

**MINUTES OF THE MEETING
OF THE GROVELAND HOUSING AUTHORITY
HELD ON SEPTEMBER 24, 2020**

8/24/2020 10:00 AM
GHA OF GROVELAND

0921 SEP 13 AM 10:35

ALL CLEAR
* 7/20/2020 10:00 AM

The Commissioners of the Groveland Housing Authority (GHA) met in regular meeting in a conference call on Thursday, September 24, 2020 at 4:30 P.M. The conference call format was arranged through the GoToMeeting internet application and is being used due to the state of emergency per Governor Baker's guidance. Members of the Board assembled in the Community Room at River Pines using masks and practicing social distancing. Members of the public were able to participate by telephone. This meeting was a week later than usual due to issues with the public posting of meeting. Chairperson Prunier called the meeting to order at 4:33 P.M. and called the roll with the following responses:

Present

Inger Burke
Elaine Davey
Elizabeth Gorski
Kathleen Prunier

Absent

Valerie Osborne

Also present at the meeting were Joseph A. Hart, Managing Director, Clara Ruiz Vargas and Bruce Moody.

Review and Approval of the Minutes of the Meeting of June 18, 2020

The board reviewed the minutes of the June 18th meeting with little discussion. Ms. Gorski made a motion to approve the minutes Ms. Burke seconded her motion. Ms. Davey abstained. The vote to approve was unanimous.

Review and Approval of the Minutes of the Special Meeting of August 14, 2020

The board reviewed the minutes of the special meeting of August 14th which was held to approve the sidewalk improvement project. Ms. Gorski again made a motion to accept the minutes with a second from Ms. Prunier. Ms. Burke abstained and the rest of the members approved the minutes by a vote of four yeas to zero nays.

Review and Approval of Accounts Payable for June, July and August 2020

Commissioner Davey inquired about the water bills and believed them to be high. Mr. Moody told her that the water department had changed the route the water supply takes into River Pines which should lead to clearer water and presumably less running of water to clear out rust. Ms. Gorski mentioned the electric bills. She was informed that residents pay for the electrical service in their units. Bills appearing on the AP report are for common areas including hallways, street lights and the electricity in the Community Building which includes the washers and dryers. Without further discussion, Ms. Gorski made a motion to approve the accounts payable for the three-month period. A second was heard from Ms. Gorski and upon a vote, the motion passed unanimously.

Review and Approval of FY20 Federal Operating Statements

Mr. Hart relayed to the board that our accountant, James Griffin, said he would attend a board meeting when it is safe again to do so. The Chairwoman had expressed several times that it would be helpful to have him appear and answer any questions the commissioners may have. With that, Ms. Prunier proceeded to make a motion to accept the operating statements with a second from Ms. Burke. Upon a roll call vote, the motion passed unanimously.

Review and Approval of FY21 Federal Operating Budget

The board reviewed the operating budget for FY21 and Ms. Davey made a motion to approve the budget. Ms. Burke seconded the motion and it passed unanimously after a vote of the members.

Resolution in Support of Town of Groveland Housing Production Plan

A resolution was read in support of the Town's Housing Production Plan for 2018 through 2022. The plan was provided to the board at the beginning of the meeting. The board approved providing administrative and technical support for the Planning Department's efforts as budgets and circumstances will allow. A motion to approve was heard from Ms. Prunier and a second from Ms. Gorski. Upon a call of the yeas and nays, the motion passed four to zero and the resolution was adopted.

Discussion of Federal CARES Funding

Mr. Hart began the discussion by telling the group that Ms. Prunier had recommended duct cleaning as a way to utilize the CARES Act funds provided by HUD. The ducts serving the kitchens and baths in the dwelling units and the air handling system in the Community Room will be cleaned and serviced if needed. Mr. Moody explained to those assembled about the operations of the venting and air conditioning systems. Ms. Prunier also mentioned that it would be beneficial to residents to have hand sanitizer dispensers located near the building entries and the Community Room. Mr. Moody said that these items have been difficult to get. Ms. Ruiz Vargas said that she would check with some suppliers.

Comment Period for Commissioners and Public

The Chairwoman stated that she was pleased that the Town was acting on affordable housing opportunities. A discussion ensued about possibilities. Ms. Gorski weighed in with some ideas as she is the housing authority's representative on the Community Preservation Committee.

Adjournment

Ms. Gorski made a motion to adjourn at 5:35 P.M. Ms. Davey seconded the motion and the meeting was adjourned.