

TOWN OF GROVELAND  
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**GROVELAND COUNCIL ON AGING BOARD OF DIRECTORS  
MEETING MINUTES January 19, 2022**

**ATTENDING:** Kathryn Alesse, Dot DiChiara, Irene Thomas, Marie Waller, Anita Wright.

**CALL TO ORDER:** Motion made by K. Alesse, seconded by I. Thomas at 9:35 a.m.

**MINUTES:**

- Motion made by A. Wright, seconded by D. DiChiara to approve minutes of December 15, 2021 meeting. Unanimously voted.

**TREASURER'S REPORT:**

- Dot DiChiara reported the most up-to-date account amounts.
- Motion to accept report made by M. Waller, seconded by I. Thomas. Unanimously accepted.

**DIRECTOR'S REPORT:**

- Newly hired COA Director, Amanda Fisher, was welcomed by the COA Board. Director Fisher started her position on January 18, 2022.
- Director Fisher and A. Wright are scheduled to meet with the Finance Committee this evening to present the proposed budget for 2023. Two changes to the budget are the reclassification and salary for the Groveland COA Assistant Director. All COA goals listed in the 2022 budget have been met.
- COA staff is available to help seniors book Covid 19 vaccinations and boosters. West Newbury is offering clinics at the Annex, and the Haverhill Citizens Center offers weekly booster clinics.
- Food services are continuing and some are expanding. Our Neighbor's Table continues to supply a large pantry order and has offered to expand to have fresh food items available. COA has added Wednesday grocery deliveries for homebound seniors.
- Traveling Chef lunches are free, have increased to 30 meals per month, and will continue into Feb. 2022.
- Yoga and 3B Fitness classes are held indoors with masks required. The tent will be put up in the spring.
- Activities update: additional programming is on hold until Covid-19 rates reduce to a safe amount for groups to gather.
- The February/March Newsletter is scheduled to be prepared and distributed to available email addresses, on the town website, and at public places and businesses in print form.

**NEW BUSINESS:**

- After careful review of the Groveland Council on Aging Board Bylaws and the Sept. 16, 2016 Town of Groveland Board of Selectmen Policy for Appointments to Boards and Committees, board members discussed *the benefits of amending the membership of the board from five to seven to share the responsibilities and the workload.*
- Contrary to the COA Board's previous assumption, the bylaws allow for members to serve more than the two consecutive terms, so the current members discussed the benefits of bringing back former members to continue serving on the board and contributing their knowledge, skills, and experience.
- A. Wright made the motion seconded by D. DiChiara: To amend the existing COA Board Bylaws to be consistent with the town bylaws to increase the board from five to seven members, and to suspend the two term limit and allow members to serve a longer term. Vote: Unanimous.
- Discussion and action will continue at the next COA Board meeting on Feb. 16, 2022.

**NEXT MEETING:** February 16, 2022 at 9:30 in the Town Hall Meeting Room.

**ADJOURNED:** Motion made by D. DiChiara and seconded by M. Waller to adjourn at 10:55 a.m.

**RESPECTFULLY SUBMITTED BY:** Irene Thomas