

**BOARD OF HEALTH
MEETING MINUTES
Thursday, July 19, 2018**

**ATTENDEES: Elaine Wozny, Chairman
Joan Searl, Member
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent (Absent)
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:20 PM

AGENDA:

First item on the agenda is 248 Center St., 1 variance request. The variance requested is REGULATION: 310CMR15.212(1), REQUIRED: 4 feet to ESHGW PERC > 2 MIN/IN, PROVIDED: 3 feet to ESHGW. Wozny said that she had several concerns: 1. Perc testing was not done so this septic system design plan was based on previous soil testing conducted on 11/7/07. 2. Proposed new system is not being moved to reserve area. 3. A pump system could be installed to alleviate groundwater issue. Searl and Kadar-Hull agreed. Searl made a motion to table 248 Center St. to the next Board meeting and have the engineer present to address their concerns, Wozny seconded and it was a unanimous vote.

Second item on the agenda is email from Clean River Project. An email from this organization was sent to the Board on July 16, 2018 requesting their attendance on a boat excursion on the Merrimack River for the Board to view the alleged problem of needles and syringes being thrown in the river. The Board stated that they could not commit because they have full time jobs during the day. The Board said the health agent could attend and provide the Board a report of her inspection.

Next item on the agenda is public health nurse resumes. The Board reviewed the two (2) resumes that were received to date. The Board stated that they wished to interview these two candidates and asked Lori to schedule for the next Board meeting.

Last agenda item is review minutes for approval. Searl made a motion to approve meeting minutes of June 14, 2018, Kadar-Hull seconded and it was a unanimous vote.

Meeting adjourned 7:31 PM

Next Board of Health meeting is scheduled for August 9, 2018

**BOARD OF HEALTH
MEETING MINUTES
Thursday, August 9, 2018**

TOWN OF GROVELAND
2018 SEP 20 PM 2:00
TOWN CLERK
RECEIVED/POSTED

ATTENDEES: Elaine Wozny, Chairman
Joan Searl, Member
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent
Lori Bentsen, Administrative Asst.

Meeting Open: 6:08 PM

AGENDA:

First item on the agenda is 194 Seven Star Rd., 2 variance requests. The Board decided to address the second agenda item 107 Center St., 1 variance request because the homeowners Arthur and Virginia Clausnitzer were present. Also present Jim Scanlan, PE, Scanlan Engineering, Georgetown, MA to explain specifics of the variance request to the Board. Scanlan said this is a 5 bedroom multi-family dwelling which requires 2 tanks, a 1500 gallon tank and a 1000 gallon tank. Scanlan said a Presby septic system will be installed because of space restrictions on this property. Scanlan said the variance request is; REGULATION: 310 CMR15.212(1), REQUIRED: 5 Feet to ESHGW Perc < 2 MIN/IN, PROVIDED: 3.5 Feet to ESHGW W/Presby System. Searl made a motion to approve variance, Kadar-Hull seconded and it was a unanimous vote.

The Board decided to address the third agenda item which is 2 Pond St., 1 variance request. Scanlan told the Board that this is a failed system and a Presby septic system will be installed at this property due to space restrictions. Scanlan told the Board he had to make provisions for a 2 foot boulder retaining wall encompassing the leach field to meet breakout. Scanlan said the variance he is asking for is; REGULATION: 310 CMR15.212(1), REQUIRED: 4 Feet to ESHGW Perc < 2 MIN/IN, PROVIDED: 2 Feet (MIN) to ESHGW W/Presby System. Searl made a motion to approve variance, Kadar-Hull seconded and it was a unanimous vote.

Next the Board addressed the first agenda item 194 Seven Star Rd., 2 variance requests. Scanlan said that this system is in failure and there is a wetland setback issue that was discussed and approved by the Conservation Commission at their meeting last evening.

1. REGULATION: 310 CMR15.212 (1), REQUIRED: 4 Feet to ESHGW Perc > 2 MIN/IN, PROVIDED: 3 Feet to ESHGW.
2. GROVELAND BOARD OF HEALTH REGULATION B-10(b), 100 Feet SEPARATION BETWEEN WETLANDS and SAS, PROVIDED: 79+ Feet.

Board of Health Meeting Minutes
August 9, 2018 – Page 2

Searl made a motion to approve two (2) variances for 194 Seven Star Rd., Wozny seconded and it was a unanimous vote.

Next the Board reviewed meeting minutes of July 19, 2018. Wozny entertained a motion to approve meeting minutes of July 19, 2018, Searl made a motion to approve meeting minutes of July 19, 2018, Kadar-Hull seconded and it was a unanimous vote.

Last, the Board interviewed two (2) candidates for the public health nurse position. The Board discussed the advantages/disadvantages of each candidate. Searl made a motion to hire Claire Walsh for the public health nurse position, Kadar-Hull seconded and it was a unanimous vote. The Board requested that Lori draft an offer letter to Claire specifying work hours and hourly rate of pay and then call the Board to come to the office to sign.

Meeting adjourned: 8:40 PM

Next Board of Health meeting is scheduled for August 30, 2018

TOWN OF GROVELAND

2018 SEP 20 PM 2:01

TOWN CLERK
RECEIVED/POSTED

**BOARD OF HEALTH
MEETING MINUTES
Thursday, August 30, 2018**

**ATTENDEES: Elaine Wozny, Chairman
Joan Searl, Member
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:08 PM

AGENDA:

First item on the agenda is 1 Pandora Dr., 1 variance request. The homeowner is seeking a building permit from the building inspector for an in-law apartment addition. The septic system is designed for three (3) bedrooms. Homeowner stated he will be removing one (1) bedroom from existing house to allow one (1) bedroom in in-law apartment. The Board reviewed the septic system as-built dated 12/12/00 and architects plans of in-law apartment. The Board stated they needed more information for them to reach a decision. They need to see a floor plan of the existing house and which architects plans will be used. The plans submitted showed a plan for a one bedroom in-law apartment and a second plan showing a two bedroom in-law apartment. Searl made a motion to table 1 Pandora Dr. to the next Board meeting, Wozny seconded, and it was a unanimous vote.

Second item on the agenda is the public health nurse position. Claire Walsh was present to discuss with the Board. Claire told the Board that she spoke to the Finance Director/Personnel Director to inform her she was hired by the Board of Health for the position of public health nurse and she was inquiring as to whether there is any new employee paperwork that she will need to complete. The Finance Director/Personnel Director told Claire that first she needed to contact the Ethics Commission to make sure there was not a conflict of interest because Claire is involved with several volunteer committees in the town. Claire told the Board that she contacted the Ethics Commission and the attorney questioned Claire as to whether the public health nurse position is a "special municipal position" or "regular position". The Board stated that they have never heard of that position being referred to as a "special municipal position" and Searl stated she has been on the Board of Health for a very long time. Claire told the Board that the attorney told her that she will research the laws and will get back to Claire with an opinion. The Board asked Lori to draft a memorandum to the Board of Selectmen asking if Claire may obtain the new employee paperwork. The Board stated they want Claire to start as soon as possible as there are arrangements to be made for

Board of Health Meeting Minutes
August 30, 2018 – Page 2

monthly blood pressure clinics that are held by the nurse and flu clinics for the residents that are held under the nurse's direction and supervision. The Board stated that we are entering into flu season and the town not having a public health nurse is becoming critical.

Third on the agenda is Groveland Diner. The Board received a complaint on 8/20/18 about mold in the flooring, in the first line area and around the dishwasher from the new owner, David Jackson. The health agent presented to the Board a copy of a letter that she drafted and sent to the owner of the building specifying the violations and requesting immediate remediation. The health agent told the Board that she has heard from the owner and he told her he will start working to correct the issues immediately. The health agent told the Board the owner told her he will call her when remediation has been completed and he is ready for reinspection.

Last agenda item is review minutes for approval. Searl made a motion to approve meeting minutes of August 9, 2018, Wozny seconded and it was a unanimous vote.

Meeting adjourned: 7:40 PM

Next Board of Health meeting is scheduled for September 17, 2018