

10:51 AM  
1-16-19  
AB

**COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING MINUTES  
December 19, 2018**

**IN ATTENDANCE:** COA Director Lynne Stanton, Kathryn Alesse, Ron Mertens, Laurel Puchalski, Frank Sadowski

Absent: Dot DiChiara

**CALL TO ORDER** Meeting called to order at 9:35 a.m. on a motion from K. Alesse, seconded by L. Puchalski, and unanimously approved.

**MINUTES** of 11/21/18 were unanimously approved on a motion made by R. Mertens, seconded by L. Puchalski.

**TREASURER'S REPORT** was unanimously approved on a motion made by R. Mertens, seconded by L. Puchalski.

**DIRECTOR'S REPORT**

- Representatives from Our Neighbor's Table Market in Amesbury will be coming to inspect our pantry to ensure it is compliance with their standards. Van trips to the market have been well utilized.
- Budget is to be submitted next week. Request will be made for increase in pay for Director, Program Coordinator and Outreach coordinator above the recommended 2.5% to 5%.

*(L. Puchalski left meeting)*

- L. Stanton would like to place an ad for another substitute van driver.
- L. Stanton will meet with BOS on 1/7/19 to discuss the new COA van.

**MEETING ADJOURNED** at 10:30 a.m. on a motion by R. Mertens, seconded by F. Sadowski and unanimously voted..

**NEXT MEETING:** January 16, 2019 at 9:30 a.m., Public Safety Building Conference Room

**RESPECTFULLY SUBMITTED BY** Laurel Puchalski and Kathryn Alesse