

TOWN OF GROVELAND

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BOARD OF HEALTH  
MEETING MINUTES  
Monday, September 17, 2018

TOWN CLERK  
RECEIVED/POSTED

**ATTENDEES:** Elaine Wozny, RS, Chairwoman  
Joan Searl, RN, Member  
Deborah Kadar-Hull, RN, Member  
Deborah Ketchen, Health Agent  
Lori Bentsen, Administrative Asst.

Meeting Open: 6:14 PM

**AGENDA:**

First item on the agenda is 1 Pandora Dr., 1 variance request. The homeowner, Robert Harding, is seeking a building permit from the building inspector for an in-law apartment addition. The homeowner is present to discuss with the Board. At the last Board meeting the Board requested to see a floor plan of the existing house which the homeowner has provided and showed the Board that one (1) bedroom that he has been using as an office will be converted to a walk through/hallway space to the in-law apartment. The homeowner told the Board that he realizes that his present septic system is designed for three (3) bedrooms maximum and he will be using the architect's one (1) bedroom design plan for the in-law apartment. Wozny stated that with the conversion of one (1) bedroom in the existing floor plan of the house, no variance is required. Wozny entertained a motion to approve one (1) bedroom in-law apartment addition, Kadar-Hull made a motion to approve one (1) bedroom in-law apartment addition, Wozny seconded and it was voted 2-0. Searl arrived late to meeting after vote was taken.

Next the Board decided to address the third agenda item 725 Salem St., 4 variance requests. Jim Scanlan, PE, Scanlan Engineering, Georgetown, MA was in attendance to discuss variances with the Board. The variance requests are:

1. REGULATION: 310CMR15.212(1), REQUIRED: 4 Feet to ESHGW PERC > 2 MIN/IN, PROVIDED: 2 Feet to ESHGW W/Presby Enviro-Septic Waste Water System.
2. REGULATION: 310CMR15.211(1), REQUIRED: 10 Feet Setback between cellar wall and septic tank, PROVIDED: 8 Feet with liner.
3. REGULATION: 310CMR15.104, REQUIRED: Percolation Test, PROVIDED: Sieve analysis UMASS Soils Lab
4. REGULATION: 310CMR15.227(5), REQUIRED: Locate septic tank inlet and outlet inverts, 12" above ESHGW, PROVIDED: Inverts > 12" above ESHGW installed with rubber boots.

Wozny entertained a motion to approve four (4) variance requests with tank vacuum tested, Kadar-Hull made a motion to approve four (4) variance requests with tank vacuum tested, Wozny seconded and it was a unanimous vote.

Next the Board addressed the second agenda item 206 Center St., 5 variance requests. Scanlan discussed the specifics of each variance with the Board. The variance requests are:

1. REGULATION: 310CMR15.211(1), REQUIRED: 50 Feet setback between SAS and BVW, PROVIDED: 28 Feet.
2. REGULATION: 310CMR15.240(1), REQUIRED: 4 Feet naturally occurring pervious material, PROVIDED: 3+ Feet w/Waterloo
3. REGULATION: 310CMR15.242(1), REQUIRED: Leach area = 590 SF, PROVIDED: 405 SF w/Waterloo (68%).
4. GROVELAND REG B(11)(8), REQUIRED: 150 gallons/bed/day, PROVIDED: 110 gallons/bed/day (Title 5).
5. GROVELAND REG B(11)(10)(b), REQUIRED: 100 Feet between SAS and well, PROVIDED: 28 Feet.

Wozny entertained a motion to approve five (5) variance requests with a three (3) bedroom deed restriction to be filed with the Registry of Deeds, Salem, MA, Kadar-Hull made a motion to approve five (5) variance requests with a three (3) bedroom deed restriction to be filed with the Registry of Deeds, Salem, MA, Wozny seconded and it was a unanimous vote.

Fourth item on the agenda is Public Health Nurse update, Claire Walsh is in attendance. Claire told the Board she had received a written opinion from Deputy Chief Attorney Lauren Duca at the State Ethics Commission and presented a copy to the Board. Claire told the Board that according to her several conversations with Attorney Duca, Claire believed she would have to get someone to represent the committees she is on to be a spokesperson to the Board of Selectmen, CPA and Historical Society. Claire said she believes she also needs to complete a Disclosure by Municipal Employee of Financial Interest Form which she gave copies of the form to the Board. Wozny stated that she called Attorney Duca and was told that Attorney Duca could not speak to her about this due to confidentiality except to say that Claire will need to complete the disclosure form. The Board told Claire that they would like her to start working now because we have been getting calls from the residents about blood pressure clinics and most importantly, flu clinics.

Next agenda item is review minutes for approval. Searl made a motion to approve meeting minutes of August 30, 2018, Kadar-Hull seconded and it was a unanimous vote.

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The Board discussed a letter that they received from the Finance Director dated September 13, 2018 requesting copies of all documents, agendas, minutes, resumes, emails with regard to the hiring process of the public health nurse. The Board questioned if this office had to gather that information or if it could be provided by the Town Clerk. Lori told the Board that the Town Clerk would not have all that information, the Town Clerk would only have agendas, minutes, the resignation letter from the previous nurse and the offer letter to Claire Walsh. The Board asked Lori to provide copies of the requested documents to the Finance Director as soon as possible and within the ten (10) day deadline.

Meeting adjourned: 8:20 PM

Next Board of Health meeting is scheduled for October 4, 2018