

Groveland Riverview Cemetery

2021 FEB 22 PM 4:46

Meeting Minutes

January 8, 2021

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Meeting called to order at 1304 hours. Dower, Stewart, Kastrinelis, Sup. Desrosiers, and Mr. Sullivan present.

Motion by Stewart to accept meeting minutes from 12/14/20. Second – Dower. Favorable- Unanimous.

Motion by Dower to alter agenda order to accommodate Mr. Sullivan's concerns. Second – Stewart. Favorable – Unanimous.

Unforeseen Items:

1. Sullivan plot. Mr. Sullivan conveyed his family's concerns related to the placement of the newly installed Billis privacy fencing and its proximity to plot's headstone. A discussion ensued about the possibility of either moving the fence or relocating the remains to another section within the cemetery. Moving the fence is not an option due to cemetery property line considerations and preserving the trees and existing canopy coverage that remain within the no-cut zone. It was determined that the infant remains which were interred in 1986 were not enclosed within any kind of urn or vault. This would be problematic for relocation of the remains. Mr. Sullivan was advised to seek the services of a local Funeral Director, who can provide assistance in determining the feasibility of exhuming and relocating the remains given the complexities involved. Mr. Sullivan stated that he will get back to the Board when he has updated information.

Deed Signing:

1. Booth/ O-23 (1)

Budget FY22:

1. FY22 Budget Prep. A discussion of a proposed budget request for FY22, which includes a two (2) percent increase as outlined in the Finance Director's letter. The Board remains committed

to achieving a salary parity hourly rate for the Superintendent line item, as outlined in our last meeting. Motion by Kastrinelis to accept an amended budget request to increase the Superintendent Salary line item to \$63672 (30.62hr). Second - Stewart. Favorable - Unanimous.

Superintendent Concerns:

1. Mass Cemetery and New England Cemetery Assoc. dues up for renewal. Motion by Stewart to pay 2021/22 dues to these two Associations. Second - Kastrinelis. Favorable - Unanimous.
2. Newburyport Memorial. The company is requesting permission to install a foundation below grade for an upcoming footstone installation. Our standard \$150 fee will still apply. Motion by Stewart to allow the foundation installation. Second - Kastrinelis. Favorable - Unanimous.
3. Cemetery Software. The Superintendent is looking at some cost- effective alternatives in Cemetery software packages.

Chairman's Concerns:

1. Security Camera. The Chair is looking into security camera options for the entranceway to the Cemetery.
2. The Chair read a thank you letter from MHQ related to the recent purchase of the new Cemetery truck.

Motion by Stewart to adjourn at 1434 hours. Second-Dower. Favorable - Unanimous.

Respectfully Submitted,
M.A. Kastrinelis - Secretary