

**MINUTES OF THE MEETING
OF THE GROVELAND HOUSING AUTHORITY
HELD ON FEBRUARY 18, 2021**

GHA OF GROVELAND
2021 SEP 13 AM 10:36
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The Commissioners of the Groveland Housing Authority (GHA) met in regular meeting in a conference call on Thursday, February 18, 2021 at 4:30 P.M. The conference call format was arranged through the GoToMeeting internet application and is being used due to the state of emergency per Governor Baker's guidance. Chairperson Prunier called the meeting to order at 4:31 P.M. and called the roll with the following responses:

<u>Present</u>	<u>Absent</u>
Kathleen Prunier	None
Elizabeth Gorski	
Kimberly Jackson	
Elaine Davey	
Inger Burke	

Also present at the meeting were Joseph A. Hart, Managing Director, Clara Ruiz Vargas, Bruce Moody and one member of the public.

Review and Approval of the Minutes of the Meeting of January 21, 2021

The board reviewed the minutes of the meeting of January 21st. Mr. Jackson inquired about the status of the sidewalk improvement project. Mr. Hart told him they would start as soon as the temperature was above freezing at night. He then asked about Louis Minicucci, Jr. and if we had heard anything further from him. Mr. Hart said he had spoken with him but had not gleaned any insight as to how Minco Development and the GHA could work together for mutual benefit. With that, Ms. Gorski made a motion to accept the minutes and Mr. Jackson seconded. Upon a roll call vote, the motion passed with all in favor.

Review and Approval of Accounts Payable for February 2021

Ms. Prunier asked about checks numbered 1000 and 1001 for HD Supply and Home Depot. She wondered why we were suing so many paper towels as it seems they are ordered quite frequently. Ms. Ruiz Vargas explained that it had to do with the extra disinfecting tasks and presumably that people are washing their hands more often. Ms. Burke asked if the water project had lowered the water bills. She said she was not getting the brown water in her bathroom as much as before. She was told that the water bills have not changed very much as the water now takes a different route to the complex which prevents some of the rust from getting into the distribution system. Ms. Davey then made a motion to approve the accounts payable for February. Ms. Burke seconded the motion. All were in favor of passage and the board moved on to the next item.

Review and Approval of Work Orders

The board reviewed the January work orders with little discussion. A question arose about the life of the batteries in the common hall emergency lighting fixtures. Mr. Moody said they last about five years. There were a few items related to fire alarm panels issues which are serviced by L.W. Bills.

Report of the Executive Director

Mr. Hart updated the board on scheduling vaccinations for River Pines residents. Trinity EMS did not receive their vaccine order so we continue to wait. The vacant unit at #111 was discussed with two unit

offers being refused. It was announced that an architect had been selected to design and administer the roof replacement project. He is Andrew Brockway of Acton. The Resident Services Coordinator grant application was received on a second round award. Haverhill, Georgetown and Groveland will share this position. There are many details to iron out. Ms. Prunier recommended Ms. Davies help with organizing this effort and the hiring process. Ms. Davies stated she would be happy to help. Mr. Hart mentioned that one Haverhill maintenance employee had been laid off temporarily and this could affect the pace of maintenance activities at River Pines. He said he would provide more detail at the next meeting about how the on-call maintenance assignments work.

Comment Period for Commissioners and Public

Ms. Prunier expressed frustration at the vaccination roll out. The websites have crashed and the Page School Consortium clinic has been cancelled, she stated. Mr. Jackson said he had tried that same day with Ms. Burke adding that everyone in the meeting qualifies now. Ms. Prunier asked Mr. Jackson to keep an eye on the roofing project and he said he would. He also gave a quick update on the high school project he is working on. Ms. Gorski was happy that we received the Resident Services Coordinator grant. She also asked about the wait list with a response from Ms. Vargas that there was a wait list update in the beginning of 2020. Applicants are being told it is about a three-year wait for River Pines. Ms. Davey said she is also happy about the Resident Services Coordinator grant to bring support to folks that need it. Ms. Burke asked about the vaccination clinics and the contents of the notice to residents. Mr. Hart told her that the registration would be online at a link that Trinity would provide. It would be asking for insurance information and also about allergies along with the usual name, address and phone number.

Adjournment

With the comments having concluded, Ms. Davey made a motion to adjourn at 5:31 P.M. Ms. Burke seconded the motion and the meeting was adjourned.