

TOWN OF GROVELAND

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**BOARD OF HEALTH
MEETING MINUTES
Wednesday, October 17, 2018**

TOWN CLERK
RECEIVED/POSTED

ATTENDEES: Elaine Wozny, RS, Chairwoman
Joan Searl, RN, Member
Deborah Kadar-Hull, RN, Member
Deborah Ketchen, Health Agent (Absent)
Lori Bentsen, Administrative Asst.

Meeting Open: 6:08 PM

AGENDA:

First item on the agenda is 43 Center St., 7 variance requests. John Hargreaves, Jr., PE, GA Consultants, Inc., 10 State St., Newburyport, MA to discuss each variance with the Board. John said there are a lot of site restraints due to the small lot and proximity to Johnson's Pond. John said the septic system plan has been reviewed by the Conservation Commission and Conservation approved a permit with an Order of Conditions dated 6/4/18. Wozny said the Title 5 setback distance of the system to the property line is 10 feet and I am measuring 5 feet to the property line so you may need another variance. Wozny said the grading doesn't meet Title 5 setback distance of 5 feet to property line, I am measuring about 3 feet. John said if the Board doesn't grant the variances, he will have to do a large retaining wall approximately 6 feet high which will be a considerable expense to the homeowner. Wozny told John that she thinks the Board has several questions that need to be answered before the Board grants the variance requests. Wozny said specifically additional variance requests for setback distances to property lines, setback distance from Johnson's Pond and research groundwater regulations for Waterloo Biofilter vs. Presby System.

Next on the agenda is Cheryl Sbarra, Massachusetts Association of Health Boards. The Board asked Attorney Sbarra to attend the meeting to review the hiring process of the public health nurse and to ask her opinion and guidance regarding the Ethics Commission's restrictions as it applies to Claire Walsh in the Public Health Nurse position. Claire Walsh was in attendance. After reading the material from the Ethics Commission, Attorney Sbarra said the Commission stated Conflict of Interest issues in four areas, specifically, G.L. c. 268A sections § 17, § 19, § 20 and § 23 as it may pertain to Claire's volunteer work in the town. Attorney Sbarra said that in her opinion each of these issues can be addressed and resolved. Attorney Sbarra said she needed some time to do research and asked and received permission from Claire to contact Attorney Lauren Duca at the Ethics Commission.

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Next agenda item is New Food Code. Wozny said the state has approved the new food code which I have mentioned to the Board several times and it went into effect on October 5, 2018. Wozny said we are now under the 2013 FDA and state food code vs. the 1999 food code. Searl asked Wozny do we have a copy of the new food code. Wozny said she did not know if there are copies available to buy yet, however, there is an electronic copy which is about 700 pages. Wozny said she would like to health agent to attend the MHOA Annual Conference in November because there will be training on the new food code.

Claire Walsh discussed with the Board several reportable disease cases that she received from the DPH that she has been working on. The Board asked Claire to contact Lionel White at the DPH for the MAVEN training. Wozny said Claire needs a computer and asked Lori to check with the health agent to see if there are any funds available through the emergency preparedness coalition for a computer. If not, we have money available in our expense account. The Board asked Claire to start submitting weekly time sheets so that she can be paid for the work that she has been doing.

Last on the agenda is review and approval of minutes. Lori told the Board that she has not completed the minutes from September 27, 2018.

Meeting adjourned: 8:14 PM

Next Board of Health meeting to be announced.