

**MINUTES OF THE SPECIAL MEETING
OF THE GROVELAND HOUSING AUTHORITY
HELD ON AUGUST 14, 2020**

TOWN OF GROVELAND
2021 SEP 13 AM 10:35
NO FILED
407 2021/09/13

The Commissioners of the Groveland Housing Authority (GHA) met in special meeting in a conference call on Friday, August 14, 2020 at 11:00 A.M. The conference call format was arranged through the GoToMeeting internet application and is being used due to the state of emergency per Governor Baker's guidance. Chairperson Prunier called the meeting to order at 11:00 A.M. and called the roll with the following responses:

Present

Elaine Davey
Elizabeth Gorski
Kathleen Prunier

Absent

Inger Burke
Valerie Osborne

Also present at the meeting was Joseph A. Hart, Managing Director.

Review and Approval of Sidewalk Improvement Project Contract

The members assembled reviewed the bidders list for the sidewalk project. Also included was the recommendation of the designer, Michael J. Carter, P.E. of GCG Associates to approve the low bid of \$95,370 from Larovere Design /Build Corporation of Everett. Ms. Gorski asked about parking issues and was told that the plan addresses the handicap spaces and brings them up to current code. Ms. Prunier added that accessibility needs to be a priority for the people we serve. With no more discussion ensuing, Ms. Davey made a motion to approve the contract and was seconded by Ms. Gorski. Upon a vote, the motion passed unanimously.

Review and Approval of the FY20 Year End Operating Statements

The board reviewed the operating statements for the fiscal year ending June 30, 2020. This included the balance sheet, operating costs with budgeted versus actual line item spending, subsidy calculation, analysis of reserves and net assets and tenant accounts receivable. Mr. Hart pointed out that this is only the state program year-end statement. Ms. Gorski made a motion to approve the financials and was seconded by Ms. Davey. Upon a vote, the measure passed unanimously.

Discussion

Mr. Hart mentioned that he had been in contact with the Town Planner, Rebecca Oldham, about having the housing authority support the Town's affordable housing production plan. The plan is posted on the Town's website. She was told that the GHA will draft a letter of support to endorse the plan and offer to collaborate when it is consistent with the housing authority's goals. Ms. Gorski stated that it makes sense to partner with others when our missions align.

Adjournment

Ms. Gorski then made a motion to adjourn at 11:28 A.M. Ms. Davey seconded the motion and the meeting was adjourned.

