

# RIVERVIEW CEMETERY COMMISSION

## MINUTES MAY 10, 2018

**COMMISSIONERS PRESENT:** Michael Kastrinelis, Rock Dower

**OTHERS PRESENT:** Robert Guptil, Finance Director; Denise Dembkoski

**CALLED TO ORDER:** at 16:35 by Clerk Dower

Met with Finance Director over the budget. The Finance Director felt that a transfer of \$800.00 from the Supplies line to the Utilities line would carry the Cemetery to the end of the year. The TruGreen bill could be paid from the Landscaping line. A motion and 2<sup>nd</sup> was made to do this, vote –Unanimous. The Finance Director offered to help with the administration side of the Cemetery, utilizing the people who work for her. A motion and 2<sup>nd</sup> to accept the offer was made , vote Unanimous. A discussion was held on possible ways this could be done and if the Cemetery Office should move to the Town Hall, along with the records. Further discussion with both the Commission and Finance Director is needed to make this happen.

1. A motion by R. Dower and 2<sup>nd</sup> by M. Kastrinelis to accept the April 27, 2018 was made. Vote –Unanimous.
2. A motion and 2<sup>nd</sup> to Table the reorganization of the Board until all members could be present. Vote--Unanimous
3. R. Polizzoti reported that he had picked up the broken hot top in the Cemetery streets. They will need some work to keep them passable. He repaired 6 more water leaks. He also got some bungee cords and strapped the trash barrels down to keep them from blowing all over the Cemetery.
4. The Finance Director will post the part-time job.
5. M. Kastrinelis reported that Elm trees are not on the tree list from the architects design for the front entrance. The Commission felt that disease resistant Elm trees should be part of the front entrance, as that was the original concept when the Cemetery was developed. M. Kastrinelis will

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check with several nurseries on obtaining and planting the trees. This will be part of the Front Entrance re-do. A discussion was held concerning the old Maple tree was held. A motion by M. Kastrinelis and 2<sup>nd</sup> by R. Dower to have Valley Tree remove the tree was made. Vote—Unanimous.

6. The Finance Director was able to inform the turf company to proceed with the weed control and fertilizer at the Cemetery.

7. R. Guptil offered to start the process for funding the Old Burial Ground.

8. No deeds to sign

9. The money to engineer the new section of the Cemetery was passed at the Annual Town Meeting. The process will start as soon as the CPA work is finished.

10. The Finance Director has a copy of the new foreman job description to go over it for anything that may have been left out.

11. R. Guptil spoke about the Spanish-American War markers that are needed. They are now made of aluminum and cost \$23.95 each. We need 4 of them, which will cost \$95.80 plus shipping \$14.70 would be \$110.50. A motion by M. Kastrinelis and 2<sup>nd</sup> by R. Dower to purchase the markers not to exceed \$150.00, Vote—Unanimous.

14. Next meeting- May 31, 2018

15. A motion and 2<sup>nd</sup> to adjourn was made at 18:40. Vote—Unanimous.

Respectfully submitted,

Rock Dower, Clerk