

**COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES
May 16, 2018**

TOWN OF GROVELAND
2018 JUN 14 AM 9:52
TOWN CLERK
RECEIVED/POSTED

IN ATTENDANCE: COA Director Lynne Stanton, Kathryn Alesse, Dot DiChiara, Laurel Puchalski, Anita Wright
ABSENT: Frank Sadowski, Chair

CALL TO ORDER Meeting called to order at 9:32 a.m. by Vice Chair A. Wright in Chair's absence.

MINUTES of 418/18 were unanimously accepted on a motion made by D. DiChiara, seconded by K. Alesse.

TREASURER'S REPORT given by D. DiChiara unanimously approved on a motion made by L. Puchalski., seconded by A. Wright.

DIRECTOR'S REPORT

- Senior Center Question was approved at Town Meeting on 5/7, but failed at the ballot vote on 5/14.
- One full time driver and one substitute driver for the van have been hired.
- Game Days will be cancelled effective 6/1 due to lack of participation. Another activity will be planned.
- L. Stanton distributed information regarding Elder Abuse.
- L. Stanton will investigate North Andover's plan to build a Senior Center and Recreation Complex using CPA funds.

OTHER

- Discussion was held regarding ^{the} letter received by Board members written on 4/23 by Joseph Hart of the Groveland Housing Authority.
- Board began ^{the} review of events.

SENIOR CENTER INITIATIVE COMMITTEE REPORT

- A. Wright reported that all members of the Building Committee have resigned after the proposal to fund a Senior Center failed to be approved by voters.
- L. Puchalski made the motion, seconded by D. DiChiara, to disband the Committee. It was with sad hearts that the Board voted unanimously to do so. We thank members John Osborne, Kevin Cuniff, Kermit Cross, Kim Johnson and Board member Anita Wright for their many hours of dedicated research and work on preparing the initiative for a Senior Center to be built in Groveland. Their work was professional and well thought-out. A. Wright has sent thank you letters to the Committee members on behalf of the Board.

MEETING ADJOURNED at 11:10 a.m. on a motion by L. Puchalski, seconded by K. Alesse, and unanimously approved.

NEXT MEETING: June 13, 2018 at 9:30 a.m., Public Safety Building Conference Room
(NOTE change of regular meeting day)

RESPECTFULLY SUBMITTED BY Laurel Puchalski

Council on Aging Treasurer's Monthly Summary for FY2018
February 2018

ITEM	BUDGET	2017						2018						Year to Date Balances	% Left		
		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE				
PAYROLL														Year to Date Balances	% Left		
Director	\$53,601.00	\$2,880.64	\$4,115.20	\$4,115.20	\$4,115.20	\$6,172.80	\$4,115.20	\$4,115.20	\$4,115.20	\$4,115.20				\$15,741.16	29.4%		
Office Staff	\$34,068.00	\$1,895.73	\$2,614.80	\$2,614.80	\$2,614.80	\$3,922.20	\$2,614.80	\$2,614.80	\$2,614.80	\$2,614.80				\$9,946.47	29.2%		
Outreach	\$8,435.00	\$485.70	\$647.60	\$647.60	\$599.03	\$971.40	\$534.27	\$437.13	\$647.60	\$599.03				\$2,865.64	34.0%		
Van Drivers	\$19,300.00	\$1,018.88	\$1,018.88	\$1,303.88	\$1,482.00	\$2,180.26	\$1,389.38	\$1,482.00	\$1,204.13	\$1,389.38				\$6,831.21	35.4%		
Payroll Subtotal	\$115,404.00	\$6,280.95	\$8,396.48	\$8,681.48	\$8,811.03	\$13,246.66	\$8,653.65	\$8,649.13	\$8,581.73	\$8,718.41	\$0.00	\$0.00	\$0.00	\$35,384.48	30.7%		
EXPENSES																	
Bills Payable	\$7,600.00	\$1,169.51	\$1,038.36	\$107.88	\$554.23	\$945.93	\$520.97	\$534.45	\$324.47	\$260.20				\$2,144.00	28.2%		
Budget Month	\$123,004.00	\$7,450.46	\$9,434.84	\$8,789.36	\$9,365.26	\$14,192.59	\$9,174.62	\$9,183.58	\$8,906.20	\$8,978.61	\$0.00	\$0.00	\$0.00	\$37,528.48	30.5%		
FORMULA GRANT	\$13,095.00													Year to Date Balances	Formula Grant Balance =		
Mail Deposit		\$2,748.13								\$1,000.00				\$3,748.13	\$3,117.44		
Postage Cost		\$390.56	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40		\$392.20	\$388.83				\$3,117.44	\$630.69	\$13,095.00	
Mail Balance		\$2,357.57	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40	\$0.00	\$392.20	\$611.17	\$0.00	\$0.00	\$0.00	\$630.69	\$13,095.00		
Mail Withdrawal										\$1,000.00				\$1,000.00	\$2,195.54	\$7,524.71	
Printing		\$321.00		\$403.00	\$321.00	\$461.00	\$371.54			\$318.00				\$2,195.54	\$4,104.17	\$5,570.29	
Outreach		\$299.52	\$453.32	\$339.99	\$453.32	\$777.12	\$453.32	\$388.56	\$437.13	\$501.89				\$4,104.17	\$225.00		
Other Expenses		\$225.00															
Grant Month	\$0.00	\$845.52	\$453.32	\$742.99	\$774.32	\$1,238.12	\$824.86	\$388.56	\$437.13	\$1,819.89	\$0.00	\$0.00	\$0.00	\$7,524.71	42.5%		
REVOLVING ACCOUNT														Year to Date Balances			
Beginning Balance	\$13,478.84													\$13,478.84			
Taken In		\$487.75	\$267.39	\$863.00	\$227.00	\$1,213.65	\$517.35	\$232.50	\$352.50	\$278.00				\$4,439.14			
Expended		\$643.29	\$752.44	\$278.98	\$580.03	\$471.26	\$414.73	\$275.34	\$273.59	\$105.48				\$3,795.14			
Balance	\$13,478.84	\$13,323.30	\$12,838.25	\$13,422.27	\$13,069.24	\$13,811.63	\$13,914.25	\$13,871.41	\$13,950.32	\$14,122.84	\$0.00	\$0.00	\$0.00	\$14,122.84			