

TOWN OF GROVELAND

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Groveland Riverview Cemetery *Meeting Minutes*

December 2, 2021

Called to order at 0903 hours.

Present: Dower, Cotton, Kastrinelis, and Sup. Desrosiers.

Motion by Dower to accept meeting minutes from 11/04/21. Second- Cotton.
Favorable – Unanimous.

Budget. The Superintendent advises that he is projecting a \$600 shortfall in vehicle fuel due to the demands of new plowing operations this winter. We need to increase this line item in the upcoming FY 2023 budget request to approximately \$3000. PT wages are currently on track for the remainder of the fiscal year.

Fencing update. The Superintendent advises that the steep section along the Billis property line will require additional leveling and fill prior to the new fencing installation. Motion by Dower to fund this work and additional support needed for the gate post from the Sale of Lots account. Second – Cotton. Favorable – Unanimous.

Elm Washout. Highway has patched the new washed out areas and installed fill. This will allow us to get through the winter, until permanent repairs can be made. We need to meet with Highway to discuss the ongoing drainage issues in these areas.

Future Items:

1. The Superintendent believes that we have reached the point where we need to start looking at a dedicated software program to complete the digitalization of all cemetery records. He will investigate available software vendors and report back.
2. Map Update. Our current mapping of the cemetery is dated and requires updating. The Superintendent will investigate local vendors for this service and report back.

Meeting adjourned at 1033 hours.

Respectfully Submitted,

M.A. Kastrinelis – Secretary