

RIVERVIEW CEMETERY COMMISSION

MINUTES—JUNE 20, 2017

TOWN OF GROVELAND

2017 JUL 13 PM 3:49

TOWN CLERK
RECEIVED/POSTED

Commissioners Present: Debra Stewart, Rock Dower, Mike Kastrinelis

Others Present: Bob Guptill, Special Advisor to the Commission, Kathy Kastrinelis.

Meeting called to order at 18:00 by Chairperson Debra Stewart

A motion by D. Stewart and 2nd by R. Dower to accept the minutes of May 9, 2017 as emailed. Vote- Unanimous.

Signed the Doucette deeds.

Frank Bryan had completed the inventory of equipment with the model and serial numbers and hours of operation, for the Finance Director. Deb will forward list to the Finance Director.

Went over drainage, fencing and the buffer zone as it pertains to Billis Way. The question was raised if the updated plans for Billis Way are at the Town Clerks office or any place in Town Hall for the public to see and study? As of now it is not known if any plans are available to the public. What is the Town's liability as it concerns the Billis Way property and the Riverview Cemetery?

A motion by M. Kastrinelis and 2nd by D. Stewart to have Valley Tree Co. come in to the Cemetery for 2 days work as there is enough money for 2 days. The vote was unanimous.

Dave Tuttle has requested that the veteran's flags be removed after Veteran's Day in November. A motion by D. Stewart and 2nd by M. Kastrinelis to have all flags removed by December 1st. Vote was unanimous.

A motion by M. Kastrinelis 2nd R. Dower to send a letter to the Finance Director regarding a transfer of money from vehicles fuel account to the utilities account to cover the overages in that account. Vote Unanimous.

D2, a cleaning agent needs to be reordered.

2.

June 20, 2017

Some money from the part-time wage account was taken away by the Finance Committee to balance the Town Books. This will have to be looked into as we were not notified about this.

A discussion was held on hiring another part-time helper. It will be needed closer to the fall season to help with leaf disposal.

A motion by D. Stewart and 2nd by M. Kastrinelis to accept the proposal from CME Engineering for more drainage work. Vote was unanimous. We will have to keep a close eye on their hourly rates.

The Mitchell family would like a deed transfer. A notarized letter from the owner Henry Mitchell is needed, As Henry is deceased the survivor Robert Mitchell will need to get an attorney to confirm that Robert is the sole survivor.

Voted to have the next meeting July 6, 2017 at 18:00 in the Town Hall.

Motion to adjourn at 19:35-Vote was Unanimous.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rock Dower, Clerk". The signature is written in a cursive style with a large initial "R".

Rock Dower, Clerk