

Langley Adams Library

Board of Trustees

Meeting Minutes 07/14/21

TOWN OF GROVELAND

2021 AUG 12 PM 1:06

TOWN CLERK
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Attendance: Jay Collins, Mary Lou Costello, Jan Dempsey, Robert Downey, Jaime Koulouras,

Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore

Absent: Elaine Meuse ZOOM session was not recorded.

Call to order at 6:04 p.m. by L. Thomas on a motion made by K. Prunier, seconded by R. Downey.

Minutes

- Minutes of 6/09/21 were approved unanimously on a motion made by M Costello, seconded by K. Prunier.

Director's Report (see attached)

- Warrants were read:
- 21-49 \$299.80 + \$3,674.53 = \$3,974.33
- 21-51 \$6,516.22
- 21-53 \$1,077.59
- Total \$11,568.14
- Program attendance numbers have been increasing. Collaboration with other libraries in planning programs have been extremely successful.
- K. Prunier made the motion, seconded by L. Puchalski and unanimously voted to pay \$1838.57 from State Aid account for new library cards.
- Motion made by K. Prunier, seconded by R. Downey and unanimously voted to purchase passes for the New England Aquarium (\$650) and Museum of Fine Arts (\$200), funding to come from Donation account.
- D. Lepore will promote Audubon pass, and Trustees of Reservations pass (once received) on social media and website.

Treasurer's Report

- M. Costello gave the monthly and end-of-the quarter report by Bartholomew Financial.

Other

- L. Thomas reminded board members that officers will be voted at our September meeting.

Meeting was adjourned at 6:45 p.m on a motion by M. Costello, seconded by J. Koulouras.

Next meeting on August 11, 2021 at 6:00 p.m.

Laurel Puchalski, Secretary

Langley-Adams Library
Director's Report
July 14, 2021

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Statistics

June Statistics:

June Hoopla Statistics: 55 circulations

June Kanopy Statistics: 74 plays

June Circulation/Renewals: 1,958 (a 442 increase!)

June Overdrive Circulations: 520

Programming

Stand Out Programming:

6/3 Kevin Harris: 70 attendees*

6/10 Michael Twitty: 195 attendees*

6/14 Peter Zheutlin: 35 attendees

6/22-6/26 Take and Make: 12 kits distributed

6/28 Alan Hlad: 37 attendees

Teen/TAG Take-out: 13 kits distributed

*Collaboration between various libraries

Totals:

Event Attendance by Event Category: May 1, 2021 - May 31, 2021

CATEGORY	EVENTS	REGISTRATIONS	REGISTERED ATTENDEES	HEAD COUNT	ADULT	TEENS	PRETEENS	CHILDREN
Adult Programs	19	122	168	235	234	1	0	0
All Ages Programs	12	8	11	27	4	1	0	22
Children's Programs	14	0	0	37	4	0	0	33
Teen Programs	12	5	11	24	4	1	0	22
All*	28	133	168	272	240	1	0	31

* Does not reflect TAG Takeout numbers, as they are not recorded on the online calendar

Museum Passes

Pass Use by Institution: June 1, 2021 - June 30, 2021

INSTITUTION	QUANTITY
Massachusetts State Parks (Department of Conservation and Recreation)	5
New England Aquarium	1
New England	2
TOTAL PASSES USED	12

Warrants

21-49 \$299.80 + \$3,674.53 = \$3,974.33*

21-51 \$6,516.22**

21-53 \$1,077.59

Total \$11,568.14

* Majority of payment to MVLC for Overdrive materials, paid with Materials line

** Majority Hoopla, Kanopy, and Ingram, most paid with Materials line

Personnel

Matt McNichol joined the staff on July 8th.

Emma Fandel will be leaving at the end of the month before she heads off to college. I have started working with Katheryn Worden on the search process so that we will not have a gap between Emma's departure and a new page coming on board.

Other

I am requesting the use of the State Aid and/or Donations account to fulfill a Demco order. I ordered new library cards, and we were billed on June 30th. I originally intended to use the Supplies line, but we cannot pay a bill dated before July 30th with this year's funding. Therefore, our only choice for this payment is the use of State Aid and/or Donations. The amount for the library cards is \$1,838.57.

We have received the renewal for the New England Aquarium. Even throughout the pandemic, the aquarium has been one of our most popular passes. The cost is \$650.

We have also received the renewal for the Museum of Fine Arts, which is \$200.

Attachments: