

**GROVELAND COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
MINUTES 10/16/19**

2019 NOV 25 PM 6:20

TOWN CLERK  
RECEIVED/POSTED

**ATTENDING:** Kathryn Alesse, Dot DiChiara, Ron Mertens, Laurel Puchalski  
**Absent:** Lynne Stanton and Frank Sadowski

**CALL TO ORDER:** Motion made by L.Puchalski, seconded by R. Mertens at 9:30 a.m.

**MINUTES:**

- Motion made to approve Minutes of 9/18/19 meeting as amended by L.Puchalski, seconded by R.Mertens. Voted unanimously.

**TREASURER REPORT:**

- Reviewed and accepted as submitted. Motion to accept by L. Puchalski, seconded by R. Mertens. Unanimously accepted.
- Budget is on track.

**DIRECTOR'S REPORT:**

- Formula Grant submitted on October 1: 1,356 elders at \$12/elder = \$16,272
- EOEA Annual Report to be submitted mid-November.
- Bench in memory of Dick Sciacca will be purchased and picked up by D. Chiara from Cracker Barrel, to be reimbursed by Richard Sciacca Memorial Fund at \$429 +\$15 handling fee. Small brass plaque to be ordered separately. Suggested plaque be purchased from local engraver (Just Great Engraving)

**OTHER**

- R. Mertens reported on Friends of COA meeting and concerns:
  - Lowering the cost of birthday luncheons. Discussion followed and it was decided that D. DiChiara will meet with L. Stanton and do a cost analysis of luncheons and entertainment and report back to Board.
  - Newsletter: complaints about change from monthly issues to bi-monthly. Discussion followed, acknowledging that newsletter is paid for by grant monies, yet is labor intensive. Suggestion that newsletter be mailed bi-monthly as it is now, then in addition be emailed every month (i.e.- same newsletter). Collection of email addresses would need to be formulated. This would ensure "reminders" of programs every month.

**NEXT MEETING:** Wednesday 11/20/19, 9:30 a.m, at the Public Safety Building.

**ADJOURNED:** 10:35 am. Motion to adjourn by K.Alesse, seconded by D.DiChiara  
**RESPECTFULLY SUBMITTED BY:** Laurel Puchalski