

TOWN OF GROVELAND

2019 JUN 20 PM 2: 57

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**BOARD OF HEALTH
MEETING MINUTES
Thursday, April 4, 2019**

ATTENDEES: Elaine Wozny, RS, Chairwoman
Joan Searl, RN, Member
Deborah Kadar-Hull, RN, Member
Deborah Ketchen, Health Agent
Claire Walsh, RN, Public Health Nurse
Lori Bentsen, Administrative Asst.

Meeting Open: 6:35 PM

AGENDA:

The Board discussed agenda items out of sequence.

Wozny asked the health agent if she kept field notes and the health agent said she did not. Wozny said it is important to have that information in the property files. The Board told the health agent that they would like her to start keeping field notes.

The Board reviewed meeting minutes of March 5, 2019. Searl made a motion to approve meeting minutes of March 5, 2019, Kadar-Hull seconded and it was a unanimous vote.

Next item discussed is Public Health Nurse update. Claire told the Board that she contacted the public health nurse in Haverhill and they will be meeting to review MAVEN. Claire told the Board that she still has concerns regarding HIPPA laws as it pertains to MAVEN. Claire said she contacted an attorney from the Massachusetts Nurses Association to discuss her concerns. The attorney said there are different HIPPA laws for public health vs. hospitals. Claire said after speaking with the attorney she is now comfortable entering patient contagious disease information into the MAVEN program. Wozny told Claire that she believes the MHOA holds monthly meetings for public health nurses and it would be beneficial for her.

Next the Board addressed the first agenda item 32 Center St. in-law apartment. Homeowners James and Sheri Curry were in attendance. Sheri Curry told the Board she checked with the town assessor to verify the number of bedrooms in

their house and the assessor has three (3) bedrooms. The Board reviewed the architect's floor plans for the in-law apartment and the Title 5 Inspection Report dated 12/31/18. Wozny asked Mr. Curry to explain exactly what they want to do. Mr. Curry said the in-law apartment will be where the existing garage is, the garage will be torn down. The apartment will consist of a living room, kitchen dining area in one large room, one bedroom and bathroom with a walk-in shower. The in-law apartment will be connected to the house with a breezeway addition. They are contemplating a laundry room in the breezeway area. Searl made a motion to approve the plans as submitted for a one (1) bedroom in-law apartment at 32 Center St., Kadar-Hull seconded and it was a unanimous vote.

The Board asked for the health agent update. Ketchen told the Board she has done five soil tests at 884 Salem St., 33 Seven Star Rd., 56 Bare Hill Rd., 18 Pandora Dr. and 8 Merritt St. Wozny said to Ketchen to reiterate from earlier to start recording field notes with your test pit data logged. Ketchen said she did two septic system installations at 4 Byfield Rd. and 884 Salem St. D-box replacements at 12 Bare Hill Rd., 11 Byfield Rd. and 219 Seven Star Rd. Wozny told Ketchen to register to attend the next pool certification course.

Next the Board met with Mark Russell, Owner, Combined Energy Systems, Inc., 37 Ayer Rd., Unit 9, Littleton, MA to review the new construction swimming pool and spa plans for Nichols Village. Mark told the Board that the existing pool will be demolished and the new pool will also be indoors. Mark said there will be a pool building consisting of the pool, spa, small exercise room, men's locker room with tiled shower and toilet, women's locker room with tiled shower and toilet. The pool will be inground, steel reinforced gunite, length 58', width 27', depth 3'6" – 4'3". The spa will be inground, steel reinforced gunite, length 13', width 6', depth 3'4". Mark said that all pool specifications are in compliance with State DPH pool regulations including the two (2) pool drains that are compliant with the Virginia Graham Baker Act. In addition to the Virginia Graham Baker Act, the Board asked several other questions with regard to safety issues, locking latches on doors, emergency shut-off switches, AED on site, State approved first aid kit, etc. Mark asked the Board that a formal letter of approval be sent to him so that he has documentation to begin construction.

Meeting adjourned: 8:29 PM

Next Board of Health Meeting to be announced.

Minutes transcribed by Lori Bentsen, Administrative Assistant