

Langley Adams Library

Board of Trustees

Meeting Minutes 06/25/20

TOWN OF GROVELAND

2020 JUL 22 PM 2:08

TOWN CLERK  
RECEIVED/POSTED

**Attendance:** Mary Lou Costello, Jan Dempsey, Robert Downey, Laurel Puchalski, Lee Thomas and

Director Darcy Lepore

**Absent:** Jay Collins, Barbara Gauvin, Jamie Koulouras, Kathleen Prunier

Meeting was not recorded.

**Call to order** at 6:08 p.m. by L. Thomas on a motion made by L. Puchalski, seconded by M. Costello

New Board members J. Dempsey and R. Downey were welcomed.

### **Minutes**

- Minutes of 06/03/20 could not be approved as there was not a quorum of those present at said meeting.

### **Director's Report** (see attached)

- Discussion regarding renewing New England Aquarium pass, due at end of July, for September 2020 through August 2021. Aquarium remains closed due to COVID and will be in Phase 4 of reopening. D. Lepore will contact the Aquarium and surrounding libraries to discover what their plans for renewal payments are. (discounted? delayed? reimbursed?) M. Costello made the motion, seconded by L. Puchalski, to give D. Lepore conditional approval to renew the New England Aquarium yearly pass from the State Aid account, based on her research. Voted unanimously.
- D. Lepore's contract for FY21 was discussed and signed. An Executive Session to review her performance will be held in the fall.

### **Election of Officers**

- Tabled as there were not enough members to vote. (Eight needed)
- M. Costello agreed to serve as interim Treasurer.

### **Other**

**Meeting** was adjourned on a motion by M. Costello, seconded by R. Downey and unanimously voted at 7:06 p.m

### **Next meeting TBD**

Respectfully submitted,

Laurel Puchalski, Secretary

**Langley-Adams Library**  
**Director's Report**  
**June 25<sup>th</sup>, 2020**

**Statistics**

June statistics will be available in July.

**Update on Service**

Curbside Service started Tuesday, June 23rd.

On July 6<sup>th</sup> we will begin a four-day work week with a modified time schedule of 10-5/10-5:30 days. We will have Curbside Pick-Up available during all four days throughout the entire day.

As of now, the Town anticipates allowing us to resume our regular hours and six-day work week toward the end of July. We will have safety measures in place, such as allowing a certain amount of people in to the Library for a certain amount of time, sanitizing stations, clear shields on the front desk, and more.

As always, if anything changes I will report it to the Board.

**Other**

Earlier in June, renewing the New England Aquarium pass was tabled. This is our highest checked-out pass throughout the year. The cost is \$650.