

**• COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES
April 18, 2018**

IN ATTENDANCE: COA Director Lynne Stanton, Kathryn Alesse, Dot DiChiara, Laurel Puchalski, Frank Sadowski, Anita Wright

CALL TO ORDER Meeting called to order at 9:30 a.m.

MINUTES of 3/21/18 were unanimously accepted on a motion made by A. Wright, seconded by D. DiChiara.

TREASURER'S REPORT given by D. DiChiara unanimously approved on a motion made by L. Puchalski., seconded by A. Wright.

DIRECTOR'S REPORT

- Van driver and substitute van driver have accepted position. They will be presented for appointment by BOS at their next meeting.
- SHINE recertification will occur in May.
- Volunteer Appreciation Brunch and the Men's Breakfast were well-attended.
- COA Senior Appreciation Day has been postponed. "Simply Eleanor" by Delvena Theatre Company. Program to be funded by Groveland Cultural Council, hopefully held in October.

SENIOR CENTER INITIATIVE COMMITTEE REPORT

- A. Wright reported on presentations to BOS, COA Social Hour, Appreciation Brunch, Groveland Congregational Church. There is another presentation meeting tonight and others to be held at Nichols Village and at Candidates' Night to get the information out.
- Information fliers have been mailed by the Friends of the COA. Lawn signs are ready to be delivered and posted on home lawns
- Discussion followed on plans for Town Meeting presentation..

OTHER no other business was discussed.

MEETING ADJOURNED at 10:30 a.m. on a motion by L. Puchalski, seconded by K. Alesse, and unanimously approved.

NEXT MEETING: May 16, 2018 at 9:30 a.m., Public Safety Building Conference Room

RESPECTFULLY SUBMITTED BY Laurel Puchalski

TOWN OF GROVELAND
2018 MAY 17 AM 11:35
TOWN CLERK
RECEIVED/POSTED

Council on Aging Treasurer's Monthly Summary for FY2018
April 2018

ITEM	BUDGET	2017						2018						Year to Date Balances	% Left
		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE		
PAYROLL															
Director	\$53,601.00	\$2,880.64	\$4,115.20	\$4,115.20	\$4,115.20	\$6,172.80	\$4,115.20	\$4,115.20	\$4,115.20	\$4,115.20	\$2,057.60			\$13,683.56	25.5%
Office Staff	\$34,066.00	\$1,895.73	\$2,614.80	\$2,614.80	\$2,614.80	\$3,922.20	\$2,614.80	\$2,614.80	\$2,614.80	\$2,614.80	\$1,307.40			\$8,639.07	25.4%
Outreach	\$8,435.00	\$485.70	\$647.60	\$647.60	\$599.03	\$971.40	\$534.27	\$437.13	\$647.60	\$599.03	\$323.82			\$2,541.82	30.1%
Van Drivers	\$19,300.00	\$1,018.88	\$1,018.88	\$1,303.88	\$1,482.00	\$2,180.26	\$1,389.38	\$1,482.00	\$1,204.13	\$1,389.38	\$741.00			\$6,090.21	31.6%
Payroll Subtotal	\$115,404.00	\$6,280.95	\$8,396.48	\$8,681.48	\$8,811.03	\$13,246.66	\$8,653.65	\$8,649.13	\$8,581.73	\$8,718.41	\$4,429.82	\$0.00	\$0.00	\$30,954.66	26.8%
EXPENSES															
Bills Payable	\$7,600.00	\$1,169.51	\$1,038.36	\$107.88	\$554.23	\$945.93	\$520.97	\$534.45	\$324.47	\$260.20	\$23.98			\$2,120.02	27.9%
Budget Month	\$123,004.00	\$7,450.46	\$9,434.84	\$8,789.36	\$9,365.26	\$14,192.59	\$9,174.62	\$9,183.58	\$8,906.20	\$8,978.61	\$4,453.80	\$0.00	\$0.00	\$33,074.68	26.9%
FORMULA GRANT	\$13,095.00														
Mail Deposit		\$2,748.13								\$1,000.00	\$1,625.00			\$5,373.13	
Postage Cost		\$390.56	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40		\$392.20	\$388.83	\$1,017.66			\$4,135.10	
Mail Balance		\$2,357.57	\$390.20	\$389.45	\$390.54	\$386.26	\$389.40	\$0.00	\$392.20	\$611.17	\$607.34	\$0.00	\$0.00	\$1,238.03	\$13,095.00
Mail Withdrawal										\$1,000.00	\$1,000.00			\$2,000.00	
Printing		\$321.00		\$403.00	\$321.00	\$461.00	\$371.54			\$318.00				\$2,195.54	\$8,767.56
Outreach		\$299.52	\$453.32	\$339.99	\$453.32	\$777.12	\$453.32	\$388.56	\$437.13	\$501.89	\$242.85			\$4,347.02	\$4,327.44
Other Expenses		\$225.00												\$225.00	
Grant Month	\$0.00	\$845.52	\$453.32	\$742.99	\$774.32	\$1,238.12	\$834.86	\$388.56	\$437.13	\$1,819.89	\$1,242.85	\$0.00		\$8,767.56	33.0%
REVOLVING ACCOUNT															
Beginning Balance	\$13,478.84														
Taken In		\$487.75	\$267.39	\$863.00	\$227.00	\$1,213.65	\$517.35	\$232.50	\$352.50	\$278.00	\$213.80			\$4,652.94	
Expended		\$643.29	\$752.44	\$278.98	\$580.03	\$471.26	\$414.73	\$275.34	\$273.59	\$105.48	\$882.64			\$4,677.78	
Balance	\$13,478.84	\$13,323.30	\$12,838.25	\$13,422.27	\$13,069.24	\$13,811.63	\$13,914.25	\$13,871.41	\$13,950.32			\$0.00	\$0.00	\$13,454.00	