

TOWN OF GROVELAND  
RIVERVIEW CEMETERY COMMISSION

2017 JUL 13 PM 3:49

MINUTES—JUNE 6, 2017

TOWN CLERK  
RECEIVED/POSTED

**Commissioners Present:** Debra Stewart, Rock Dower, Mike Kastrinelis and Bob Guptill, Special Advisor.

**Others Present:** Atty. Lisa Mead, Engineer Bill Holt, Jim Billis, Rick Lamarre, Jeff Miller, Mellissa Kimball, all representing the Billis sub-division.

Meeting was opened by Chairperson Stewart at 7:05 p.m.

A motion by Mike K. and 2<sup>nd</sup> by D. Stewart to accept the minutes of May 18, 2017 as emailed. Vote was unanimous.

A motion by D. Stewart and 2<sup>nd</sup> by R. Dower to accept the minutes of the Executive meeting held on Oct. 20, 2016 along with the letter of reprimand to Frank Bryan. Stewart and Dower voted to accept. M. Kastrinelis abstained as he was not a Commissioner at that time. A copy of the letter will be given to Denise Demboski, Personnel Director.

Chairperson Stewart proposed that a letter of thanks be sent to Ed Watson for the time he spent volunteering helping to get the cemetery ready for Memorial Day. There was unanimous agreement by the Commission. It was also noted that Frank Bryan had spent a lot of extra time prepping the grounds, working until dark.

Ryan Cotton was approved by the Board of Selectman to be hired as part-time help.

**Billis sub-division:** There will be a 20 ft. not to be disturbed area along lots 1 & 2 through parcel A. Lot A will be given to the Commission. The cul-de-sac at the end of the road will have a 4 ft. block on the west side. Trees to be removed along the boundary will be marked along with some trees in the no cut area. A member of the Commission will be working with the developer on which trees are to be cut.

**2.**

June 6, 2017

The Commission will be notified 15 days before the start of construction as to which trees are to be cut. A discussion was held on fencing around the cul-de-sac and what type of gate should be installed at the access road to the cemetery. The Commission feels that a wrought iron type of fence should be installed.

The Planning Board will be meeting with the Billis group on June 20. Members of the Commission should be at this meeting.

A motion by M. Kastrinelis and 2<sup>nd</sup> by R. Dower to have another meeting on June 12<sup>th</sup> was made. Vote was unanimous.

A motion to adjourn was made at 20:15 was made. Vote was unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Rock Dower, Clerk".

Rock Dower, Clerk