

TOWN OF GROVELAND

2019 JUL 31 PM 2: 05

BOARD OF HEALTH TOWN CLERK
MEETING MINUTES RECEIVED/POSTED
Thursday, May 16, 2019

ATTENDEES: Joan Searl, RN, Chairwoman
Deborah Kadar-Hull, RN, Member
Michael Meagher, Member
Deborah Ketchen, Health Agent
Claire Walsh, RN, Public Health Nurse
Lori Bentsen, Administrative Asst.

Meeting Open: 6:30 PM

AGENDA:

First agenda item is to welcome the new Board member, Michael Meagher and to vote for a new chairperson. Kadar-Hull made a motion to nominate Joan Searl to be Board of Health chairperson, Meagher seconded and it was voted 2-0.

Next on the agenda is review minutes for approval. Searl made a motion to approve meeting minutes of April 4, 2019, Kadar-Hull seconded and it was voted 2-0, Meagher abstained, not present.

Next agenda item is Public Health Nurse update. Claire told the Board that she attended the Council on Aging Older Americans Day event that was held at town hall on May 9th. Claire said many seniors came to the event and she took more blood pressures at this event than at her monthly clinic. Claire said she handed out her business cards to the seniors. Claire told the Board that she is working on MAVEN but she does not feel the program is user friendly. Claire said the public health nurse in West Newbury offered to help her with MAVEN. Claire said she had contacted the public health nurse in Haverhill and she graciously came to the office and gave her a couple of instructional sessions on MAVEN. She also recommended that I purchase a mouse, which I have done, because she feels it makes it much easier to navigate through the program. Claire said she needs a printer at her desk and one has been ordered and purchased with funds from Emergency Preparedness and she should receive it shortly. Claire told the Board that she administers B-12 shots. One resident requires the B-12 every month and comes to the office and the other resident receives the B-12 every other month at a home visit. Searl told Claire that she would like her to work on offering some programs to the residents such as nutritional or home safety. The Board agreed and asked Claire to make arrangements to have a nutritionist come to town hall to speak to the seniors on the importance of good nutrition.

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Next agenda item is Health Agent update. Deborah Ketchen told the Board that since our last board meeting she has inspected 4 septic system installations and one is in the process of being installed now. Deborah said she witnessed 5 soil tests, 2 D-Box installations and 2 tanks removed. Deborah said she attended Emergency Preparedness training on 4/30/19 and placed the order for the printer for the nurse. Kadar-Hull asked Deborah if she has registered to take a pool certification course and Deborah said she has not. Kadar-Hull and Searl asked her to as soon as possible. The Board asked Lori to do a spreadsheet for the health agent's daily activities. Searl said she is thinking that perhaps some sections of our health regulations need to be updated. Searl asked Deborah to review the regulations and give the Board recommendations on changes or updates. Ketchen told the Board that if changes are made to the regulations, the septic system installer's exam would also have to be updated. Kadar-Hull asked Deborah if she has done any septic system inspections at the new subdivision on Center St. Kadar-Hull said she believes 8 new homes are being built there all on septic systems. Ketchen said 2 septic systems have been installed to date. Kadar-Hull asked Deborah the addresses of the septic system installations and soil testing. Ketchen said septic system installations were at 18 Pandora Dr., 884 Salem St. and 8 Merritt St. Ketchen said the soil testing was at 115 Center St., 118 Seven Star Rd., 191 Center St., 4 Ashcroft Circle, 56 Bare Hill Rd. and 111 King St. Ketchen said she received 2 complaints. The homeowner at 40 Seven Star Rd. told her his septic system is in failure. The system is new, this is a new home built in 2015. Ketchen told the Board she spoke to the person that pumps this system and he said he believes that heavy equipment drove on the field. Searl said it is unfortunate but there is nothing the Board can do, the property owner is responsible to have the field, infiltrators, etc. repaired. Ketchen told the Board the second complaint is from 36 Uptack Rd. The homeowner at 36 Uptack Rd. believes the septic system at 38 Uptack Rd. is in failure. The homeowner at 36 Uptack Rd. told the health agent that they have seen run off near their property and have smelled bad odors. The homeowner at 36 Uptack Rd. sent a photo of the run off to the office computer, the Board viewed the photo. Ketchen told the Board that she has not been able to reach the homeowner at 38 Uptack Rd. by phone so Ketchen said she will go to the house. Kadar-Hull said she prefers to have a letter sent via certified mail and the Board agreed.

Meeting adjourned: 7:52 PM

Next Board of Health meeting is scheduled for June 13, 2019

Minutes transcribed by Lori Bentsen, Administrative Assistant