

Langley Adams Library

Board of Trustees

Meeting Minutes 12/09/20

TOWN OF GROVELAND

2021 JAN 14 PM 12:19

TOWN CLERK
JAN 14 2021

Attendance: Jay Collins, Mary Lou Costello, Jan Dempsey, Robert Downey, Laurel Puchalski,

Kathleen Prunier, Lee Thomas and Director Darcy Lepore

Absent: Jamie Koulouras Elaine Meuse attended

ZOOM Meeting was not recorded.

Call to order at 6:02 p.m. by L. Thomas on a motion made by L.Puchalski, seconded by M. Costello.

Minutes

- Minutes of 11/10/20 were approved unanimously as amended on a motion made by K. Prunier, seconded by R. Downey.

Director's Report (see attached)

- Discussion on success of ZOOM presentations. Many more participants able to attend, some from other parts of the country. Offering some online presentations will probably be continued after COVID restrictions are lifted, in keeping with one of the goals to increase accessibility.
- Warrants presented to Board for review:

21-19	\$827.21 + \$3,515.75 = \$4,342.96
21-21	\$275.64
Total	\$4,618.60
- K. Prunier made the motion, seconded by M. Costello to pay \$1,400 from State Aid to renew the Assabet contract. Unanimously voted.
- K. Prunier made the motion, seconded by M. Costello to pay \$375 from Donation account to renew the Wowbrary contract. Unanimously voted.
- K. Prunier made the motion, seconded by R. Downey to pay \$435 from State Aid to renew the Century Copier contract. Unanimously voted.
- D. Lepore and L. Thomas met with new Interim Finance Director Kevin Palcos to assess the library's water damage. He was very supportive of the buildings need for repair. Andrew Cox, local contractor, examined the foyer, windows and roof and will give an estimate. D. Lepore will contact him to let him know that there are architectural plans available if needed. It was suggested that replacing the rug await till water damage repairs are completed.

Treasurer's Report

- M. Costello presented the Bartholomew Financial report for 1/20 through 12/6/20. Account is doing very well.
- M. Costello and K. Prunier will investigate discrepancy in account line.

Other

- Touchless bathroom faucet will be installed later this week.
- Ventilation ducts will be cleaned next week.

[Elaine Meuse left meeting so that Board could take roll call vote on her Trustee position]

- L. Thomas called for a roll call vote on presenting Elaine Meuse to the BOS as Trustee to replace Barbara Gauvin, whose term ends May 2022.:

Jan Dempsey	Aye
Jay Collins	Aye
Kathleen Prunier	Aye
Mary Lou Costello	Aye
Laurel Puchalski	Aye
Robert Downey	Aye
Lee Thomas	Aye

Meeting was adjourned at 6:54 p.m on a motion by J. Dempsey, seconded by M. Costello, and unanimously voted.

Next meeting January 13, 2021 at 6:00 p.m. via ZOOM

Respectfully submitted,

Laurel Puchalski, Secretary

Langley-Adams Library
Director's Report
December 9, 2020

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TOWN CLERK
RECEIVED / POSTED

Statistics

November Statistics:

November Hoopla Statistics: 40 uses

November Kanopy Statistics: 19 uses

November Circulation/Renewals: 1,412

November Overdrive Circulations: 482

Programming

Stand Out Programming:

11/16 The Road to San Donato: 31 attendees

11/16-11/20 Take and Make Molas: 14 participants

11/23 Celebration of Animation 38 attendees

11/30 Herman Melville: 47 attendees

Totals:

Event Attendance by Event Category: November 1, 2020 - November 30, 2020

CATEGORY	EVENTS	REGISTRATIONS	REGISTERED ATTENDEES	HEAD COUNT	ADULT	TEENS	PRETEENS	CHILDREN
Adult Programs	5	90	110	137	132	0	0	5
All Ages Programs	3	27	32	54	33	0	0	21
Children's Programs	3	0	0	22	1	0	0	21
Teen Programs	3	27	32	54	33	0	0	21
All*	8	90	110	159	133	0	0	26

Warrants

21-19 \$827.21 + \$3,515.75 = \$4,342.96

21-21 \$275.64

Total \$4,618.60

Operating Budget

The operating budget procedure has been delayed one month by the Finance Board.

Other

Renewals for 2021:

Assabet: \$1,400

Wowbrary: \$375

Century Copier Specialists Contract: \$435

Attachments: Variance Report; State Aid/Donation Report