

Groveland Day Committee Minutes

Meeting Date: Thursday, February 7th, 2019 7:00 pm

Call to Order: The third Groveland Day Committee meeting was held at Groveland Town Hall on Thursday February 7th, 2019. The meeting started at 7:08 pm on a motion made by Lisa Chandler. The motion was unanimous.

Board Members In Attendance:

Jean O'Neil
Michael Potter
Leah Bates
Beth Greenhagen
Jill Krisiak
Lisa Chandler

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A motion to approve the minutes from the January 3rd, 2019 Groveland Day Committee meeting was made by Lisa Chandler and approved by majority vote.

Lisa met with finance director, Denise, and reported that there is no special bank account for Groveland Day. Everything will go through the town so any checks should be made out to the "TOWN OF GROVELAND". No special forms are needed for businesses to participate. Denise will provide us with a letter to give businesses after they donate for taxes and as a thank you. The town has no records of vendors, costs, etc. from past years.

Jill Krisiak will contact the Groveland Rec. committee to see if they have any records from past Groveland Day events.

The date is officially set with the Board of Selectmen. September 7th, 2019

We will work on a Facebook event page to keep people informed.

Lisa suggested making an email address so our personal accounts aren't being used for correspondence. She will work on that and share the information with the committee.

Jill suggested making a google doc. for notes and updates.

Leah suggested setting up a Signup Genius account to keep track of volunteers, etc.

Lisa has a meeting with the police chief to go over police detail and further details for the day in a couple of weeks and the possibility of holding a parade and any details for that. She is waiting to hear back from the Groveland Fire chief to go over details- We will most likely need an ambulance present that day.

Lisa mentioned we need to run everything by Denise before the day with all of the details for set up, electricity, etc.

The committee discussed the need to work with the schools and other organizations toward the end of this school year to promote Groveland Day and figure out who will be participating as the event will be early in the school year.

Mike suggested having a grand marshal or other responsible person to take care of the parade where most of the committee members will be at the Pines setting up for Groveland Day.

Fundraiser at Flatbread Pizza, Georgetown is set up for Tuesday May 14th from 5-9pm. Committee will need to get raffle baskets and canvas banner together for that.

Leah contacted J & J Ponies- they would like to participate and will come for free but charge \$5 for pony rides.

Discussed the need for porta-pottys/bathrooms the day of- possibly 4-6 portapottys will be needed and will be an expense we need to cover. We will look into pricing and information for portapottys and find out if the park bathrooms will be ready in time for the event.

Jill suggested a doing a pub crawl in Newburyport as another fundraiser. We would charge per ticket and participants pay for their own food and drinks.

Leah will contact Riverside pizza about a fundraiser possibly in June. We wouldn't charge them for space that day if they donate.

Mike suggested having a Curious Creatures mascot animal- for people to vote for on social media.

Leah will work on a letter for sponsorships to email out and or bring to businesses.

Beth asked if the parade and Groveland Day can be videoed. We would need to find out the cost.

Beth suggested asking Ms. Melody, the Bagnall music teacher to see if she's interested in participating in some way during parade or Groveland Day.

Jean will work on the basketball tournament: her son will help run it (3 on 3- boy and girl teams)

Grade Levels

3 and 4

5 and 6

7 and 8

9 and 10

11 and 12

-Charge per team

-Bob Joyce will referee

Possible kickball game-

We will need to be sure we don't interfere with any games going on that day.

Lisa reported that Bob Danforth said if we need the fields groomed before the day to let him know.

Meeting was adjourned at: 8:26 pm on a motion made by Michael Potter; motion to close was unanimous.

The next Groveland Day committee meeting will be held on Thursday March 7th, 2019 at 7:00 pm at Groveland Town Hall.

Submitted:

Secretary, Leah Bates