

TOWN OF GROVELAND

2022 JAN 13 AM 8:49

Langley Adams Library

Board of Trustees Meeting Minutes 12/08/21

TOWN CLERK
RECEIVED/POSTED

Attendance: Jay Collins, Mary Lou Costello, Jan Dempsey, Robert Downey, Laurel Puchalski, Lee Thomas and Director Darcy Lepore. Youth Services Librarian Jennifer Usovisz
Absent: Jaime Koulouras, Elaine Meuse, Kathleen Prunier
ZOOM session was not recorded.

Call to order at 6:02 p.m. by L. Thomas on a motion made by M. Costello, seconded by L. Puchalski.

Minutes

- Minutes of 11/10/21 were approved unanimously on a motion made by M. Costello, seconded by R. Downey.

Director's Report (see attached)

- D. Lepore introduced Jennifer Usovicz as Youth Services Librarian. Jenny has already proven to be a great asset to the Library.

- Warrants were read:

22-19 \$78.69

22-21 \$2,929.03

Total \$3,007.72

- Library Assistant position has been posted.
- Tech help is being offered by Matt McNichol by appointment.
- Voice vote was taken to approve spending \$1400 from State Aid to purchase Assabet service (which hosts Calendar and museum pass system) on a motion from L. Puchalski, seconded by M. Costello. Unanimously approved.
- Voice vote was taken to approve spending \$455 from Donation account to renew the copy machine contract on a motion from L. Puchalski, seconded by J. Collins. Unanimously approved.

(L.Puchalski left meeting - lost internet connection. L.Thomas continued taking Minutes)

- Voice vote was taken to approve spending \$1961 from State Aid to purchase US Newsstream service to the webpage. The service is recommended by the Consortium and is a research tool. The board voted unanimously to approve the expenditure.
- R. Downey made the motion, seconded by M. Costello to spend \$375 to renew the Wowbrary subscription from the Tech Line of the budget. The board voted unanimously to approve the expenditure.

Treasurer's Report

- M. Costello gave a brief summary of the Bartholomew report, noting that she was unsure which page of the multi-page report reflected the changes we voted on at our last meeting with Brian Jamos. She will contact Bartholomew Financial representative Brian Jamos verify.

Other

- L. Thomas reminded members of the importance of signing the ethics compliance form at Town Hall..
- D. Lepore mentioned the passing of Gerry Tibbetts and how much he contributed to the Library and the community at large.

Meeting was adjourned at 6:52.

Next meeting will be held via ZOOM on January 12, 2022 at 6:00 p.m.

Respectfully submitted,

Laurel Puchalski / Lee Thomas

Langley-Adams Library
Director's Report
December 8, 2021

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Statistics

November Statistics:

November Hoopla Statistics: 54 circs

November Kanopy Statistics: 45 plays

November Circulation/Renewals: 2,217 circs

November Overdrive Circulations: 486 circs

Programming

Stand Out Programming:

11/1 The Art of the Scandal – 48 attendees

11/3 Agatha Award Nominees – 136 attendees*

11/8 Dead on Deadline – 28 attendees

11/16 Author Michelle Bowdler – 72 attendees*

11/22 Finding Sanctuary – 223 attendees*

All of November – Children's Walk-in Crafts: Gratitude Journal/Thankful Poster – 30+

* The programs with an asterisk indicate that this program was a virtual collaboration with other libraries in Massachusetts, mainly in our consortium.

Totals:

Adult Programming Attendance: 764

Children's Programming Attendance: 39

Virtual Programming Attendance: 677

Live In-Person Programming Attendance: 112

Museum Passes

Massachusetts Parks Pass – 1

Museum of Science – 2

New England Aquarium – 4

Trustees of the Reservations – 1

Zoo New England – 2

Total – 10 passes used

Warrants

22-19 \$78.69

22-21 \$2,929.03

Total \$3,007.72

Personnel

Jenny Usovicz, our new Youth Services Librarian, started on Monday 11/29 and is already hard at work planning programming! She has planned craft programs for mid-December, December's school vacation week, and story time series are in the works!

Heather's last day was Thursday, 12/2. She has moved on to focus more on her art career. We will likely be bringing her back in for some arts & crafts programming! She was very agreeable when this was mentioned. The position has been posted, and I am working with Rebecca to fill this position.

Other

We received the renewal notice for Assabet, which hosts our program calendar and museum pass system. I only have good things to say about Assabet – it's easy to use, straight-forward, aesthetically pleasing, and one of the cheapest options out there. **The renewal cost is \$1,400, which is the same as last year.**

We also received the renewal for our copy machine contract. Under this contract, repairs and black ink don't cost us extra. **The renewal for this contract is \$455.**

The consortium is also working with ProQuest to possibly acquire US Newsstream for the 36 libraries. The consortium would cover the costs up front, and then send us a bill afterward. The positive thing about US Newsstream is that it is a great source for full text articles about all subjects. This is actually part of our Strategic Plan. We want to teach people of all ages how to research, but we also want to offer more digital options for patrons to use. They allowed us a trial run, and US Newsstream is user-friendly as well. **The cost for us to acquire US Newsstream this year would be \$1,961.**

Wowbrary will be renewed in January as well. I plan to renew Wowbrary with the Technology line, **which has enough to cover the renewal of \$375.**

Attachments: