

TOWN OF GROVELAND
NOV 19 AM 9:00
TOWN CLERK

**GROVELAND COUNCIL ON AGING
BOARD OF DIRECTORS
MEETING MINUTES 10/21/20**

ATTENDING: Kathryn Alesse, Laurel Puchalski, Frank Sadowski, Anita Wright, Lynne Stanton
Dot DiChiara absent

CALL TO ORDER: Motion made by L. Puchalski, seconded by F.Sadowski at 9:35 a.m.

MINUTES:

- Motion made by F. Sadowski to approve Minutes of 9/16/20 meeting, seconded by K. Alesse.
Voted unanimously

TREASURER REPORT:

- Treasurer D. Dichiaro not at meeting. Budget sheet reviewed as submitted.
- Motion to accept report by F. Sadowski, seconded by K.Alesse. Unanimously accepted.

DIRECTOR'S REPORT:

- There is no substitute van driver at this time. Regular drivers Frank and Ken were commended by L. Stanton for their work.
- There has been an increase in calls for Food Assistance/Pantry. Discussion about possibility of purchasing refrigerator for perishable products. Haverhill COA food boxes has been well-received.
- A new laptop has been purchased through the Elder Services of Merrimack Valley COVID grant. Accompanying software has been purchased using Expense line money.
- The application for FY21 Formula grant and the Annual Report form for the Executive Office of Elder Affairs will be prepared and presented at next meeting.
- Discussion on requesting, yet again, the purchase of a new van when FY22 budget is presented. Current van is not as reliable as would be necessitated.

NEXT MEETING: November 18, 2020 9:30 a.m. Town Hall Meeting Room

ADJOURNED: 10:55 am. Motion to adjourn by L. Puchalski, seconded by A. Wright

RESPECTFULLY SUBMITTED BY: Laurel Puchalski