

TOWN OF GROVELAND  
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**GROVELAND COUNCIL ON AGING  
BOARD OF DIRECTORS  
MEETING MINUTES 12/16/20**

**ATTENDING:** Kathryn Alesse, Dot Dichiara, Laurel Puchalski, Anita Wright, Lynne Stanton

**Absent:** Frank Sadowski

**CALL TO ORDER:** Motion made by L. Puchalski, seconded by A. Wright at 9:45 a.m.

**MINUTES:**

- Motion made by A. Wright to approve Minutes of 11/18/20 meeting as amended to include the EOE report. Motion seconded by D. DiChiara.
- Voted by majority, D. DiChiara abstained, as she was not present at meeting.

**TREASURER REPORT:**

- Budget sheet was reviewed as submitted by D. DiChiara, Treasurer. Budget is on track.
- Motion to accept report by A. Wright, seconded by K. Alesse. Unanimously accepted.

**DIRECTOR'S REPORT:**

- Town Hall will be closed tomorrow due to the impending snow storm. COA staff will be busy today contacting people to cancel rides and other things planned. Meals on Wheels program will deliver today's meals AND a frozen meal for tomorrow today.
- Discussion RE: computer and telephone fraud. Elders are particularly vulnerable.
- Interim Financial Director Kevin Paicos will continue to hold department head meetings every month.
- Purchase of a refrigerator for the Food Pantry is on hold until the Pantry can be opened again to the public.
- Two ZOOM programs are planned for the winter.
- Travelling Chef program from elder Services of Merrimack Valley has been well received....., especially because it has offered not only different foods, but also the much-needed contact when the meals are delivered to elders - great outreach!
- Outreach phone calls continue and are well-received. SHINE open enrollment ended 12/7.
- Donations are up.
- Wadleigh Foundation grant application will be submitted early (not due till August) so that our application is in the queue early for consideration.
- Capital Improvement request for a van has been submitted.

**NEXT MEETING:** January 20, 2021 9:30 a.m.

**ADJOURNED:** 11:05 am. Motion to adjourn by L. Puchalski, seconded by D. DiChiara.

**RESPECTFULLY SUBMITTED BY:** Laurel Puchalski