

**GROVELAND COUNCIL ON AGING
BOARD OF DIRECTORS MEETING
MINUTES 11/20/19**

TOWN OF GROVELAND
2019 DEC 19 AM 11:16
TOWN CLERK
RECEIVED/POSTED

ATTENDING: Kathryn Alesse, Dot DiChiara, Ron Mertens, Laurel Puchalski, Frank Sadowski, Lynne Stanton

CALL TO ORDER: Motion made by F. Sadowski, seconded by D. DiChiara at 9:30 a.m.

MINUTES:

- Motion made to approve Minutes of 10/16/19 meeting D. DiChiara, seconded by K. Alesse. Voted unanimously.

TREASURER REPORT:

- Motion to accept report with correction to salary line subtotals (computer formula error) by R. Mertens, seconded by F. Sadowski. Unanimously accepted.
- Budget is on track.

DIRECTOR'S REPORT:

- Smartphones have proven very helpful i keeping up with communication.
- "Downsizing" program well attended. Will be repeated.
- EOEA Annual Report was submitted on 11/14/19.
- COA will add five more tablets, to bring total up to 15, through the Wadleigh Foundation Grant. Very popular. Another training to be held 1/8/20.
- Research on breakdown of lunch/program funding has been done as requested by Board. The COA has received \$838 from participants + \$1,420 from The Friends of the COA, totaling \$2,258 in receipts. COA spent \$2,735.23 for guest speakers, entertainment, caterers, beverages, cake, and paper products, leaving a deficit of \$477.23. A meeting will be held with the coordinator of the meals program to discuss the "Traveling Chef" options for the Birthday Bashes going forward, since anonymous dissatisfaction with the cost of current lunches has been voiced to a member of the Board. The "Traveling Chef" program is less costly. There will still be a \$2 charge to ensure attendance.
- The Richard Sciacca Memorial bench has been well received by visitors to the COA and other Town Hall visitors.

NEXT MEETING: Wednesday 12/18/19, 9:30 a.m, at the Public Safety Building.

ADJOURNED: 10:30 am. Motion to adjourn by R. Mertens, seconded by L. Puchalski
RESPECTFULLY SUBMITTED BY: Laurel Puchalski