

GROVELAND COUNCIL ON AGING**BOARD OF DIRECTORS****MEETING MINUTES 05/19/21**

ATTENDING: Kathryn Alesse, Dot Dichiaro, Laurel Puchalski, Anita Wright,

Nisha Burke, Interim Director

ABSENT: Frank Sadowski

CALL TO ORDER: Motion made by A. Wright, seconded by D. DiChiara at 9:30 a.m.

MINUTES:

- Motion made by D. DiChiara, seconded by A. Wright to approve Minutes of 04/21/21 meeting.
- Voted by majority, K. Alesse abstaining as she was not present at said meeting.

TREASURER'S REPORT:

- Budget sheet was reviewed as submitted by D. DiChiara, Treasurer, who has had a meeting with Ellen Petrillo, Town Accountant to compare reports. Work will continue to align and reconcile budget sheets by end of fiscal year, as there are differing ways of accounting.
- Motion to accept report by A. Wright, seconded by L. Puchalski. Unanimously accepted.

DIRECTOR'S REPORT:

- BOS will be meeting before Town Meeting to discuss opening Town Hall to the public.
- It has been suggested that outdoor programming continue through the summer, but that will be determined once parameters are set regarding newest COVID protocols.
- BOS has finally voted to approve giving Nisha the stipend for the extra responsibilities she has taken on as Interim Director.
- Outreach Worker Maria Yagual will be on maternity leave from end of July through August. Board will decide as to finding her substitute pending hiring of new Director. N. Burke offered to take on the extra role if needed if she would no longer be acting as Director at that time.

OTHER

- Discussion on term limits was held. Term limits for L. Puchalski and F. Sadowski have been met. Two new members will need to be found. Discussion held as to investigating term limits; L. Puchalski will review old Minutes and report at next meeting. L. Puchalski will contact people who have been recommended as candidates for the slots to see if interested and invite any interested to attend our next meeting.

- Interview Committee consisting of Kathryn Alesse, Laurel Puchalski and BOS members Jason Naves and Ed Watson met with three (of six) applicants for the Director's position. Two candidates were selected to present to the Board. Discussion and questions regarding the recommendations was held. It was voted to have K. Alesse research answers to questions about salary, hours, and start date on a motion made by L. Puchalski, seconded by A. Wright.
- After much discussion, it was voted to offer the position to Denise Gilman, pending information on K. Alesse's research, on a motion made by L. Puchalski, seconded by D DiChiara.

NEXT MEETING: June 16, 2021, Town Hall Center Meeting room

ADJOURNED: 11:55 am. Motion to adjourn by L. Puchalski, seconded by D.DiChiara

RESPECTFULLY SUBMITTED BY: Laurel Puchalski