

**BOARD OF HEALTH  
MEETING MINUTES  
Thursday, June 15, 2017**

**ATTENDEES:** Elaine Wozny, Chairman  
Joan Searl, Member  
Deborah Kadar Hull, Member  
Deborah Ketchen, Health Agent  
Anita Wright, RN, Public Health Nurse  
Lori Bentsen, Administrative Asst.

Meeting Open: 6:10 PM

**AGENDA:**

The first agenda item is review and approval of meeting minutes of May 18, 2017. Wozny made a motion to amend meeting minutes of May 18, 2017 to remove “The Board voted to approve meeting minutes of April 13, 2017 and it was a unanimous vote” and replace with “Wozny made a motion to approve meeting minutes of April 13, 2017, Searl seconded and it was a unanimous vote.” Wozny made a motion to approve amended meeting minutes of May 18, 2017, Kadar-Hull seconded and it was voted 2-0. Searl arrived to meeting after vote was taken.

Next agenda item is 139 King St. Title 5 Inspection report. Deborah Ketchen told the Board that this house recently sold and this office did not receive a copy of the inspection report. Ketchen said she called the DEP for guidance. DEP advised her to send a letter to the new homeowner to inform them that a Title 5 inspection has to be conducted with the health agent present. Ketchen told the Board that she sent the letter on June 12<sup>th</sup> and is waiting to hear from the homeowner with a date for inspection.

Next item on the agenda is 73 Center St. The Board received a copy of a letter of complaint from an abutter. The original letter was sent to the homeowner of 73 Center St. with copies to the building inspector/zoning enforcement officer and Board of Health. The complaint is regarding the menagerie of animals at this property, specifically, chickens that roam the neighborhood. Lori stated that the building inspector informed her that he was waiting to hear from the abutter as to whether the letter that they sent to the homeowner prompted any action. The building inspector told Lori, if not, he will issue an order of conditions which states the chickens must be contained to their property.

Last item on the agenda is Board of Health expense funds. The Board stated that they would like to use the remaining funds to purchase recycle bins. Lori told the Board that she has received complaints that we don't offer recycle bins to the residents. Elaine and Joan said offering recycle bins to the residents is a way to promote and encourage recycling which keeps our trash tonnage down. Joan said that she met with the finance director to discuss purchasing recycle bins with the remaining BOH expense funds (\$1,141.23). Joan said the finance director told her that she needed that money to cover several large deficits and that the finance director was taking money from other departments as well. Joan said that legally she didn't believe she could do that and the finance director disagreed and recited chapter and verse of Mass General Law. The finance director stated that we should consider doing a recycle revolving account at spring town meeting. Elaine said we will have to figure out a way to generate money to put in that account. Elaine said that she would like to schedule a meeting with the finance director to discuss further.

Meeting adjourned 7:15 PM

Next Board of Health meeting is scheduled for July 20, 2017.