

TOWN OF GROVELAND

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Groveland Riverview Cemetery
Meeting Minutes

May 17, 2019

Meeting called to order at 0900 hrs. Dower, Kastrinelis, Superintendent Desrosiers present.

Annual election of Officers: Motion by Kastrinelis to nominate R. Dower as Chairman; second by Dower : Unanimous. Motion by Dower to nominate M. Kastrinelis as Secretary; second by Kastrinelis: Unanimous.

Motion by Kastrinelis to accept minutes from meeting of 4/8/19; second by Dower: Unanimous.

Deeds: The Superintendent submitted five deeds for board signatures. The deeds will require the third signature of member Stewart.

F 2019 Budget Review: The budget remains on target with the exception of Utilities. The Town Finance Director is aware of the projected shortfall in the utility line item.

Superintendent Concerns: The Superintendent advised the Board of a discrepancy involving cremation services last week. The Chairman will send a letter to the Warner family. Motion by Dower to offer a discounted fee of \$600 to Farmer and Sons FH; second by Kastrinelis: Unanimous.

* Meeting suspended to accept delivery of the new John Deere mower. Meeting was posted to reconvene at the Cemetery Office at 1000 hours.

* Meeting re-convenes at 1000 hours.

The Superintendent will update the town website to reflect the latest voted fee schedule and policies. The Secretary will mail copies of the updated fees and policies to the local Funeral Homes.

Deere Mower. The cemetery took delivery of the new mower today. The final invoice for the mower was \$10,115.63. The final cost to the cemetery, after trade-in allowances and town residual account funding, is \$5,433.08. Splitting the cost evenly between the Perpetual Care and Sale of Lots accounts will fund this amount (\$2716.54/\$2716.54).

Unforeseen Items: Preliminary discussion of the need to include a replacement cemetery truck on the Fy2020 budget request. It is apparent that we need to spec out a smaller sized 4x4 truck that can accommodate a 7'Cl snowplow and a dumping bed.

The Superintendent will purchase our annual flower display in time for Memorial Day.

Meeting Adjourned at 1045 hours.

