEW CEMETERY COMMISSION

## MINUTES—AUGUST 2, 2017

**Commissioners Present:** Debra Stewart, Rock Dower, Mike Kastanelis

**Others Present:**

Meeting called to order at 18:00 by Chairperson Stewart.

The Minutes of July 10 were not ready.

There were no deeds to be signed.

A discussion was held about having F. Bryan keep an extra set of keys to everything and the remote to the garage in the office. It was also discussed if going to a time card system would be to our advantage or not. Is F. Bryan a salaried employee or is he able to get overtime compensation. This will have to be discussed with the Finance Director. A job description has to be made for the Superintendent.

R. Dower has talked with Robert Polizzoti about the part-time opening for the Cemetery, as the person we had hired left the job when he could not work over 19 ½ hours.

A motion by R. Dower and 2nd by M. Kastanelis was made to hire Mr. Polizzoti of 41 School St.—Vote was Unanimous. This is pending upon acceptance by the Board of Selectmen.

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2017 AUG 31 AM 9:08  
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## 2.

August 2, 2017

A discussion was held on hiring a 2<sup>nd</sup> full time person and if the Cemetery has any liability on anyone volunteering their time at the Cemetery using our equipment.

It was noticed that the Small Pox cemetery needs mowing. The veteran flags need to be moved from the footstone to the headstone to make mowing easier and there is some damage to the corners on a few headstones from past mowing.

It was mentioned that the sign at the front of the Cemetery needs repair or replacement. The money designated for work at the front could be used for the sign.

A motion by D. Stewart and 2<sup>nd</sup> by M. Kastrinelis to have a Commissioners signature page added to the Cemetery Operational Procedures and a signature page for the acceptance of this document to be signed by the Superintendent. This signed document will be placed in the personal file of the Superintendent.

No word as of yet on any revision to the Billis plan.

Garage door opener prices have to obtained.

Valley Tree has us on the list for 2 days of tree cutting.

3.

August 2, 2017

Voted to have the next meeting on Aug. 21, 2017 at the Town Hall.

Motion and 2<sup>nd</sup> to adjourn at 19:13 was made—Vote was Unanimous.

Respectfully submitted;

A handwritten signature in black ink, appearing to read "Rock Dower". The signature is written in a cursive style with a large initial "R" and a stylized "D".

Rock Dower, Clerk