

Langley Adams Library
Board of Trustees
Meeting Minutes 10/13/21

TOWN OF GROVELAND
2021 NOV 12 AM 9:24
TOWN CLERK
DEPTIVE POSTER

Attendance: Mary Lou Costello, Jan Dempsey, Robert Downey, Elaine Meuse, Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore
Absent: Jay Collins and Jaime Koulouras ZOOM session was not recorded.
Member of the public present: Dael Angelico-Hart, Chair of the Friends of Langley Adams Library
Call to order at 6:03 p.m. by L. Thomas on a motion made by R. Downey, seconded by K. Prunier.

Minutes

- Minutes of 9/8/21 were approved unanimously on a motion made by K. Prunier, seconded by M. Costello.

Friends of the Langley Adams Library

- D. Lepore and members of the Board thanked Chair Dael Angelico-Hart and the Friends group for their dedication in raising funds for the Library and for their volunteer efforts during the difficult times due to COVID.
- Open communication between the Board and the Friends in regard to specific requests was agreed upon.

Director's Report (see attached)

- Heather has been picking up some of the children's programming, especially crafts, to provide some continuity while there is no Youth Services Librarian.
- One interview has been scheduled for the Youth Services position, to be held next week. The application process is still open.
- The Meeting Owl Pro camera has been purchased through funding by the American Rescue Plan Act (COVID funds) instead of using our State Aid. The compatible computer still needs to be purchased from MVLC with State Aid funds, as voted previously (9/8/21).
- Warrants were read:
22-11 \$1,081.08
22-13 \$378 + \$2,943.82 + \$498 = \$3,819.82
Total \$4,900.90
- L. Thomas resent a letter to BOS requesting a new door. There has been no response. K. Prunier will speak to the BOS Chair to verify.
- State Aid forms have been submitted.
- Discussion was held as to conducting a survey of the community as per our Long Range Plan regarding changing the operating hours of the Library. D. Lepore will send members a draft of the survey for the Board to peruse before our next meeting.

Treasurer's Report

- M. Costello gave the monthly and quarterly reports by Bartholomew Financial.
- M. Costello will request from our advisor that going forward, clarification be made in the report as to which specific trust fund has had money deducted.

Meeting was adjourned at 7:31 p.m. on a motion made by M. Costello, seconded by L. Puchalski and unanimously voted.

Next meeting will be held via ZOOM on November 10 at 6:00 p.m.

Langley-Adams Library
Director's Report
October 13, 2021

Statistics

September Statistics:

September Hoopla Statistics: 51 circs

September Kanopy Statistics: 31 plays

September Circulation/Renewals: 2,335 circs

September Overdrive Circulations: 504 circs

Programming

Stand Out Programming:

9/13 Boston's Oldest Buildings and Where to Find Them: 31 attendees

9/27 Edith Maxwell: 23 attendees

Totals:

Event Attendance by Event Category: September 1, 2021 - September 30, 2021

CATEGORY	EVENTS	REGISTRATIONS	REGISTERED ATTENDEES	HEAD COUNT	ADULT	TEENS	PRETEENS	CHILDREN
Adult Programs	14	57	66	165	125	0	0	40
All Ages Programs	1	0	0	0	0	0	0	0
Children's Programs	11	0	0	0	0	0	0	10
Teen Programs	2	0	0	0	0	0	0	0
All*	25	57	66	165	125	0	0	50

Museum Passes

Pass Use by Institution: September 1, 2021 - September 30, 2021

INSTITUTION	QUANTITY
Massachusetts State Parks (Department of Conservation and Recreation)	6
Trustees of the Reservations	2
Zoo New England	3
TOTAL PASSES USED	11

Warrants

22-11 \$1,081.08

22-13 $\$378 + \$2,943.82 + \$498 = \$3,819.82$

Total \$4,900.90

State Aid Update

All materials needed for State Aid have been submitted to the Massachusetts Board of Library Commissioners.

Personnel

I have received applications for the Youth Services Librarian position. Interviews have not yet taken place.

Camera

We were able to obtain a Meeting Owl Pro with the American Rescue Plan Act (COVID) money allocated to the Town. No State Aid was spent on our camera.

Attachments: