

TOWN OF GROVELAND

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**BOARD OF HEALTH
MEETING MINUTES
Thursday, August 30, 2018**

**ATTENDEES: Elaine Wozny, Chairman
Joan Scarl, Member
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:08 PM

AGENDA:

First item on the agenda is 1 Pandora Dr., 1 variance request. The homeowner is seeking a building permit from the building inspector for an in-law apartment addition. The septic system is designed for three (3) bedrooms. Homeowner stated he will be removing one (1) bedroom from existing house to allow one (1) bedroom in in-law apartment. The Board reviewed the septic system as-built dated 12/12/00 and architects plans of in-law apartment. The Board stated they needed more information for them to reach a decision. They need to see a floor plan of the existing house and which architects plans will be used. The plans submitted showed a plan for a one bedroom in-law apartment and a second plan showing a two bedroom in-law apartment. Scarl made a motion to table 1 Pandora Dr. to the next Board meeting, Wozny seconded, and it was a unanimous vote.

Second item on the agenda is the public health nurse position. Claire Walsh was present to discuss with the Board. Claire told the Board that she spoke to the Finance Director/Personnel Director to inform her she was hired by the Board of Health for the position of public health nurse and she was inquiring as to whether there is any new employee paperwork that she will need to complete. The Finance Director/Personnel Director told Claire that first she needed to contact the Ethics Commission to make sure there was not a conflict of interest because Claire is involved with several volunteer committees in the town. Claire told the Board that she contacted the Ethics Commission and the attorney questioned Claire as to whether the public health nurse position is a "special municipal position" or "regular position". The Board stated that they have never heard of that position being referred to as a "special municipal position" and Scarl stated she has been on the Board of Health for a very long time. Claire told the Board that the attorney told her that she will research the laws and will get back to Claire with an opinion. The Board asked Lori to draft a memorandum to the Board of Selectmen asking if Claire may obtain the new employee paperwork. The Board stated they want Claire to start as soon as possible as there are arrangements to be made for

Board of Health Meeting Minutes
August 30, 2018 – Page 2

monthly blood pressure clinics that are held by the nurse and flu clinics for the residents that are held under the nurse's direction and supervision. The Board stated that we are entering into flu season and the town not having a public health nurse is becoming critical.

Third on the agenda is Groveland Diner. The Board received a complaint on 8/20/18 about mold in the flooring, in the first line area and around the dishwasher from the new owner, David Jackson. The health agent presented to the Board a copy of a letter that she drafted and sent to the owner of the building specifying the violations and requesting immediate remediation. The health agent told the Board that she has heard from the owner and he told her he will start working to correct the issues immediately. The health agent told the Board the owner told her he will call her when remediation has been completed and he is ready for reinspection.

Last agenda item is review minutes for approval. Searl made a motion to approve meeting minutes of August 9, 2018, Wozny seconded and it was a unanimous vote.

Meeting adjourned: 7:40 PM

Next Board of Health meeting is scheduled for September 17, 2018