

**BOARD OF HEALTH
MEETING MINUTES**

Tuesday, April 28, 2015

**ATTENDEES: Robert O’Hanley, Chairman
Richard Lombard, Member
Charlotte Parker, Member
Deborah Ketchen, Health Agent
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:30 PM

AGENDA:

The first item on the agenda is A. W. Chesterton. The Board asked Neil Leonard, Facilities Project Manager to attend this meeting to discuss the addition of a new building on the property. Robert O’Hanley said that because of the addition of a new building, the present septic system needs to be expanded which requires Board approval. Neil Leonard told the Board that the new building will be 12,500 square feet. Neil Leonard said that Chesterton wishes to consolidate to have the entire company located in Groveland. Neil Leonard said they plan to move their corporate offices and training offices from Woburn to be housed in the new building. Neil Leonard brought plans and the Board reviewed specifications on the septic system and the building. The Board asked to have a copy of the plans to be retained in the BOH office. Richard Lombard made a motion to approve the modifications to the septic system at A. W. Chesterton, Charlotte Parker seconded and it was a unanimous vote.

The second item on the agenda is food establishment inspections. Charlotte Parker asked the health agent if she had done any follow-up inspections at the Tea Garden. The health agent said she had done three (3). Richard Lombard asked the health agent if she had done any follow-up inspections at Gerry’s Variety, specifically, the cleaning of the yogurt machines. The health agent said she had done an inspection but she doesn’t think they understand what needs to be done with regard to cleaning the yogurt machines due to a communication problem. The Board voted unanimously to send a letter to the owner of Gerry’s Variety requesting that he attend the next Board meeting and bring the microbiological analysis test reports for the Board to review.

The next item is 203 Center St. The Board reviewed the new construction septic system plans. The Board noted that the septic system was compliant with new construction regulations.

Next item for discussion was dog owners not cleaning up their dog droppings at the Pines Recreation area. The Board voted and it was a unanimous vote to send a memorandum to the Board of Selectmen with the following recommendations.

1. The Town's General Bylaw, Section 3-4 and Section 3-4. Disposal of Dog Waste to be placed on the Town website.
2. Signage posted with fines for violations in accordance with the Town's General Bylaw at the dog park.
3. Notice enclosed with the next mailing of the property tax bills.

The Board approved meeting minutes of January 6, 2015 by unanimous vote.

Meeting adjourned 7:45 PM

Next Board of Health meeting is scheduled for June 2, 2015 at 6:30 PM