

**COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING MINUTES  
January 16, 2019**

**IN ATTENDANCE:** COA Director Lynne Stanton, Kathryn Alesse, Dot DiChiara, Ron Mertens, Laurel Puchalski, Frank Sadowski

**NOTE:** Meeting was held at Fire Station Meeting Room, as the Public Safety Conference Room was being used by the Police.

**CALL TO ORDER** Meeting called to order at 9:40 a.m. on a motion from L.Puchalski, seconded by R. Mertens, and unanimously approved.

**MINUTES** of 12/19/18 were approved by majority vote on a motion made by R. Mertens, seconded by K. Alesse. D. DiChiara abstained, as she was not present at said meeting.

**TREASURER'S REPORT** was unanimously approved as amended on a motion made by R. Mertens, seconded by K. Alesse.

**DIRECTOR'S REPORT**

- L. Stanton met with Capital Improvement Committee (i.e.- BOS) on 1/7/19 to request a new van. After much discussion, they requested the "Town Mechanic" (referring to Highway Department's maintenance man, Bill Greene) assess the van, recommend future repairs and indicate a monetary estimate for any repairs. They authorized funding of up to \$5,000 in FY20 for possible repairs.
- L. Stanton will research writing a grant application through the Wadleigh Foundation to fund a van, as the Town is unable / unwilling to fund a van at this time.
- New PC needed for Nisha. Finance Director gave L. Stanton cost specifics for new PC for Nisha and a MS Surface tablet for Director, including IT tech set-up cost, as Finance Director was unavailable to make herself available to do so. Discussion followed. L. Stanton will forgo the Surface tablet, and fund the new PC and IT tech set-up from Formula Grant monies, costing approximately \$1,000.

**MEETING ADJOURNED** at 10:40 a.m. on a motion by D. DiChiara, seconded by K. Alesse and unanimously voted..

**NEXT MEETING:** February 20, 2019 at 9:30 a.m., Public Safety Building Conference Room

**RESPECTFULLY SUBMITTED BY** Laurel Puchalski

TOWN OF GROVELAND  
2019 FEB 25 PM 5:58  
TOWN CLERK  
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