

**BOARD OF HEALTH
MEETING MINUTES
Thursday, December 7, 2017**

TOWN OF GROVELAND
2018 AUG -9 PM 12:45
TOWN CLERK
RECEIVED/POSTED

ATTENDEES: Elaine Wozny, Chairman
Joan Searl, Member (Absent)
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent
Anita Wright, RN, Public Health Nurse
Lori Bentsen, Administrative Asst.

Meeting Open: 6:20 PM

AGENDA:

First item on the agenda is review minutes for approval. Wozny made a motion to approve meeting minutes of September 21, 2017, Kadar-Hull seconded and it was voted 2-0.

Second item on the agenda is 2016/2017 Annual Report. The Board reviewed the annual reports which were submitted to the Selectmen's office by the deadline of November 30th. Wozny asked Anita about the number of flu shots given this year and Anita said the number of shots given increased from last year. Wozny said moving forward she wants to see more numbers of flu shots given and also complaints that come into the office. Wozny said the state will be adopting a new food code soon which will state that some restaurant inspections will have to be conducted four (4) times per year. Wozny said she wants the health agent to keep a binder with complaints, nuisance, food, housing, etc.

Next on the agenda is FY2019 budget. The Board reviewed the budget package from the Finance Director. Wozny stated she wanted to make sure we have money in the expense account in case we need to order recycle bins. Wozny asked Lori to get a price on having the bins engraved with Town of Groveland. Wozny said she would like to start charging the residents a fee for the recycle bins. Kadar-Hull stated she did not want to charge a fee for the bins. Wozny said when the Board discussed this earlier, Searl did not want to charge a fee as well. Wozny said when we do get more bins, she wants a notice placed on the town website that recycle bins are available at the Board of Health office. Wozny asked Anita, Deborah and Lori if they felt they needed more hours. Anita said she did not and Deborah and Lori said they would each like two (2) more hours per week.

Board of Health Meeting Minutes
December 7, 2017 – Page 2

Lori told the Board that she will do all the calculations on the required excel spreadsheet and the cover letter. Wozny said we will have another meeting on January 4th to review and finalize.

Next item is Sewell St. Reclamation Project. The Board reviewed the report from Terra Environmental, LLC, 34 Gould St., Reading, MA dated October 16, 2017 which was sent to the Chairman of the Board of Selectmen and copies sent to the Building Inspector, Conservation Commission, Board of Health, Water and Sewer Department and MA DEP. The purpose of this project is to improve current topographic conditions by restoring elevations to pre-mining conditions to prepare the property for future development. Lori told the Board that the Finance Director told her that the Selectmen have not addressed this yet and probably won't do so until the first of the year. Wozny asked Lori to keep the Board informed.

Last item on the agenda is Nichols Village Expansion Plans. The Board reviewed the plans for 115 apartment units, a swimming pool (3,443 SF) a kitchen (839 SF). Wozny stated that Nichols Village is tied into town sewer, therefore, there are no septic system concerns. Wozny stated when the project is completed, the health agent will have to do routine inspections of the kitchen and swimming pool.

Meeting adjourned 7:50 PM

Next Board of Health meeting is scheduled for January 4, 2018.