

Groveland Municipal Light Department  
Minutes of Meeting  
December 13, 2021

Present: S. LaBelle (SL), S. Daniels (SD), M. Cloutier (MC), K. Snow (KS)  
& M. Croteau (MCC)

Time Started: 3:33p.m.

The Pledge of Allegiance was performed by all present.

Citizen query opened at 3:33p.m. and closed at 3:33 p.m.

Approval of the Agenda:

- Motion to approve by SD.
- 2<sup>nd</sup> by MC.
- All in Favor.

Approval of Warrants: 22-15, 22-17, 22-19 & 22-21.

- Motion to approve by SD.
- 2<sup>nd</sup> by MC.
- All in Favor.

Approval of Minutes of October 14, 2021:

- Motion to approve by MC.
- 2<sup>nd</sup> by SD.
- All in Favor.

KS informed the commissioners to read the summary of the Conflict of Interest Law and go by the Town Hall and sign the acknowledge receipt as soon as possible.

Financials:

- KS explained that the negative operating cash was a timing issue.
- KS would like to look into adding more to the operating cash so that the negative cash flow timing issue becomes null and shows a positive balance.
- The commissioners discussed from where that money may be taken from.
- KS informed the commissioners about Town Hall asking to consolidate the LPL accounts to Bartholomew. Kevin told them that he wasn't interested in switching.
- MC asked will the PPAC be changing soon.
- KS replies that he believed in February.

Collection:

- SL asked how the department was doing with collections.
- MCC relied that the numbers are the lowest that the department has had it down to. The amount of \$72,423.55 was better than expected.
- SL concluded that the department was going good and keeps up the great work.
- SL was wondering if things had been resolved with the collection of liens.

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- MCC replied yes, there are only two customers who still owe. One will be paid off soon because our department just heard from the customers attorney and they have a plan to clear up what is due so that his client can sell their property. The other customer owns their house and the Light Department will probably will not see any payment until that property sells.
- SL asked about abatements. Does lien properties ever get abated?
- MC replied no, the department will get what is due. Abatements are for uncollectables. MCC added that the department usually does that every five years.

Manager's Review:

- KS sent out information ahead of time so that the commissioners could have time to review. He was not planning on discussing figures tonight due to the fact the MC was originally not going to be in attendance.
- Since MC was able to come to the meeting the commissioners went over several topics on paperwork KS sent out.
- SL made mention that this discussion can be tabled until next meeting in order for KS and the rest of the commissioner to review some of the ideas and make a conclusion.

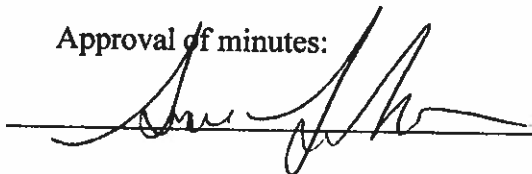
Managers' Report:

- KS informed the commissioners that the position for Foreman was posted with NEPPA and four candidates have applied. KS will be looking for the new hire to work with the current Foreman for at least three weeks.
- KS listed the construction projects that the department has completed and is working on:  
-Upgrade to Cedardale, Barehill Rd reconductoring, work on Governors Rd, Garrison and School Streets and the upgrade at the substation.
- KS thinks that the discussion Co-op will continue after the beginning of the year because a lot of other things have developed. MC echoed the same sentiment to the other commissioners.
- SL asked how the monthly readings have been going. KS reply was that they are fine. KS still keeps a daily watch on the Gatekeepers and Honeywell has been sending the monthly reads.
- KS did inform the commissioners that due to supply chain issues meters are a year out when ordered. KS also mentioned that the proposed apartments on Sewall St are going to require close to 200 meters. SL said wait until you have the plans in hand to insure the proper amount and type they need. The potential to replace the entire AMI system was also discussed as it is nearing the end of its projected life. This large project may be the impetus needed to change to a more modern system and eliminate the ongoing issues with Honeywell.

Next month's commissioners meeting in January will be contingent on KS getting in touch to see when everyone is available.

- Motion to adjourn the meeting by 4:44 by SL.
- 2nd by MC.
- All in favor.

Approval of minutes:



Date:

1/18/22