

TOWN OF GROVELAND

2020 FEB 10 AM 8:17

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Groveland Riverview Cemetery
Meeting Minutes

October 21, 2019

Meeting called to order at 0840hrs

Meeting Minutes – Motion by Kastrinelis to accept minutes from 09/16/19. Second- Stewart. Favorable – Unanimous.

Deeds – The Superintendent submitted four deeds for Board signatures. Fairbanks, Darke – new. Consoli, Campano – transfer.

Budget – The latest variance report indicates the Cemetery budget remains on target for the fiscal year..

Office/Garage Building- The Chair reports that the anticipated roof repair will need to include replacement of the trim and rakes. We expect to have quotes for the repair by the next meeting. After some discussion it now appears beneficial to have the Commission retain control of the structures within the cemetery for budgeting purposes.

Dump truck – After some discussion with the Superintendent it was decided that replacing the current truck with a dump truck is not advisable. It appears that a Medium to Heavy Duty pickup truck with a snowplow would better serve our current needs. Motion by Dower to submit a request for a ¾ ton pickup and snowplow capable of light plowing ops for next year. Second – Stewart. Favorable – Unanimous.

Capital Asset Inventory/Status Review. Review of our current inventory items(> 10K) for submission to the town. The Board earlier voted to request a replacement vehicle capable of sow plowing operations for next year. The Commission also recommends adding a replacement mower for the Walker in 2022.

Signage Update - Kastrinelis will approach Post Signs of Newburyport to construct replacement signage with updated rules/policies for the entranceway.

Town Report – Kastrinelis will put together a draft submission for the next meeting.

Meeting adjourned at 1045 hours.

Respectfully Submitted,
M.A. Kastrinelis – Secretary

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Meeting Minutes

Meeting Minutes 12/4/19.

Meeting called to order at 0900 hours.

Present: Dower, Stewart, Kastrinelis, and Superintendent Derosiers.

Motion by Stewart to accept meeting minutes from 10/21/19. Second – Kastrinelis.
Favorable – Unanimous.

Town Report FY 2019 – The Board reviewed the Secretary's' latest draft and offered edits. The Secretary will re-work a final draft for the next meeting.

Budget : The Board developed a budget for FY 2020 that meets the Prop 2 ½ requirements specified by the Finance Director in her last recent email to all town department heads. It was noted that this budget does not reflect any town wide 2 ½ wage increase or minimum wage increase, per the Finance Directors' letter. Motion by Kastrinelis to accept the drafted FY 2020 budget at \$80150. Second- Stewart.
Favorable – Unanimous..

Equipment : The Chair presented a quote from MHQ of \$41191 for a new pickup truck with snowplow to coincide with our FY 2020 Capital request. The Chair presented a quote from Rosenkranz and Sons for \$1128 (plus \$100 install fee) to install a windscreen on the Gator. We will wait until the end of the year to decide if funds are available for this modification.

Meeting temporarily adjourned at 0955 hours, to re-convene at 1000 hours in the Town Hall break room.

Meeting called back to order at 1000 hours.

Roof Repair : The Chair presented a quote of \$8250 from Profile Construction to replace the roof of the office/garage. It was determined that an additional \$2000 will be needed to accomplish additional trim and fascia rot problems associated with the roof work.

Entranceway Sign: Kastrinelis presented a quote Port Signs of \$1200 to replace the entranceway sign. This amount is more that double what was voted for the project. Motion by Chair to table discussion. Second – Kastrinelis. Favorable – Unanimous.

Meeting Adjourned 1025 hours.

Respectfully Submitted,
M.A. Kastrinelis - Secretary

