

TOWN OF GROVELAND
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**BOARD OF HEALTH
MEETING MINUTES
Thursday, January 11, 2018**

ATTENDEES: Elaine Wozny, Chairman
Joan Scarl, Member
Deborah Kadar-Hull, Member
Deborah Ketchen, Health Agent
Anita Wright, RN, Public Health Nurse (Absent)
Lori Bentsen, Administrative Asst.

Meeting Open: 6:15 PM

AGENDA:

First item on the agenda is review meeting minutes of December 7, 2017 for approval. Wozny made a motion to amend fifth sentence in second paragraph. Wozny said the state will be adopting a new food code soon which will state that restaurant inspections will have to be conducted four (4) times per year. Amended to Wozny said the state will be adopting a new food code soon which will state that some restaurant inspections will have to be conducted four (4) times per year. Kadar-Hull made a motion to approve amended minutes, Wozny seconded and it was voted 2-0. Scarl abstained because she was not present.

Second item on the agenda is FY2019 budget. The Board discussed the mission statement and new initiatives for the upcoming fiscal year which is to be included in the budget package. Scarl and Wozny said they would like to have a hazardous waste collection event in Groveland but thought the cost would be prohibitive. Wozny stated she would like to apply for a Department of Environmental Protection compost bin grant and any other relevant grants. Wozny said she would like to expand the monthly blood pressure clinics held by the public health nurse to include educating Groveland residents on diabetes and blood glucose testing and Hepatitis C. Wozny made a motion to approve two (2) additional hours for the administrative assistant/trash contract administrator and two (2) additional hours for the health agent for FY19, Kadar-Hull seconded and it was a unanimous vote. The Board asked Lori to draft the mission statement and new initiatives to complete the budget package and submit to the Finance Director by the deadline of January 16, 2018. The Board asked Lori to inform them of the date that they will meet with the Finance Board to discuss the Board of Health budget.

Meeting adjourned 7:30 PM

Next Board of Health meeting is scheduled for February 15, 2018.