

**MINUTES OF THE MEETING
OF THE GROVELAND HOUSING AUTHORITY
HELD ON MAY 20, 2021**

TOWN OF GROVELAND
2021 SEP 13 AM 10:36

The Commissioners of the Groveland Housing Authority (GHA) met in regular meeting in a conference call on Thursday, May 20, 2021 at 4:30 P.M. The conference call format was arranged through the GoToMeeting internet application and is being used due to the state of emergency per Governor Baker's guidance. Chairperson Prunier called the meeting to order at 4:31 P.M. and called the roll with the following responses:

Present

Kathleen Prunier
Elizabeth Gorski
Elaine Davey
Kimberly Jackson

Absent

Inger Burke

Also present at the meeting were Joseph A. Hart, Managing Director, and Bruce Moody.

Review and Approval of the Minutes of the Meeting of April 15, 2021

The board members reviewed the minutes of the meeting of April 15th. The commissioners had no comments or additions and Ms. Gorski made a motion to accept the minutes. Mr. Jackson seconded her motion, and upon a roll call vote, the motion passed three to zero with an abstention from Ms. Davey.

Review and Approval of Accounts Payable for April 2021

Ms. Prunier asked a question about the payment to Benchmark Service Co. for a tub cut out. She was told that this is a way to make a bathtub more accessible by cutting out part of the side of tub so it is easier for someone to get into it. The opening also has a removable panel that allows the tub to be used for a bath as well as a shower. She also asked about the Gene Geary's White Mountain Locks payment. She was told that at some point, Building One's locks had been rekeyed due to a disruptive tenant. This created problems because the locks did not match the other locks in the complex. This service was to restore the locks to match the other three buildings. With that, she made a motion to approve the accounts payable and received a second from Mr. Jackson. All were in favor and the motion passed.

Review of Work Orders for April 2021

Questions were raised about bad smells in Buildings Three and Four with anecdotal evidence suggesting this was due to poor housekeeping habits. The Managing Director stated he would look into it. He also informed the Board that we will be removing three trees: one near the maintenance shed which was dead, another in the courtyard that was overgrown and hiding a light pole and rippling the asphalt walkway and another in front of Building One which overhangs the road and has been hit several times by the trash trucks. Daniel Dellea was obtaining estimates.

Review and Approval of State Annual Plan

The Managing Director informed the Board that though we had held the public hearing with the required quorum, he had neglected to place this item on the agenda for the meeting which immediately followed the hearing. Ms. Prunier made a motion to approve the state annual plan with a second from Ms. Gorski and after a vote, the motion passed unanimously.

Report of the Managing Director

Mr. Hart told the board that he is in discussions with Elder Services of the Merrimac Valley (ESMV) to set up a contract for a Resident Services Coordinator. This will eliminate employee benefits costs and connect our residents to a full range of services from ESMV. He also update them on the progress of the sidewalk improvement project and the roof project. Both jobs are proceeding at a satisfactory pace and the contractors are able to work in different areas of River Pines.

Comment Period for Commissioners and Public

Ms. Prunier noted that residents continue to leave belongings on the balconies at the front of the buildings. Mr. moody said he had been monitoring the situation. Mr. Jackson said the contractors have been good and he checks on them daily without being obtrusive. Ms. Davey stated she was happy to have updates about the Resident Services Coordinator position and she was happy she was able to contribute to this process.

Adjournment

Ms. Gorski made a motion to adjourn at 5:04 P.M. Ms. Davey seconded the motion and the meeting was adjourned.